

**Arenac County Board of Commissioners Meeting Minutes**  
**Tuesday, January 24, 2023 @ 1:00 p.m.**

**Present:** Commissioners Woolhiser, Mrozinski, Burke, Salgat and Hergott

**Absent:** None

**Guests:** Dennis Stawowy

Meeting called to order at 1:00, with the Pledge of Allegiance to the United States Flag.

**Approval of Agenda:**

Motion, Mrozinski, to approve the agenda as presented; support, Hergott 5 yeas, 0 nays; motion carried.

**Public Comment:**

**Sheriff – Confidential Secretary Wages** – Sheriff Mosciski requested an increase in wages for the Sheriff’s Confidential Secretarial position to \$17.75 an hour. Board discussed.

**Treasurer Stawowy** – A Pipeline Safety meeting is scheduled in Saginaw at the end of February.

**Approval of the Organizational Meeting Minutes of January 10, 2023**

Motion, Mrozinski, to approve the Organizational Meeting Minutes of January 10, 2023, as presented; support, Salgat; 5 yeas, 0 nays; motion carried.

**Approval of Committee of the Whole Meeting Minutes of January 10, 2023**

Motion, Hergott, to approve the Committee Meeting of the Whole Meeting Minutes of January 10, 2023, with the correction of spelling of Bower; support, Mrozinski; 5 yeas, 0 nays; motion carried.

**Approval of the Board Minutes of the Arenac County Board of Commissioners, January 10, 2023**

Motion, Salgat, to approve the Board Session of the Arenac County Board of Commissioners meeting minutes of January 10, 2023; support, Mrozinski; 5 yeas, 0 nays; motion carried.

**Book of Bills: January 24, 2023**

Motion, Hergott, to pay the January 24, 2023, book of bills; in the amount of \$73,649.83; support, Mrozinski; 5 yeas, 0 nays; motion carried.

**Unfinished Business:** None

**Correspondence:**

Clerk presented various correspondence to be placed on file.

**Motion #1: Sheriff - Confidential Secretary Wage**

Motion, Burke, to increase the Sheriff’s Confidential Secretary wage to \$17.75 an hour, effective 1/1/2023; support, Mrozinski.

ROLL CALL VOTE: Yes – Burke, Mrozinski, Salgat and Woolhiser; No – Hergott; Motion carried.

### **Motion #2: Scheduled Overtime**

Motion, Salgat, that overtime may only be scheduled with pre-approval of the Arenac County Board of Commissioners, excluding the following departments, Courts, 911, Sheriff and Corrections; support, Burke.

ROLL CALL VOTE: Yes – Hergott, Mrozinski, Salgat, Burke and Woolhiser; No – None; Motion carried.

### **Motion #3 – SMARTnet Renewal**

Motion, Hergott, to approve SMARTnet renewal Quote NSOQ33100; one year renewal, 3/17/2023 through 3/16/2024; support, Mrozinski; 5 yeas, 0 nays; motion carried.

### **Motion #4 – EDC Appointments**

Motion, Mrozinski, to appoint the following four (4) individuals to the EDC Board, for a six (6) year term; 1/1/2023-12/31/2028: Heather Bauman, Brian Smith, Dale Wiltse and Brad Mason; support, Hergott; 5 yeas, 0 nays; motion carried.

### **Motion #5 – Scrap Printers**

Motion, Mrozinski, to sell two (2) old printers as scrap to Sherlyn Burkhardt, for five (5) dollars each; support, Salgat; 5 yeas, 0 nays; motion carried.

### **Motion #6 – Parks – Letter of Intent – Consumers Energy Grant**

Motion, Mrozinski, to approve the Arenac County Park board, Letter of Intent, to Consumer’s Energy Grant division; support, Salgat; 5 yeas, 0 nays; motion carried.

### **Motion #7 – Arenac County Land Bank Board Appointment**

Motion, Mrozinski, to appoint Julie Hazeltine to the Arenac County Land Bank Board for a three (3) year term; January 1, 2023 through December 31, 2025; support, Burke; 5 yeas, 0 nays; motion carried.

### **Motion #8 – 2023 Salary Resolution A3**

Motion, Salgat, to adopt 2023 Salary Resolution A3; support, Burke.

Roll Call Vote: Yes – Mrozinski, Salgat, Burke, Hergott and Woolhiser; No – None; Motion carried.

**2023 Salary Resolution**

**1/24/2023**

**A3**

Date: January 24, 2023

Moved by Commissioner: Salgat

Supported by Commissioner: Burke

Roll Call Vote: Yes - Mrozinski, Salgat, Burke, Hergott and Woolhiser

Roll call as follows: Yeas: 5 Nays: 0

To rescind the 2023 A2 Arenac County Salary Resolution and adopt the following 2023 Salary Resolution A3 for the County of Arenac, effective January 1, 2023.

	2019	2020	2021	2022	2023
	<b>\$300 full time</b>				
	<b>\$150 part time</b>	<b>\$3000 s&amp;u</b>			
<b>OFFICE-TITLE-DESCRIPTION</b>	<b>0%</b>	<b>3%</b>	<b>3%</b>	<b>3%</b>	
<b>Elected</b>					
County Commissioner-Chairman	7,000	7,000	\$ 7,400.00	7,400.00	7,400.00
County Commissioner Member	6,400	6,400	\$ 6,800.00	6,800.00	6,800.00
Per Diem	35/70	35/70	45 / 90	45 / 90	55 / 110
Probate Judge	145,558 (4)	152,201 (4)	155,621 (4)	160,331.56 (4)	168,759.43 (4)
Prosecuting Attorney	45,644 (3)	47,013 (3)	48,423 (3)	49,875.69 (3)	51,371.96 (3)
Register of Deeds	39,143	40,317	\$ 41,527.00	42,772.81	44,055.99
County Treasurer	46,629 (8)	48,028 (8)	49,469 (8)	50,953.07 (8)	52,481.66 (8)
County Clerk	43,922 (2)	45,240 (2)	46,597 (2)	47,994.91 (2)	49,434.76 (2)
Drain Commissioner	29,734	30,626	\$ 31,545.00	32,491.35	33,466.09
Sheriff	51,679 (14)	54,676 (14)	56,316 (14)	58,005.48 (14)	59,745.64(14)
Road Commission Chairman	7,000	7,000	\$ 7,400.00	7,400.00	7,400.00
Road Commission Member	6,400	6,400	\$ 6,800.00	6,800.00	6,800.00
<b>Appointed Exempt</b>					
UnderSheriff	45,981 (15)	48,981 (15)	50,450 (15)	51,963.50 (15)	53,522.41 (15)
Assistant Prosecuting Attorney	27,910 (5)	14,373.65 (21)	29,609 (5) (26)	30,497.27 (5)(26)	31,412.19 (5)(26)
Victims Rights Advocate - P/T	21,749 (7)	23,549 (7)	24,255 (7)	24,982.65 (7)	25,732.12 (7)(28)
<b>Appointed Non-Exempt</b>					
Probate/Juvenile Register (35 hrs)	33,656 (10)(19)	34,666 (10)	35,706 (10)	36,777.18 (10)	42,230.00
Confidential Secretary (35 hrs)	29,338	30,218	\$ 31,125.00	32,058.75	33,020.51
Family Court Juvenile Officer (35 hrs)	37,249 (11)(19)	38,366 (11)	39,517 (11)	40,702.51 (11)	41,923.59 (11)
Deputy Prob/Deputy Juv Reg/Crim Clerk (35 hrs)	31,873 (19)	32,829	\$ 33,814.00	34,828.42	36,050.00
Court Recorder/Family Court Clerk (35 hrs)	37,507 (19)	38,632	\$ 39,791.00	39,500.00	40,685.00
Court Administrator (35 hrs)	46,818 (19)	48,224	\$ 49,671.00	51161.13 (12)	52,695.96 (11) (29)
Trial Court Specialist/ADR Clerk (35 hrs)	36,414 (19)	37,506	\$ 38,632.00	39,790.96	40,984.69
Prosc. Office IVD (CRP) P/T (32 hrs=91%)	27,683	30,700	\$ 31,621.00	32,569.63	33,546.72
Animal Control Officer (40 hrs)	36,301	37,390	\$ 38,512.00	39,667.36	40,857.38
S.E.S.C. Agent	9,000 (13)	9,000 (13)	9,270 (13)	9,548.10 (13)	9,834.54 (13)
Friend of the Court	45,000 (17)(19)	46,350 (17)	47,740 (17)	49,172.20 (17)	50,647.37 (17)
<b>Hourly</b>					
Sheriff's Confidential Secretary (40 hrs)	\$13.15	13.35 (20)	15.57 (20)(27)	16.04	17.75
(Parks) Seasonal Employees	9.45(20)	9.65 (24)	\$ 9.65	12.00	12.00
(Parks) Shift Supervisor	\$10.00	10.50	\$ 10.50	13.00	13.00
Animal Control Assistant (25 hrs)	\$11.06	11.26 (20)(25)	11.48 (25)	11.95	12.31
Jail Cooks (3) p/t	\$11.06	11.26 (20)	15.00 (27)	15.45	15.91
Building Department Clerk p/t (21 hrs)	\$15.88	16.08 (20)	\$ 16.08	16.56	17.06



**Brief Committee Reports:**

Invoice Register – Review 2022/2023 invoices. Services/products received in 2022 need to be coded in 2022.  
Marijuana Funds - Salgat inquired about second distribution of Marijuana monies received from State of Michigan.  
Stawowy will look up the amount received.  
GIS – Salgat updated board on requirements to move forward with condensing the GIS Board.  
Overtime Requirements – Stawowy inquired as to the mechanism needed to request department overtime.  
Arenac Opportunities – Discussion

**Public Comment: None**

**Adjourn:**

With no further business, the following was offered: Motion, Mrozinski, to adjourn at 2:30 p.m.; support, Hergott, 5 yeas, 0 nays; motion carried.

January 24, 2023, Minutes of the Board of Arenac County Commissioners submitted by:

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Nancy A. Selle, Arenac County Clerk

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Attest: Harold Woolhiser, Board Chairman

# Public Notice of Meeting

Arenac County Board of Commissioners

Will Meet on:

**Tuesday, February 14, 2023**

In Room 201 of the Arenac County Building,  
120 North Grove Street, Standish, Michigan, at:

**9:30 a.m. – Committee of the Whole**  
**1:00 p.m. - Full Board Session**

Contact instructions for the meeting may be acquired by contacting the Board Secretary at: (989) 846-6188 during regular business hours. Business days and hours are Monday – Friday, 9:00 a.m. – 4:30 p.m.

Anyone needing assistance regarding aids or special services should contact the Board Office at the above phone number.

Signed,

Nancy A. Selle  
Arenac County Clerk

The County of Arenac is an Equal Opportunity Employer  
Contado de Arenac es un Proveedor de Opportunities de Igualdad

Posted on January 30, 2023  
Courthouse Entrances (3)