

2013 - Annual Minutes

H

Page # 2: Arenac Co. Commissioner's Organization Meeting Minutes of January 8, 2013:Rules of Order:

It was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Luce to approve the proposed Rules of Order as utilized in 2012 and prior years with Robert's Rules of Order as the guidebook. Motion carried.

Claims & Accounts:

After review of the Book of Bills (Claims) with the County Clerk and County Treasurer, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize payment of the Claims in the aggregate amount of \$207,889.14. Motion carried. Clerk was directed to initiate payment.

Motion on 911 Training Funds Application:

After review of letter from the State of Michigan, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to authorize the Chair to sign the Grant Document for 911 Training Dollars as presented to the County Commissioners for approval by 911 Director. Motion carried. Chair signed the document.

District Court p/t Recorder for Judge Yenior:

The Commissioners discussed a letter dated December 20<sup>th</sup>, 2012 notifying the Board that the Court would be seeking employment of a 15 hour per week part time recorder in 2013 and possibly other associated duties. No action was taken regarding the matter. More activity will be happening at the next Board meeting.

Payout for Guardian Services:

The Commissioners discussed a billing received from former Public Guardian Vickie Sheeder in the aggregate amount of \$4,950.00 for services beyond duty when filing final accountings from predecessor guardian. It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to authorize payment as a contractual service to Mrs. Sheeder in the aggregate amount requested of \$4,950.00. Motion carried. Clerk was directed to issue payment and to General Ledger said from 2012 Public Guardian Contractual Services line item. Motion carried on voice vote.

Parks Commission Appointment:

After review and discussion of the fact that only one person sent a resume requesting consideration for appointment to the County Parks Commission. The Board referred the application to the County Parks Commission, who is meeting Wednesday evening for direction for action.

Advisory Committee Appointments:

After review and discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the proposed appointments of Commissioners as follows:

Commissioner Luce: Building & Grounds:

Building/Grounds/Housing/Inventory/Security/Communication Systems/Building Dept.

Commissioner Trombley: County Affairs:

MSU Extension/County Road Commission/Public Transportation/Policy Resolutions/Correspondence/Register of Deeds/Veteran's Affairs/Fair Board.

Commissioner Zygiel: Budget and Finance:

Budget/Accounting/Purchasing/Equalization Department/County Treasurer/County Clerk

**Commissioner Snyder: Health and Public Safety:**

Law Enforcement/Emergency Services/Animal Control/Public Guardian/Drain  
Office/Correspondence

**Commissioner Munson: Judicial/Legal:**

, Courts/Legal Issues/Prosecutor's Office/Personnel/Facilities

**Special Committee:** Per Chairperson

Special circumstances that need to be addressed by a special advisory committee in addition to the above five committees. Recommendation made by the Chairperson and Vice-Chairperson and a majority vote by the Board members.

Budget Advisory Committee- **Mike Snyder & Virginia Zygiel**

Expenditures and Receipts- **Mike Snyder & Virginia Zygiel**

Accounts Payable- **Jeff Trombley**

Electronic Transfer Transactions- **Dave Munson**

Computer Support/Issues/Concerns- **Mike Snyder**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the above appointments for 2013.  
Motion Carried.

**Committee/Agency Assignments:**

Arenac County Soil Conservation District	Trombley
Sunrise Senior Services of Arenac Co.	Zygiel & Munson, Alternate
Arenac County Agricultural Society	Trombley
Michigan Northern Counties Association	Luce & Trombley, Alternate
NEMCSA	Zygiel & Snyder, Alternate
Region 7B/Michigan Works	Munson & Snyder, Alternate
EMCOG	Munson & Kurt Hillman, Alternate
Arenac County Parks Commission	Chairperson or Rep: Luce & Snyder, Alternate
Central Michigan District Health Department	Chair & Vice-Chair
Iosco-Arenac District Library	Luce
Bay-Arenac Behavioral Health	Zygiel
Mid State Substance Abuse	Luce & Zygiel
Standish Prison Liaison Committee	Snyder & Luce, Alternate
Medical Control/Ambulance Committee	Snyder & Zygiel, Alternate
E-911 Authority Board	Snyder & Luce, Alternate
Community Corrections Board	Munson & Trombley, Alternate
RC & D	Luce
Arenac County Housing Programs	Snyder
Chippewa Indian Liaison	Snyder & Munson
Arenac Multi-Purpose Collaborative Body	Zygiel
Natural River Zoning Board	Luce & Trombley
County Building Authority:	County Prosecutor Curtis G. Broughton
	Public at Large: Keith Sivier
	County Treasurer: Dennis Stawowy
County Planning Commission	Munson & Trombley, Alternate
MSU Extension Advisory Council	Trombley & Munson, Alternate
Road Commission Liaison	Trombley & Munson, Alternate
Economic Development Commission	Munson

**Pg. # 4: Arenac County Commissioner's Minutes of January 8, 2013:**

Committee Appointments Continued:

FEMA

Trombley

Region 3 Homeland Security Committee

Chair & Vice-Chair

Arenac County Land Bank Board

Chair per by-laws of Land Bank

It was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Trombley to approve the above committee appointments and contact assignments per the listing above. Motion carried on voice vote.

It was however noted that a couple of the assignments may be changed at a subsequent meeting.

**Chair, Snyder noted that the following union group responsibilities have been assigned:**

**Union Contract/Personnel Committee Assignments for 2013:**

**Teamsters:** Trombley and Luce. Alternate: Zygiel

**ACEA (Courthouse):** Munson & Snyder Alternate: Luce

**Steelworkers (Dist. Ct.):** Zygiel & Luce Alternate: Munson

**POAM (Sheriff):** Munson & Snyder Alternate: Luce

**GELC (E-911):** Director & Trombley Alternate: Zygiel.

**Chemical Workers (FOC/Ct. Ct. Reporters):** Borushko Alternate: Snyder

**Circuit Court Non-Union:** Trombley & Zygiel Alternate: Munson

**Personnel Policy:** Borushko & Entire Board of Commissioners

**Order of the Day:**

**Approval of Various Minutes:**

**Committee of the Whole of December 18, 2012:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as prepared. Motion carried.

**Board Session of December 18, 2012:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as mailed. Motion carried.

**December 20, 2012 Budget Hearing:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as mailed. Motion carried.

**Discussion of Under-Sheriff Position & Other County Officers:**

Mr. Luce questioned the relative position of the County Under-Sheriff and relationship to exclusion in the Arenac County Personnel Policy. It was agreed to further investigate the subject and report back at a later session.

The Board Members further discussed Elected Officials placement into the Personnel Policy and their fringes relating to the County Personnel Policy.

**Order of the Day:**

Due to not being listed on the agenda, the Chair ordered that Correspondence be reviewed as an order of the Day for this meeting.

Page # 5: Arenac County Commissioner's Minutes of January 8, 2013:

The Board reviewed selected correspondence items in the listing and after said review, the Chair directed that said be placed on file.

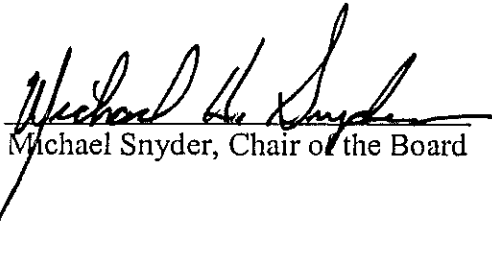
Next Meeting:

Commissioners discussed their January meeting schedule, and it was agreed that they would meet next on Tuesday, January 15<sup>th</sup>, at 10 AM in Committee and 1:30 in session, their scheduled date.

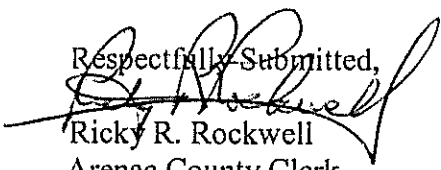
Adjournment:

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to adjourn at 12:28 PM. Motion carried and the meeting was adjourned.

Attest:

  
Michael Snyder, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk

**Minutes of the Scheduled Session of the Arenac County Commissioners:**

**January 15, 2013**

Chair Michael Snyder called the meeting to order at 1:05 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to the Public Notice and the Michigan Open Meetings Act.

Present: Commissioners Jeffrey Trombley, Michael Snyder, Virginia Zygiel, and Robert Luce.  
Absent: David Munson (excused).

**Approval of An Agenda:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the proposed agenda deleting motion # 9. Motion carried.

**Approval of Organizational Meeting Minutes of January 8, 2013:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the minutes of the January 8, 2013 Organizational Meeting with correction on page # 3 listing Mr. Luce, as well as Mr. Trombley, for the "Accounts Payable" listing. Motion carried.

**Claims & Accounts:**

After review, it was moved by Mrs. Zygiel, & 2<sup>nd</sup> by Mr. Luce to approve the bills presented in the amount of \$6,280.69. Motion carried.

**Public Comments:**

None.

**Review of Correspondence:**

Board & Clerk reviewed correspondence listing for the meeting and looked at several items.

**Motions to be acted upon:**

Motion # 1: It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the position of "Multi Court Recorder/Clerk" as requested by Judge Yenior in his letter of December 18, 2012 with explanation that said person will be funded out of fee adjustments from District Court Fines/Costs. Motion carried.

**Parks Board Appointment:**

Motion # 2A: It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to appoint Deann Jacobs to the Arenac County Parks Commission to a term ending 1-1-2016. Motion carried.

Motion # 2B: It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to appoint Joseph Sancimino to a term on the Arenac County Parks Commission for a term ending 1-1-2016. Motion carried.

**Motion # 5: Friend of the Court Office Improvements:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to authorize Mr. Luce to sign a contract with Morefield Construction in the amount of \$2,800 for ceiling tile replacement in the FOC Office and to repaint the walls with \$1,400 due on signing. Motion carried. Payment is to be made from "Bldg. & Ground Maintenance Budget; 101-265-930.000.



**Page # 2: Arenac County Commissioner's Minutes of January 15<sup>th</sup>, 2013:**

**Motion # 6: Friend of the Court Office Carpeting:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the bid from Au Gres Floor Covering in the amount of \$2,072.00. Motion carried. Payment from "Bldg. & Grounds Maintenance Department. 101-265-930.000.

**Motion # 7: Friend of the Court Copier Replacement:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to purchase the used Konica Copy Machine in the amount of \$3,495 from Miller Office Machines in Lincoln, Michigan. FOC Acct: 215-000-979.000.

Yes: Snyder, Zygiel

No: Trombley, Luce

Absent: Munson

**Motion fails by 2 yes to 2 no votes.**

The Board discussed the issue of Friend of the Court Copy Machine Replacement in that there is a "new" shared office copier in the hall. The Friend of the Court explained that it is important from a security and efficiency standpoint that copies may be made in the office itself. He also explained financial ramifications of the new copier to Commissioners, noting a 66% reimbursement.

**Motion # 10: Central Michigan District Health Board Committee Reassignment:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to appoint Virginia Zygiel to the Central Michigan District Health Board in place of Mr. Luce as she requested said appointment. The motion was carried.

**Order of the Day:**

The Commissioners discussed the draft of the proposed Teamsters 214 Contract as submitted understanding that Mr. Borushko would be here later to discuss the matter and for the Board to review the document with recommendation for approval.

The Chair ordered a recess at 2:25 PM. The Chair reconvened the meeting at 2:35 PM.

**Order of the Day: Motion # 11: Under-Sheriff Position:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to adopt the following as County Policy: "It is the policy of Arenac County to compensate the position of Under-Sheriff of Arenac County at the rate of 90% of the Salary paid to the County Sheriff; as set by the Board in their Salaries Resolution. This Policy document is to become effective this date (January 15, 2013). Motion carried.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to create the employment category of: "Full Time Appointed Under-Sheriff". Motion carried.

**Order of the Day: Teamsters 214 Contract Settlement:**

Mr. William P. Borushko, Employment Relations Advisors, advised the Board that a settlement agreement has been reached with Teamsters 214 Local representing the Department Heads Group including Guardian Office and Guardian Coordinator position. He brought draft copies for a two year agreement to the Board for their consideration at this meeting. New clean copy will follow soon.

Page # 3: Arenac County Commissioner's Minutes of January 15, 2013:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the Teamsters 214 Agreement as presented and authorize the Board Chair to sign same on behalf of the County of Arenac effective this 15<sup>th</sup> day of January 2013 with position of Guardian Coordinator retroactive to December 2, 2012.

Roll Call Vote: Yes: Trombley, Snyder, Zygiel, & Luce. Absent: Munson. Motion carried by a 4 yes to 1 absent. Chair directed County Clerk to implement provisions including retroactive pay to Guardian Coordinator.

The Chair requested Comments from the County Clerk. The Clerk noted that there is a need to have all budget adjustments go before him before approvals as the Board is taking monies out of line items that not only department heads budgeted and will need by year end, but taking funds from areas that will absolutely be expended.

Public Comments:

None.

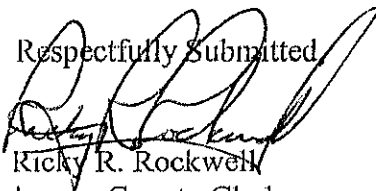
Adjournment:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to adjourn at 2:44 PM. Motion was carried and the meeting was adjourned.

Attest:

  
Michael H. Snyder, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk



**February 5, 2013**

**Minutes of a Regular Meeting of the Arenac County Board of Commissioners**

Chair Michael Snyder called the meeting to order with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to Public Notice and the Michigan Open Meetings Act at 1:38 PM in the Board Room (201) in the Arenac County Building in Standish, Michigan.

Present: David Munson, Jeffrey Trombley, Michael Snyder, Virginia Zygiel, & Robert Luce.

**Adoption of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to approve the proposed agenda with the addition of Motions # 14 & # 15 as listed on Clerk's Copy. Motion Carried.

**Approval of various Minutes:**

**Committee of the Whole of January 15<sup>th</sup>:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes of the meeting as mailed previously. Motion was carried.

**Board Session of January 15<sup>th</sup>:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes as previously mailed. Motion was carried.

**Claims & Accounts:**

The Chair explained that bills/claims were not reviewed this AM, so it was agreed to spend a few moments reviewing said bills. After review, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to approve payment of the bills with corrections to coding on bills as listed and deletion of Bill for Alcona County sent in error from District Court and the bill double listed on the master bill listing with bills totaling \$55,324.91. Motion was carried.

**Order of the Day:**

Lee Ann Fischer, Northeast Michigan Affordable Housing, commented on the proposed Housing Targeted Assistance Program Amendment which will increase the program grant for Welles Addition housing improvements by \$35,000 + \$1,750 administration and add 6 months to the project end date. Board members agreed to pass necessary motion in the motions section of the meeting later. The Board thanked Ms. Fischer for her endeavors.

**Motions to be acted upon:**

**Motion # 1: Appointment to the Southern Arenac County Cable Committee:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to appoint Mr. Munson to a position on the Committee. Motion was carried. Board office will notify the City offices.

**Motion # 2: Housing Grant: Targeted Area Program for Welles Addition:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the program amendment for the Targeted Housing Assistance Program adding \$35,000 to the project dollars and \$1,750 for administration as well as a 6 month extension. Motion was carried and the Board Chair was authorized to sign the Contract amendment.

**Page # 2: Arenac County Commissioner's Minutes of February 5, 2013:**

**Motion # 3: Merit Cable Connection & Related Internet:**

Mr. Snyder reported on a recent meeting with representatives from MERIT concerning the possibility of contracting with MERIT for internet and related communications, noting that the Animal Shelter is another situation which may require the County to continue to be serviced otherwise. It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Munson to authorize the Board Chair the authority to sign Contract Documents with MERIT concerning internet services and to further leave the date open as to when to bring them on line down the road. A possible target date for being connected is April 30<sup>th</sup>, 2013. Motion was carried.

**Motion # 4: Additional Time for Building Department Clerk:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to authorize the Building Department Clerk to work an additional 10 hours to go forward with the development of the Ordinance for Soil Erosion and Sedimentation enforcement, hopefully finishing the document. Motion was carried.

**Motion # 5: Approval of the Proposed U.S.D.A. Grant for Economic Development:**

Motion was never offered for approval, even though the Commissioners voted in favor.

**Motion # 6: Approval of Building Department Operational Procedures:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the proposed "General Operating Procedures" for the Arenac County Building Department. Motion carried. Chair noted that said will have immediate effect. Copy is available in the Building Department.

**Motion # 7: Motion to approve the Following Arenac County Policies:**

**Fraud Policy; Depository Resolution; Investment Policy; Electronic Transfer Policy;  
Fund Balance Policy; Conflict of Interest Policy.**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to adopt the above listed policies with a text copy on file with the County Treasurer, County Clerk, & Board Office.

Roll Call Vote: Yes: Munson, Trombley, Snyder, Zygiel, & Luce. No: None. Motion was carried by a 5 yes to 0 no vote.

**Motion # 8: Resolution # 2013-01:**

**Authorizes EDC to proceed with USDA Grant Application:**

It was moved by Mr. Trombley and Seconded by Mr. Munson to adopt the following resolution:

**Resolution No. 2013-01**

**WHEREAS**, the Arenac County Economic Development Corporation (EDC) has been created to foster economic development in Arenac County, and

**WHEREAS**, the EDC has worked with the businesses and communities of the county to accomplish its goals; and (continued on next page)

**Page # 3: Arenac County Commissioner's Minutes of February 5, 2013:**

**WHEREAS;** the EDC has collaborated with regional organizations to promote the county's attributes and assets but has not actively marketed these assets on its own; and

**WHEREAS;** the EDC, through a grant from the USDA Rural Development in 2012 has created and begun to implement a marketing plan for Arenac County; and

**WHEREAS,** this application for 2013 will allow the EDC the opportunity to move forward with the marketing plan to make the efforts sustainable for Arenac County's future; and

**WHEREAS,** the EDC has prepared a grant application to the USDA Rural Development and has pledged \$10,000 from its budget as its match towards a grant to implement the 2012 Arenac County Marketing Plan.

**NOW THEREFORE BE IT RESOLVED,** the Arenac County Board of Commissioners hereby supports and authorizes the Arenac Economic Development Corporation to proceed with the grant application to the USDA to implement the 2012 Arenac County Marketing Plan.

Roll Call Vote: Yes: Snyder, Munson, Luce, Zygiel & Trombley. Motion carried 5 yes to 0 no.

Chair directed that copies be prepared for EDC use and disbursed.

**Motion # 9: Depository Resolution: Resolution No. 2013-02**

**RESOLUTION FOR THE DEPOSIT AND INVESTMENT OF  
ARENAC COUNTY FUNDS**

Whereas, under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of 1932, 1<sup>st</sup> Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies including tax monies, belonging to, or held for, the State, County, or other political units coming into the hands of the County Treasurer, in one or more banks, savings and loan associations or credit unions within the State.

**THEREFORE BE IT RESOLVED,** (1) the Arenac County Board of Commissioners hereby directs Dennis M. Stawowy, Arenac County Treasurer, to deposit all public monies and funds coming into his hands as County Treasurer in any bank, savings and loan associations or credit union within the State which is a legal depository as defined by State and/or Federal law, and (2) the County Treasurer is authorized to invest funds, as set forth by the Arenac County Investment Policy, with these institutions or any institution legally permitted by State Statute, Act No. 20 of the Michigan Public Acts of 1943, as amended (MCL 129.91), or Federal law or regulation within the limits set therein.

**THEREFORE BE IT FURTHER RESOLVED,** that the County Treasurer is authorized to enter into and execute on behalf of the County any contracts with any bank or trust company for the safekeeping or third party custodianship of any of the County's securities as well as any contracts or repurchase agreements with any corporation for the purchase of any such securities which will be the subject of such safekeeping or third party custodianship arrangements, on such terms and conditions as the County Treasurer shall require.

(Resolution continues on the next page.)

*Moved by Mrs. Zygiel to  
2nd by Mr. Luce to adopt  
the following Res:*  
(R3)

**Page # 4: Arenac County Board of Commissioners Minutes of February 5, 2013:**

BE IT FURTHER RESOLVED, that the County Treasurer is authorized to rely on the continuation of this resolution until amended or replaced by a subsequent resolution of this or successor Board of Commissioners.

Roll Call Vote: Yes: Snyder, Zygiel, Luce, Munson, & Trombley. No: None.

Motion carried by a 5 yes to 0 no vote.

**Motion # 10: Budget Adjustment 2013-01**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the following budget adjustment as listed:

**Budget Adjustment No. 2013-01**

Fund No.	Line Item #	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
301	000-699.000	BEG BALANCE	\$18,226.00			
301	000-998-101	TRANS OUT TO GF		\$18,226.00		
101	000-699.301	TRANS IN FROM 301	\$18,226.00			
101	990-855.000	NETWORK COST		\$9,113.00		
101	990-979.000	EQUIP PURCHASE		\$9,113.00		
Totals	-----		\$36,452.00	\$36,452.00	\$-0-	\$-0-

Motion carried. Chair directed that a copy be given to the County Treasurer.

**Motion # 11: Amend Salaries Resolution for Judicial Secretary:**

After discussion, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve a 1% pay increase effective January 1, 2013 to Chris Richards, whose pay was not adjusted in the Board Salaries Resolution. Motion carried. Chair directed County Clerk to implement said.

**Motion # 12: Appointment of Virginia to Heritage Route Authority Board as County Rep.**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to appoint Mrs. Zygiel as the County Commissioner representative to the Arenac Heritage Route Authority Board. Motion carried.

**Motion # 13: Appointment of member to the County Planning Commission:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to appoint Mr. Joseph Sancimino to a term on the Arenac County Planning Commission ending 12-31-2013. Motion carried.

**Motion # 14: Motion to transfer Soil Erosion and Sedimentation to the Arenac Soil Conservation District:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to transfer enforcement of the Soil Erosion and Sedimentation Control Act, being PA 347 of 1972 as amended to the Arenac County Soil Conservation District.

Roll Call Vote: Yes: Munson, Trombley. No: Zygiel, Luce, & Snyder. Motion fails 2yes-3 no.

**Page # 5: Arenac County Board of Commissioner's Meeting Minutes of February 5, 2013:**

**Motion # 15: Michigan Association of Counties Winter Conference:**

No one was able to attend the meeting so no motion was offered up for consideration.

**Public Comments:**

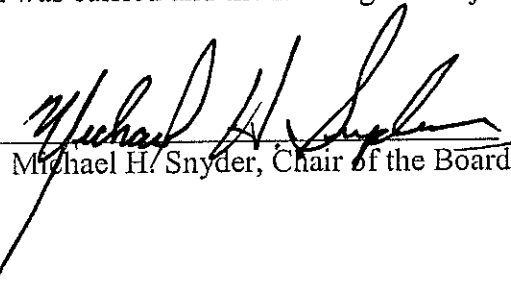
Mr. Glen Rice, Arenac Township Resident, questioned the activity at the Ball Diamond at the Youngman Park with the fencing being removed at the ball field site.

Clerk's Comments: Clerk and Board discussed current issues including Budget and Review of the Year End Financial Report for 2012 and related 2013 Budget Comparison. They also discussed the relative status of new employees and their relationship to benefits and retirement.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to adjourn the meeting at 3:08 PM. The motion was carried and the meeting was adjourned.

Attest:

Respectfully Submitted,  
  
Michael H. Snyder, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell, Arenac County Clerk

## **Minutes of the February 19, 2013 Arenac County Board Session:**

Chair Michael Snyder called the meeting to order at 1:34 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to public notice and the Michigan Open Meetings Act.

Present: Michael Snyder, Jeffrey Trombley, David Munson, Virginia Zygiel, & Robert Luce.

### **Adoption of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to approve the agenda as distributed, a copy is included with the correspondence. Motion carried.

### **Approval of Minutes:**

**Committee of the Whole of February 5, 2013:** It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to approve the Committee of the Whole minutes with the memo regarding Mental Health to note that they "may increase" the coverage area of counties, versus the statement in the minutes. Motion carried.

**Board Session of February 5, 2013:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes as mailed. Motion carried.

### **Claims & Accounts:**

After review and correction of a category, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to approve payment of the Book of Bills in the aggregate amount of \$37,219.93 with one coding change on a bill to Alexander Business Machines. Motion carried.

### **Public Comments: None.**

### **Unfinished Business: None.**

### **Review of Correspondence:**

The Board reviewed the Correspondence Listing with the Clerk. Chair directed that copies be filed.

### **Motions to be acted upon:**

#### **Motion # 1: Authorization of expenses to attend the Michigan Guardian's Conference:**

It was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Trombley to authorize the attendance of Kathy Taylor and Dale Raymond at the Michigan Guardianship Conference and to pay necessary registration and related expenses for attendance at said Conference. Motion carried.

#### **Motion # 2: Remonumentation Program Contract:**

It was moved by Mr. Trombley and seconded by Mr. Luce to accept the Remonumentation Grant Contract in the amount of \$24,000 plus and authorize the Board Chair to sign same for the year 2013. Motion carried.

**Page # 2: Minutes of the Arenac Co. Bd. of Commissioner's Minutes of February 19, 2013:**

**Motion # 3: Adjustment of the Prosecutor's and Assistant Prosecutor's Wages:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to increase the wage/salary of the County Prosecutor and Assistant Prosecutor by 1% effective this date (2-19-2013) from the current amounts/salaries as follows: Prosecutor: \$47,853 by 1%.

Assistant Prosecutor: \$18,180 by 1%. The motion was carried.

**Public Comments:**

Mr. Glen Rice, Arenac Township Resident, questioned the Remonumentation Program and what it is doing and what direction that it is headed. The Board deferred to the County Clerk in reference to the program.

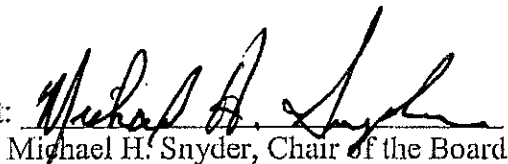
**Order of the Day: Re: Prosecutor's IV-D & IV-E Program Budget Adjustment:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to authorize Arenac County Prosecutor Curtis G. Broughton to adjust the IV-D and IV-E Budgets for the current year to reflect the 1% wage increases for the Prosecutor and Assistant Prosecutor. Motion was carried.

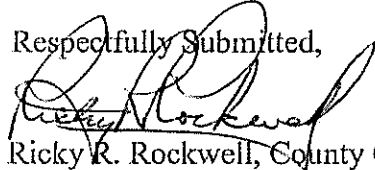
**Adjournment:**

It was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Trombley to adjourn at 2:17 PM. Motion was carried and the meeting was adjourned.

Attest:

  
Michael H. Snyder, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell, County Clerk



**Arenac County Commissioner's Meeting Minutes:**  
**March 5, 2013**

Chair Michael Snyder called the meeting to order at 1:30 PM with the Board reciting the Pledge of Allegiance to the US Flag and pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Michael Snyder, Virginia Zygiel, Robert Luce, Jeff Trombley, & David Munson.

**Approval of the Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to approve the proposed agenda for this meeting as presented with the addition of Motion # 10. Motion carried.

**Approval of Various Minutes:**

Committee of the Whole of February 19, 2013: It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to approve the minutes as presented. Motion carried.

Board Session of February 19, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes as mailed. Motion carried.

**Claims & Accounts:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the payment of the Claims in the aggregate amount of \$76,353.33 with correction to Jail Medical billing and General Ledger date for another pair of billings to 12-31-2012. Motion was carried.

**Public Comments:**

Mr. Joseph Sancimino, Arenac County Parks Board, questioned the progress on the Parks Board Grant Proposal as submitted. The Board and Mr. Sancimino will work further on said to report back on the Board's Meeting of March 19, 2013. Motion was carried.

Mr. Glen Rice, Arenac Township Resident, questioned the amendment to the Arenac County Recreation Plan and the Blue Water Trail Grant. He asked about County Board responsibility regarding financial match monies and questioned the County Parks Operational Subsidy amounts as budgeted.

Mr. Michael Snyder, Board Chair took the opportunity to answer Mr. Rice's questions and noted that the Board did indeed provide operational funds to the Parks Commission in the Arenac County General Fund Budget to be transferred to the Parks Budget. He further noted that the parks have a 3 month window to make their monies.

Mr. Rice questioned what happens if the Parks exceed their planned expenditures and falls short?

**There was no Old Business:**

**Review of Correspondence:**

The Board reviewed the Correspondence listing with the County Clerk. Chair ordered filed.

**Page # 2: Arenac Co. Commissioner's Minutes of March 5, 2013:**

**Motions to be acted upon:**

**Motion # 1: District Court Contract:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to approve the proposed 81<sup>st</sup> District Court Contract and authorize the Board Chair to sign same. Motion was carried.

**Motion # 2: Remonumentation Administrator:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to designate Darlene Mikkola, Arenac County Register of Deeds as the Arenac County Remonumentation Coordinator-Administrator, replacing Rose Smith effective January 1, 2013. Motion was carried.

**Motion # 3: Approval of 2013 Remonumentation Contract:**

After discussion, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the 2013 Remonumentation Contract with Wade Trim Group and authorize the Board Chair to sign said document. Motion was carried.

**Motion # 4: Approval of Arenac County Parks Recreation Master Plan Amendment:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the proposed amendment to the Arenac County Recreation Master Plan as submitted by the Parks Commission. Motion was carried. Chair directed copies of amendment be sent to all holding "plan copies" and possible placement on the County Web Page.

**Motion # 5: Switch to new Emergency Generator:**

Alex Rosebrugh, maintenance supervisor, appeared before the Board to discuss the replacement of the current jail building generator setup and to replace connections with the old generator to the one installed in the last few years as the current generator needs repairs/upgrade. It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to authorize Alex Rosebrugh to switch out the old jail generator, take it off line and to place said up for sale and to connect the 60 KW generator to the entire jail building, thereby mothballing and replacing the 30 + year old 45 KW generator. Motion was carried.

**Motion # 6: HVAC Improvements at Jail:**

After discussion with Alex Rosebrugh, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to authorize Alex to proceed forward with the Boiler replacement project as well as HVAC related building improvements proposed. Motion was carried.

**Motion # 7: Sunrise Side Senior Services Plan for Fy 2013-2014:**

Mrs. Zygiel explained that the Board needs to send a letter of concurrence for the proposed plan for it to be accepted by the Area Agency on Aging. It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to approve the proposed service plan and authorize the Chair to send a letter noting approval of said plan. Motion was carried. Chair will send a letter to NEMCSA. Copy of proposed services plan to remain on file.

Page # 3: Arenac Co. Commissioner's Minutes of March 5, 2013:Motion # 8: Pine River Dredging:

County Drain Commissioner Larry Davis presented a proposed letter regarding the Pine River Dredging and requested Board to send said letter. It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to authorize the Board Chair to sign said letter and send same to the Department of Natural Resources regarding Arenac County's Pine River. Motion was carried.

Motion # 9: 911 Surcharge Rates for July 1, 2013-June 30, 2014:

The County Clerk presented the proposed letters to the State of Michigan regarding 911 Surcharge for the ensuing FY of 911 (State Level) to remain at the 32 cents per month per line and after review and noting that the 911 Director believes same is sufficient, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to keep the Arenac County Surcharge at 32 cents per month per phone line for the FY 2013-2014 Fiscal Year as listed. Motion was carried.

Public Comments:

Mr. Joseph Sancimino, Planning Commission Member, commented regarding the Arenac County Recreation Master Plan and that he would make sure all interested parties would get their copies of the amendment. He noted that the resolution discussed in the correspondence will be discussed in the Parks Board Meeting of March 13<sup>th</sup> and he will be here on March 19, 2013 to discuss the necessary resolution regarding proposed grants that the Parks' Commission is considering.

Mr. Glen Rice, Arenac Township Resident, questioned the compensation of Commissioners for attendance at other meetings including attendance at the Depot Authority Meetings.

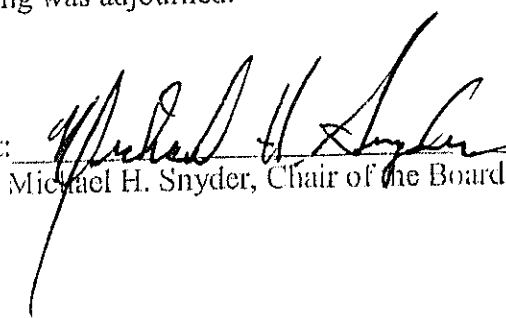
The Board discussed meals reimbursement policies with the County Clerk.

County Clerk Rick Rockwell noted that the Board needs more consistency with the way persons are handled when job positions are filled, especially the fact that persons in similar bargaining unit positions have not been handled consistently in his opinion as well as wages/salaries assigned to temporary or fill in employees. He also commented that we need to spend time on review of the 2013 Budget Document, which will happen in early April. He also noted that we are still awaiting the 4<sup>th</sup> Quarter Circuit Court Billing for 2012 from Iosco County which should be the last of the 2012 chargeback of expenses. However, we are still awaiting some 2012 revenues for various programs.

Adjournment:

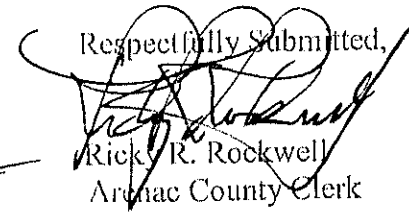
It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to adjourn at 2:43 PM. Motion was carried. Meeting was adjourned.

Attest:



Michael H. Snyder, Chair of the Board

Respectfully Submitted,



Rick R. Rockwell  
Arenac County Clerk

March 19, 2013

**Arenac County Board of Commissioner's Meeting Minutes**

Chair Michael Snyder called the scheduled meeting of the Arenac County Board of County Commissioners into session at 1:40 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Mrs. Virginia Zygiel, Mr. David Munson, Mr. Jeffrey Trombley, Mr. Michael Snyder, & Mr. Robert Luce.

**Adoption of an Agenda:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to approve the agenda as presented with motions as listed. Motion carried.

**Approval of Various Minutes:**

Committee of the Whole: March 5, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes as mailed. Motion was carried.

Board Session: March 5, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve the minutes as mailed. Motion was carried.

**Claims & Accounts:**

After review and one correction, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the payment of \$82,990.07 as presented. Motion was carried.

**Public Comments:**

**Mr. Glen Rice, Arenac Township Resident**, questioned the use of the Computer in the Board Room by the public and asked if it was so available.

**Unfinished Business:**

**Mr. Luce** reported that there is an open position on the Arenac County Parks Board which will be considered at the next meeting.

**Mr. Trombley** reported that he desires to include a request for a Hockey Rink in the Tribal 2% applications to be presented to the Saginaw Chippewa Tribe for consideration.

**Review of Correspondence:**

The Board reviewed the Correspondence with the Clerk and after the Chair directed that said be placed on file in the office of the Clerk.

**Motions to be acted upon:**

**Motion # 1: Appointment to Bay Arenac Behavioral Health Board:**

Mrs. Zygiel noted that the Board had solicited interest in the Board and after review of applications, she is recommending the appointment of Mrs. Kim Easterle, who is currently serving on the Board. It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to appoint Mrs. Easterle to a term on the BABHB. Motion was carried. Clerk to notify Bay Arenac Community Mental Health Board of the appointment of Mrs. Easterle representing Arenac County on the Board for a term ending March 31, 2016.

**Chair requested an: "Order of the Day":**

This is in reference to a request from the Child Protection Advocacy Council to place a display on the Arenac Court House Lawn.

**Page # 2: Arenac County Commissioner's Minutes of March 19, 2013:**

**Mrs. Judy Bell**, representing the Arenac County Child Protection Advocacy Council, requested upon their behalf permission to install an exhibit on the front lawn of the Courthouse for the month of April, relating to Child Abuse and Neglect Advocacy. Said exhibit will be installed on March 27<sup>th</sup>, 2013 and be up the Month of April. The Board noted that they have a policy to cover said and permission is hereby granted per that policy.

**Motion # 2: Tribal 2% Applications:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to accept all Tribal 2% Applications received to date for forwarding to the Saginaw Chippewa Tribal Council for consideration and deliver said to the Tribe in Mt. Pleasant. Motion carried. Mr. Trombley will make sure they are delivered.

**Motion # 3: Authorization of Purchase of Generic Service Credits for MERS:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mrs. Zygiel to offer the following motion that Arenac County offers to its MERS Defined Benefit, the opportunity to purchase up to 5 years of Generic Service Credit. One hundred percent (100%) of the cost (actuarial) and determination fees will be paid by the employee. The Board of Commissioners will provide final authorization for the transaction(s). Motion was carried.

**Chair ordered a recess at 2:20 P.M. Chair reconvened the Meeting at 2:30 P.M.**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to **Open the Public Hearing** on the proposed Grant Applications for Recreational Improvements as published in the paper and to receive comments regarding the applications. Motion was carried. The Hearing was opened.

**Mr. Joseph Sancimino**, acting on behalf of the Parks Chair (John Clyne) who is unable to attend, spoke in favor of the Kayak Trail along the bay and coastline as well as in support of the Grant Applications for Point Au Gres Park Improvements. He further encourages the Board to consider positively, the funding requests and pass the proposed resolutions and motion following the hearing.

**Mr. Glen Rice**, Arenac Township Resident, questioned as to what was happening with the Grant requests and the improvements planned.

**Mr. Joseph Sancimino** noted that the Blue Water Trail has a \$25,000 matching grant and that the County is requesting a grant from the Saginaw Bay Watershed Initiative Network to cover that local match funding. If the project does not get the match funds, then it does not proceed.

**Mr. Larry Davis**, County Drain Commissioner & Parks Board Member commented on the process and further assured the Board that if match is not forthcoming, the project/grant will not proceed.

**Mr. Donald Hamilton**, Lapham and Associates, noted that there will not be a billing unless the proposed projects receive funding and further that there will not be a billing unless the project is committed. He further noted that Bay and Arenac are the missing pieces to the puzzle completing the easterly shoreline portion of the proposed Blue Water Trail.

**Mr. Joseph Sancimino** noted that his Kayaking trip along the Saginaw Bay was a great experience.

**Mr. Glen Rice** questioned the liability for providing of the necessary matching dollars for the proposed project and who will provide them when necessary.

**Mr. Greg Buckner**, Arenac County Independent, questioned the amount of the Grant/Grants and the project total grant amount. The Board answer was \$229,250.

Mr. Rick Rockwell, County Clerk, questioned local match and it was noted that a total of approximately \$76,000 was the match for the two grants, if received and said is being applied for under the Saginaw Bay WIN Program.

Listing of those in attendance for the Public Hearing is as follows: Greg Buckner, Larry Davis, Glen Rice, Joseph Sancimino, Don Hamilton, Ricky Rockwell, David Munson, Jeff Trombley, Virginia Zygiel, Mike Snyder, & Robert Luce.

There were no further comments or questions raised.

It was moved by Mr. Munson & 2<sup>nd</sup> by Mrs. Zygiel to close the Public Hearing at 3:02 PM. The motion was carried and the Chair declared the Public Hearing was closed.

**Motion to Table Action:**

It was moved by Mr. Munson to table any action on the Grant Requests. Motion died for the lack of a second.

**Motion # 4: Blue Water Trail Grant:**

It was moved by Commissioner Luce and supported by Commissioner Trombley to adopt the following resolution:

**Resolution No. 2013-03**

**RESOLUTION OF THE  
ARENAC COUNTY BOARD OF COMMISSIONERS  
ARENAC COUNTY, MICHIGAN**

Whereas, Arenac County is blessed with forty-seven miles of incredible Saginaw Bay shoreline, and,

Whereas, there are few points along the Arenac Saginaw Bay shore for the public to access the bay and enjoy its beauty and to benefit from its natural resources; and,

Whereas, Arenac County has already done preliminary investigation and found numerous potential launch and landing sites along the bay and has its Point Au Gres Park that can become a primary staging and launching site for the trail; and,

Whereas, funding is available from the United States Department of Commerce through the Michigan Coastal Management Program to pursue the planning and promotion of a water trail in Arenac County.

Now, Therefore, Be it Resolved, that the Arenac County Board of Commissioners approves submission of a grant application to the Michigan Coastal Management Program in the amount of \$25,625 for the development of a plan and promotion of for the Blue Water Trail for the Arenac County Saginaw Bay shoreline and commits that the local match will be provided if the project is funded.

Roll Call Vote: Yes: Snyder, Trombley, Luce, & Zygiel. No: Munson.

Resolution declared carried by a 4 yes to 1 no vote.

**Motion # 5: Resolution 2013-05: Michigan Natural Resources Trust Fund:**

It was moved by Commissioner Luce and supported by Commissioner Trombley to adopt the following resolution:

Whereas, the Arenac County Parks and Recreation Commission has met over the last year and has amended the County of Arenac Recreation Plan; and

Whereas, the County of Arenac Recreation Plan sets out development of improvements to the Point Au Gres Park and creation of the Arenac County Blue Water Trail; and

Whereas, the Capital Improvement schedule in the amended plan shows the development of this Park and Blue Water Trail; and

Whereas, Arenac County Parks and Recreation Commission has prepared a grant application to the Michigan Natural Resources Trust Fund 2013 Fund whereby funding may be available to supplement county and other funds that may be garnered to accomplish this project; and

Whereas, the Arenac County Board of Commissioners held a public hearing to receive public comments and suggestions regarding the grant application;

Now, therefore be it resolved, the Arenac County Board authorizes Ricky R. Rockwell, County Clerk to sign and dispatch the application to the Michigan Department of Natural Resources and will provide the match indicated in the grant application.

Roll Call Vote: Yes: Snyder, Trombley, Luce, & Zygiel. No: Munson.

Resolution carried by a 4 yes to 1 no vote.

**Motion # 6: Resolution No. 2013-04: Re: Amendment to County Recreation Plan**

Moved by Commissioner Trombley and supported by Commissioner Luce to adopt the following resolution:

**RESOLUTION OF THE  
ARENAC COUNTY BOARD OF COMMISSIONERS,  
ARENAC COUNTY, MICHIGAN  
Resolution No. 2013-04**

WHEREAS, the Arenac County Board of Commissioners, Arenac County, Michigan has adopted the County of Arenac Recreation Plan to as a guideline for improving recreation and enhancing natural resource conservation during a five year period covering the years 2010 through 2015, and

WHEREAS, the Arenac County Board of Commissioners is made up of representatives from Arenac County, Michigan, and

WHEREAS, the Arenac County Board of Commissioners began the process of amending the community recreation and natural resource conservation plan in accordance with the most appropriate guidelines developed by the Department of Natural Resources and made available to local communities, based on the version of guidelines under which the current plan was developed, and

WHEREAS, the Arenac County Board of Commissioners has determined that certain section(s) of the plan need to be amended to better improve recreation and enhance natural resource conservation during the five year period covered by the plan, and

WHEREAS, residents of Arenac County were provided with a well advertized opportunity during the development of the amendment to the plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan amendment, and WHEREAS, the public was given a well advertized opportunity during the development of the amendment to the plan to express opinions,



ask questions, and discuss all aspects of the recreation and natural resource conservation plan amendment, and

WHEREAS, the public was given a well-advertized opportunity and reasonable accommodations to review the final draft plan amendment for a period of at least two weeks, and

WHEREAS, a final public comment session was held February 27, 2013 at the Arenac County Building to provide an opportunity for all residents of the Arenac County to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan amendment, and

WHEREAS, after the public meeting, the Arenac County Board of Commissioners voted to adopt said amendment to the County of Arenac Recreation Plan

NOW, THEREFORE BE IT RESOLVED the Arenac County Board of Commissioners hereby adopts the County of Arenac Recreation Plan Amendment.

Roll Call Vote: Yes: Snyder, Trombley, Luce, & Zygiel. No: Munson.

Resolution carries by a 4 yes to 1 no vote.

**Motion # 7: Authorization for Saginaw Bay Watershed Initiative Network Grant:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to authorize the submittal of a grant application to the Saginaw Bay Watershed Initiative Network for approximately \$77,500 for local match funds for the two grant applications approved by Resolutions 2013-03 and 2013-05 for Blue Water Trail and Natural Resources Trust Fund Au Gres Parks Improvements. Motion was carried.

**Motion # 8: Homeland Security Grant Letters:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the Chair signing of Homeland Security Grant Letters as requested by Mr. Ed Rohn, Emergency Management Director. Motion was carried. Chair signed said letters.

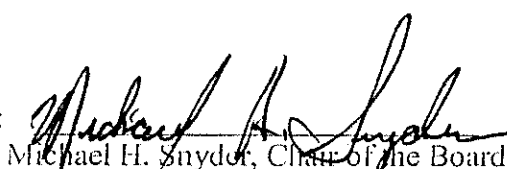
**Motion # 9: DNR Property Purchase letter of support for Arenac Twp. Parcel Acquisition:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to authorize the Chair to sign letters of support in reference to the proposed Department of Natural Resources Land Acquisition of a 91 acre parcel in Arenac Township adjacent to Stoddard's Landing on the Rifle River. Motion was carried. The Chair will sign a letter of support for the acquisition.

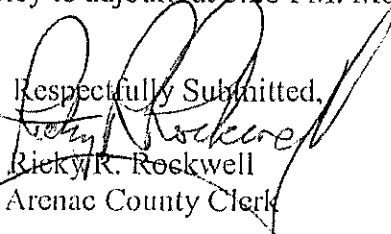
**Adjournment:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to adjourn at 3:28 PM. Motion carried. Meeting adjourned.

Attest:

  
Michael H. Snyder, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk

April 2, 2013

Minutes of a Meeting of the Arenac County Board of County Commissioners:

Vice Chair Robert Luce called the meeting to order at 1:42 PM with Board Members in attendance reciting the Pledge of Allegiance to the U.S. Flag and pursuant to the Michigan Open Meetings Act and Public Notice.

Members present: David Munson, Jeffrey Trombley, & Robert Luce.

Members absent: Michael Snyder & Virginia Zygiel (Excused).

Approval of an Agenda:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the proposed agenda as submitted. Motion was carried.

Approval of Various Minutes:

Committee of the Whole Minutes of March 19, 2013: It was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as mailed. Motion carried.

Board Session Minutes of March 19, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes as mailed. Motion carried.

Claims & Accounts:

After review, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to approve payment of the Book of Bills in the aggregate amount of \$50,915.40. The motion was carried.

Public Comments: None voiced.

Unfinished Business:

The Board discussed the Parks mower purchase of a Kubota for use in the Parks and details pertaining to lifetime warranty on all replacement parts. After further discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to direct the Parks Commission that the Kubota will be utilized at Oasis Lake and Children's Parks, while the John Deere will remain at Au Gres and Youngman Parks. The motion was carried.

Disposition of the Backstop and Fencing at Youngman Park Ball Diamond was discussed. It was generally agreed that the Board would offer the existing backstop to any municipality that wants it if they will remove same. The Board discussed other fencing at the Ball Diamond and possible disposal. It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Luce to authorize the scrapping out of the fencing at Youngman Park and to keep the backstop in place at this time. The motion was carried.

Review of Board Correspondence:

The Board reviewed the correspondence listing with the County Clerk and directed same be placed on file in the County Clerk's Office.

Motions to be acted upon:

Motion #1: Appointment of Citizen at Large to Tax Allocation Board:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to appoint Mr. Ronald Branda as Citizen holding no elective office to the Tax Allocation Board with Vice Chair having ability to appoint another should Mr. Branda not be able to serve. Motion was carried. County Clerk was directed to contact Mr. Branda regarding possible service on the Tax Allocation Board and to report back to Bd. if necessary.

**Motion # 2: Payment of 4<sup>th</sup> Quarter Circuit Court Billing:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to authorize the County Clerk to pay the Iosco County Clerk billing for the 4<sup>th</sup> Quarter Circuit Court shared services in the aggregate amount of \$9,498.59 as received this date noting the auditors will bill same back to 2012 expenditures. The motion was carried.

**Motion # 3: Payment for Monthly Friend of the Court Billing not sent in 2012:**

At the Clerk's request, the Board discussed a billing not received or paid and after further discussion, it was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Trombley to authorize the County Clerk to pay the invoice when received and to copy the auditors to chargeback to 2012 Expenditures as long as the invoice does not exceed \$2,100.00. Motion was carried.

**Committee Reports:** None.

**Upcoming Meetings:**

Monday, April 8<sup>th</sup> at 10 AM with auditors and Drain Office. Mr. Trombley & Mr. Luce will be in attendance at the meeting.

Tuesday, April 9<sup>th</sup> at 11 AM with Mrs. Zygiel representing the County on the Tax Allocation Board.

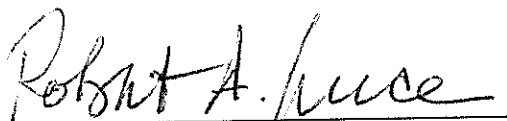
Friday, April 5<sup>th</sup> @ Noon. Northeast Michigan Community Service Agency will be meeting at Huron Breeze, Au Gres. Mrs. Zygiel will be attending. Other commissioners may be attending.

The Board discussed Recreational Planning and County Parks Goals and whatever direction the County should go in the future and how to fund endeavors.

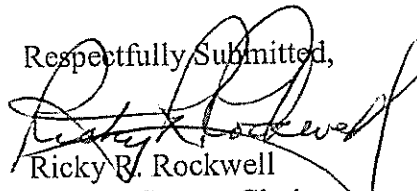
**Adjournment:**

It was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Trombley to adjourn at 3:03 PM. Motion was carried and the meeting was adjourned.

Attest:

  
Robert A. Luce, Vice Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk

April 16<sup>th</sup>, 2013

**Minutes of a Meeting of the Arenac County Board of Commissioners:**

Chair Michael Snyder called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:32 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U.S. Flag.

Present: David Munson, Jeffrey Trombley, Michael Snyder, Virginia Zygiel & Robert Luce.

**Adoption of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the proposed agenda, a copy of which is included with Board Correspondence. Motion was carried.

**Approval of Various Minutes:**

Committee of the Whole of April 2, 2013: It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to approve the minutes of said meeting as mailed. Motion was carried.

Board Session of April 2, 2013: It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the minutes of said meeting as prepared and mailed. Motion was carried.

**Claims and Accounts:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to approve payment of the aggregate amount of \$42,672.61 as presented for payment. Motion was carried.

**Public Comments:**

Mr. John Clyne, Chair of the Arenac County Parks Commission, addressed the Board with his concerns of the Board attempting to "operate" versus "legislate" regarding the County Parks System as well as questioning Board motions of 4-2-2013 regarding parks issues.

Mr. Larry Davis, member of the Arenac County Parks Commission, questioned the Board action and suggested that there be more cooperation between the two Boards.

There were no further public comments.

**Commissioners' Responses:**

Mr. Trombley, Mrs. Zygiel, Mr. Luce, Mr. Munson and Mr. Snyder all commented back regarding said motions and actions.

**Disposition of Fencing & Backstop at Zeke Gulvas Field:**

Mrs. Zygiel questioned as to why said didn't come to the attention of the Board in the Committee of the Whole on 4-2-2013 and the Commissioners discussed related park issues at Youngman Park and the Ball Field (Zeke Gulvas) at that location including disposition of fence and related items and proposed disposition of backstop to another local unit of government and others replied to questions brought up.

The Chair noted a request from the audience for a chance at asking further questions relating to the Youngman Park issues being discussed and agreed, with Board concurrence to allow for said comments.

**Page # 2: April 16<sup>th</sup>, 2013 Arenac County Board of Commissioners Minutes:**

**Public Comments:**

Mr. Allen Osier, Arenac Township Trustee, questioned as to whether or not the Township of Arenac had been contacted regarding any possible transfer of use of the site to the township.

Mr. Glen Rice, Arenac Township Resident, commented that the Youngman Park properties had been offered years previously to the Township of Arenac and the Township Board declined same.

Mr. Snyder questioned the offer of the backstop to one township unit versus to any others.

Mr. John Clyne, Chair of the County Parks Commission questioned the whole idea of disposition of property at the Youngman Park.

Mr. Andrew Rokosz, former County Parks Supervisor and former Parks Commission Member, commented regarding that as a former employee, there was NEVER much money available to do the repairs at the County Parks and further noted that it takes money to so do.

Mr. Larry Davis, Parks Board Member, commented that he feels that the County Board needs to make the County Parks Board a part of the integral process before taking any action such as was done.

**The Chair ordered a recess at 2:30 PM.**

**The Chair reconvened the meeting at 2:45 PM.**

**Motions to be acted upon:**

**Motion # 1: Approval of the 2013 Equalization Report for Arenac County, Michigan:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to adopt the 2013 Arenac County Equalization Report for Arenac County, Michigan dated April 16<sup>th</sup>, 2013 as presented by County Equalization Director Linda Lewandowski and to authorize the Clerk and Chair and the Equalization Director to sign said and to further submit it to the State as required by law.

Roll Call Vote: Yes: Munson, Trombley, Snyder, Zygiel, & Luce. No: None.

Motion carried by a 5 yes to 0 no vote. Chair direct

**Motion # 2: Appointment to Arenac County Parks Commission:**

The Chair noted the Board will reserve decision regarding any appointment until the next Board meeting, being in May 7<sup>th</sup> as the Board does not have a letter of interest.

**Motion # 3: Verizon Request:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to allow Verizon Wireless stuffers be placed in the paychecks of the next payroll noting "County Employee Discount" for cell phone billings available to County Employees as offered through Verizon Wireless. Motion was carried. The Clerk was directed to so place said into the paychecks as per motion passed.

**Page # 3: April 16<sup>th</sup>, 2013 Minutes of a Meeting of the Arenac County Board of Commissioners:**

**Motion # 4: Transfer of Unsold Tax Reverted Properties:**

Moved by Commissioner Zygiel and supported by Commissioner Trombley to adopt the following resolution:

**Resolution No. 2013-06  
Transfer Properties to the Land Bank**

- Whereas: Local units of government within Arenac County levy annual tax, and
- Whereas: Those unpaid taxes are returned to the County for collection, and
- Whereas: The County funds those delinquencies to the local collection units' and
- Whereas: The County has appointed the County Treasurer as the Foreclosing Governmental Unit, and
- Whereas: PA123 describes the process for the FGU to claim ownership of these properties, and
- Whereas: These procedures were followed for said tax year of 2010, and
- Whereas: Properties remain following the prescribed two land auctions per year, and
- Whereas: At the end of the process, the County FGU controls these properties,
- Now Therefore Be It Resolved: As they are available, the FGU will transfer ownership of said properties to the Arenac County Land Bank to be sold or otherwise disposed of according to statute.

Roll Call Vote: Yes: Snyder, Trombley, Munson, Luce, & Zygiel. Yeas: 5 and Nays: 0.

**Resolution declared adopted.**

**Motion # 5 : ADR Housing Grant Application:**

Moved by Commissioner Munson and supported by Commissioner Trombley to adopt the following resolution:

**Resolution # 2013-07**

**RESOLUTION**

- WHEREAS,** the County of Arenac is interested in the continuing effort to provide affordable housing opportunities for the MSHDA Housing Resource Funds for the Homebuyer Assistance Program; and
- WHEREAS,** the County Board of Commissioners accept the recommendation of the Northeast Michigan Affordable Housing Inc. to apply for \$500,000; and
- WHEREAS,** the County Board of Commissioners understands that the application will be provided for their approval at a later date prior to the application being submitted to the Michigan State Housing Development Authority; and

**Page # 4: April 16<sup>th</sup>, 2013 Minutes of a Meeting of the Arenac County Board of Commissioners:**

**THEREFORE BE IT RESOLVED**, that the County of Arenac authorize the Northeast Michigan Affordable Housing Inc. to prepare the application for the Michigan State Housing Development Authority's 2013 Housing Resource Fund.

Roll Call Vote: Yes: Snyder, Trombley, Munson, Luce, & Zygiel. No: None. 5 yeas to 0 nays.

**Resolution declared carried.**

**Motions # 5 & #6: Register of Deeds Trimen Contract & Related:**

Darlene Mikkola, Arenac County Register of Deeds appeared before the Commissioners to discuss the record filing program being used and noting the proposal allows for program upgrade which will allow for record search by Town and Range (local units) for assessors and added that there will be an additional maintenance fee in 2014.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel authorize the Arenac County Register of Deeds to purchase upgraded programming for an additional \$1,142.40 per year noting that maintenance will start in 2014 on programming, authorizing the Register of Deeds to implement said contracts with Trimen.

Roll Call Vote: Yes: Zygiel, Luce, Munson, Trombley, & Snyder. 5 yeas and 0 nays.

**Motion declared carried.**

**Motion # 7: Remodeling of the County Register of Deeds Office:**

After discussion, it was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Trombley to authorize the Arenac County Register of Deeds to carpet the office for the bid of \$1,372.46 and to remodel per bid received in the amount of \$4,090.00 totaling \$5,462.46.

Roll Call Vote: Yes: Luce, Munson, Trombley, Snyder, & Zygiel. 5 yeas and 0 nays.

**Motion declared carried.**

**Motion #8: "Stonegarden" Grant:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the grant application to receive Homeland Security Dollars authorized for the current year and to further authorize the Board Chair to sign said application for the County of Arenac.

**Motion was carried and Chair signed the applications.**

**Motion # 9: Targeted Home Assistance Program:**

After discussion, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the "Target Areas" of the three cities and three villages in the County of Arenac as such for the Grant Application for targeted assistance in home repairs and upgrades, requiring a 50% spending effort the targeted areas.

**Motion was carried.**



Page # 5: April 16<sup>th</sup>, 2013 Minutes of the Arenac County Board of Commissioners Meeting:

Motion # 10: Request for setup of Fundraising Account for 911:

The Board noting a request from an employee from 911 in their Committee of the Whole Meeting this AM took the following action:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to authorize the County Treasurer to set up a fund or account as requested in the letter received by the Board of Commissioners this AM to allow for donations to be collected for use in providing Christmas for a needy family by 911 employees. Motion was carried.

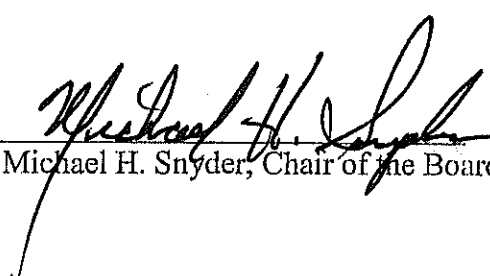
Public Comments:

Mr. Glen Rice, Arenac Township Resident questioned the Michigan Compiled Law reference number for County Parks Commissions and number was provided being MCL 45.351 forward.

Adjournment:

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Trombley to adjourn at 3:08 PM. Motion was carried and the meeting was adjourned.

Attest:

  
Michael H. Snyder, Chair of the Board

Sincerely,

  
Ricky R. Rockwell  
Arenac County Clerk

May 7, 2013

**Minutes of a Regular Meeting of the Arenac County Board of Commissioners:**

Chair Michael Snyder called the May 7, 2013 session of the Arenac County Board of County Commissioners to order at 1:30 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Commissioners reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Jeffrey Trombley, David Munson, Michael Snyder, Virginia Zygiel, & Robert Luce.

**Order of the Day:**

The Chair noted that Motion # 1 will be held in abeyance until the arrival of Mr. Barbb as he has a scheduled appointment time today.

**Adoption of an Agenda:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the proposed agenda with the addition of Motion # 10 as listed regarding authorization of legal counsel for commissioners.

**Approval of Various Minutes:**

**Committee of the Whole of April 16<sup>th</sup>, 2013:** It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the Committee of the Whole Minutes of 4-16-13 with the correction of the last paragraph regarding the Soil Erosion Ordinance. Motion carried.

**Board Session of April 16<sup>th</sup>, 2013:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes of the 4-16-13 Board Meeting as mailed. Motion carried.

**Special Meeting/Committee of the Whole of April 18, 2013:** It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the minutes of the 4-18-13 Special Meeting with the Building Inspectors. The motion was carried.

**Claims & Accounts:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the claims in the amount of \$46,022.20. Motion failed.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the bills less the claim for travel expense from Kevin Dewald in the amount of \$27.57 totaling \$45,999.63. The motion carried.

**Public Comments:**

**Mr. Michael Snyder, Chair of the Board,** read a prepared letter and resigned as Chair of the Board effective at 1:57 PM this date.

**Mr. Luce assumed the Chair.**

**Mr. Donald Hamilton,** Consultant on Parks Grants, noted tentative approval for one of the two grants applied for and an upcoming meeting regarding the second grant application.

**Mr. Larry Davis, County Drain Commissioner & Member of the Parks Board** commented regarding the County Parks Board relationship between the Board of Commissioners and the Parks Board.

**Unfinished Business: None.**

**Review of Correspondence:**

Clerk and Board reviewed correspondence. Chair directed same be placed on file

Page # 2: Minutes of the Arenac Co. Bd. of Commissioners Meeting of May 7, 2013:.

Motions to be acted upon:

Motion # 2: Appointment of Member to Arenac County Jury Board:

Upon the recommendation of the Chief Judge Allen C. Yenior, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the appointment of Geraldine Halloran as a member of the Arenac County Jury Board for a term ending April 30, 2019. Motion was carried. Clerk will notify Mrs. Halloran.

Motion # 4: Soil Erosion Ordinance:

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to authorize a Public Hearing on the Proposed Ordinance for Tuesday, May 28, 2013 at 10 AM with said publication of the Proposed Ordinance to occur on May 15 and May 22 in the Arenac County Independent Newspaper with a special hearing/meeting scheduled for above time. Motion carried.

Motion # 5: Appointment of Pamela Tremboth to a position on the Arenac Co. Parks Commission:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to appoint Pamela Tremboth to a term on the Arenac County Parks Commission.

Roll Call Vote: Yes: Snyder, Zygiel. No: Munson, Trombley, & Luce. Motion fails 2 yes to 3 no.

Motion # 6: Appointment of David Munson to a position on the Arenac Co. Parks Commission:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to appoint David Munson to a term on the Arenac County Parks Commission ending 1-1-2014.

Roll Call Vote: Yes: Trombley, Luce, Munson. No: Snyder, Zygiel. Motion carried 3 yes to 2 no.

Motion # 7: Motion on Parks Bills:

It was moved by Mr. Trombley that all Parks invoices and payroll be run through the Book of Bills. After discussion, the motion was withdrawn.

Motion # 8: Special Committee:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to direct that effective this date, all Parks Invoices be run through the Book of Bills for payment. Motion was carried.

Motion # 8: Moved by Mr. Snyder that the Chair assign a special committee to work with the County Parks Commission, in accordance with Board By-Laws, when acting upon Parks related motions.

Roll Call Vote: Yes: Snyder, Zygiel. No: Luce, Munson, & Trombley. Motion fails 2 yes to 3 no.

Special Note:

Per request of the Chair, the noted receipt of letters of resignation from Mr. James Herzog, Parks Board Member and Mr. John Clyne, Parks Board Chair effective immediately, creating two vacancies on the County Parks Commission.

Motion # 9: Building Department Inspector Contracts:

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the contract documents as submitted for Building Department Inspectors and Soil Erosion Inspector as presented.

Page # 3: Arenac County Board of Commissioners Minutes of May 7, 2013:

Roll Call Vote: Yes: Luce, Munson, Trombley. No: Snyder, Zygiel. Motion carried 3 yes to 2 no.

Chair directed that Building Inspector Contracts be signed on behalf of the County for all inspectors.

**Motion # 10: Retention of Legal Counsel of County Commissioners:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to retain Kim Higgs as special counsel for the Arenac County Board of Commissioners in reference to current investigation.

Roll Call Vote: Yes: Luce, Munson, Trombley. No: Snyder, Zygiel. Motion carried by 3 yes to 2 no.

Michael Prohaska, Arenac County Juvenile Officer, appeared before the Board to request their permission to buy 18 months of Generic Service Credits from MERS toward retirement at his cost as figured by MERS. After discussion, the following resolution was offered:

Moved by Commissioner Zygiel and supported by Commissioner Snyder to adopt the following resolution:

**Resolution 2013-08**

Whereas, the Arenac County Board of Commissioners has previously granted approval for any current defined benefit employee the authority to purchase Generic Service Credit as allowed under the Municipal Employees Retirement System; and

Whereas, Michael Prohaska has requested an actuarial of same and is willing to pay the project cost of the benefit;

The Arenac County Board of County Commissioners hereby authorizes the Arenac County Clerk to submit the application of Michael Prohaska for said benefit to MERS along with his projected payment cost per the MERS rules and regulations allowing Mr. Prohaska to purchase said additional retirement time as Generic Service Credit as so allowed by MERS.

The Clerk shall submit said paperwork along with a check for said amount from the employee to MERS in a timely manner.

Roll Call Vote: Yes: Munson, Trombley, Snyder, Zygiel, & Luce. No; None. Motion carried by a 5 yes to 0 no vote.

**Motion # 1: Requested Increase in Millage Rate for the E-911:**

Mr. Chris Barbb, Arenac County 911 Director appeared before the Commission requesting as per his Board, that the Arenac County Board of Commissioners increase the millage levied as authorized by Arenac County voters to the full .8 mill from the current .6 mill being levied noting that expenditures have exceeded revenues for the last two years. After additional discussion, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to increase the 911 Millage Rate to the full .8 mill for the 2013 levy from the current .6 mill levy.

Roll Call Vote: Yes: Snyder, Luce. No: Munson, Trombley, Zygiel. Motion fails by 2 yes to 3 no.

**Order of the Day per Chair:**

**Special Motion: Re: Parks Board Vacancy:** The Board discussed the subject of filling the two vacancies on the Arenac County Parks Commission due to resignations received today from Mr. Clyne and Mr. Herzog.

**Page # 4: Arenac County Board of Commissioners Minutes of May 7, 2013:**

After discussion noting additional vacancies of the Parks Commission, it was moved by Mr. Munson & 2<sup>nd</sup> by Trombley to appoint Glen Rice to a vacant position on the Arenac County Parks Commission.

Mr. Rice respectfully requested a chance to comment regarding the motion.

The Board voted and the motion failed.

**Special Motion on Parks Board Vacancy:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to appoint Pamela Tremboth to a vacancy on the County Parks Commission as recommended by the Parks Commission at their February meeting to fill a vacancy for a term ending January 1, 2014. The motion carried.

**Special Motion:** It was moved by Mr. Snyder to replace current Board member on the Parks Commission. Motion failed for lack of a second.

**Commissioners Comments:**

Mrs. Zygiel commented that it had been past practice for Commissioners not to submit request for payment for per diem when the duly appointment member was at the meeting. She also commented regarding charging for meetings and several other commissioners commented regarding their individual practices.

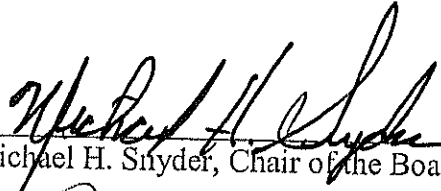
The County Clerk commented to the Board regarding Budgeting needs as well as question legal counsel motion.

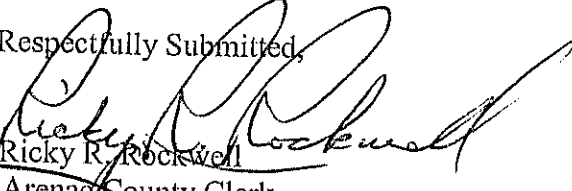
**Chair ordered a recess at 3:25 PM.**

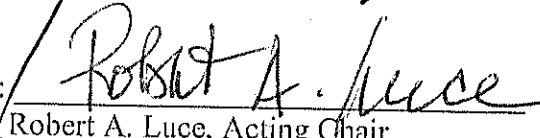
**Chair reconvened the meeting at 3:30 PM.**

**Adjournment:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to adjourn at 3:31 PM. Motion carried. The meeting was adjourned.

Attest:   
Michael H. Snyder, Chair of the Board

Respectfully Submitted,  
  
Ricky R. Rockwell  
Arenac County Clerk

Attest:   
Robert A. Luce, Acting Chair

May 21, 2013

**Minutes of a meeting of the Arenac County Board of County Commissioners:**

Acting Chair Robert Luce called the meeting to order at 1:33 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to Public Notice and the Michigan Open Meetings Act with all five commissioner members in attendance.

Present: David Munson, Jeffrey Trombley, Michael Snyder, Virginia Zygiel, & Robert Luce.

**Adoption of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to adopt the proposed agenda adding Motion # 16 to be submitted later in the meeting. Motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of May 7, 2013:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes of the Committee of the Whole as mailed. Motion carried.

**Board Session of May 7, 2013:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes of the Board Session of May 7<sup>th</sup>, 2013 as previously mailed. Motion carried.

**Claims and Accounts:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to pay the bills as submitted in the aggregate amount of \$75,340.01. The motion carried.

**Public Comments:** None.

**Unfinished Business:** None.

**Review of Board Correspondence:**

The Board reviewed correspondence received with the Clerk and directed that same be placed on file.

**Motions to be acted upon:**

**Motion # 1: Election of Board Chair:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to nominate Mr. Luce as Board Chair for the remainder of the year 2014. There were no further nominations. Board voted to elect Mr. Luce Chair. Mr. Luce then requested nominations for the position of Vice Chair.

**Motion # 2: Election of Vice Chair:** It was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Luce to nominate Mr. Trombley as Board Vice-Chair for the remainder of 2013. There were no further nominations. Board voted to elect Mr. Trombley Vice-Chair for the remainder of 2013. The motion carried.

**Motion # 3: Authorization of Letter to the Arenac Heritage Route Authority:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to send a letter to the Arenac Heritage Route Authority that Arenac County may withdraw its membership from the group in 2014. Motion carried. Chair signed the letter.

**Motion # 4: Appointment of person to Parks Board Vacancy:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to appoint Mr. Glen Rice of Arenac Township to a vacancy on the Arenac County Parks Commission for a term ending January 1, 2015. Motion was carried.

**Motion # 5: Netsource One:** Mr. Snyder explained where we were presently and where we are intending to go regarding telephone and information systems in the near future when web based operations begin.

**Page # 2: Minutes of the May 21, 2013 Meeting of the Arenac County Board of Commissioners:**

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to authorize the Board Chair to sign contracts on behalf of the County for Management Services @\$1,450 per month; Remote Access Capability and Updates, and continuous updates including a one time \$250 fee and a \$375/month maintenance fee including the security guard and also including contract for Tel Net Services. Motion was carried. Chair to sign various agreements and Board Office will fax same.

**Motion # 7: Parks Employee Leaders Pay:** After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to set the rate of pay for 2013 Parks Supervisory Staff at \$9.50 per hour. Motion carried. Chair directed that Clerk make said change in pay rates.

**Motion # 8: Parks Seasonal Employee Hourly Pay Rates:** After discussion, it was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Trombley to set seasonal parks employee hourly rates at \$7.71 per hour. The motion carried and Chair directed the Clerk to initiate said changes.

**Motion # 9: Budget Adjustment 2013-05:** It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve Budget Adjustment as listed below:

<b>Fund No:</b>	<b>Line Item No.</b>	<b>Line Item Description</b>	<b>Increase Revenue</b>	<b>Increase Expenditure</b>	<b>Decrease Revenue</b>	<b>Decrease Expenditure</b>
101	000-699-301	Transfer in from 301	\$36,451.39			
101	284-728.000	Tax Allocation Printing		\$75.00		
101	284-819.000	Tax Allocation Contract				\$75.00
101	284-860.000	Tax Allocation Travel		\$16.00		
101	253-819.000	Treas. Contr. Service		\$1,900.00		
101	997-998.900	Ending Fund Balance		\$34,535.39		
208	000-653.000	Hunting Access Program	\$4,334.40			
208	000-989.900	Ending Fund Balance		\$4,334.40		
255	000-401.000	Revenue	\$2,000.00			
255	000-701.000	Expenditure		\$10,000.00		
255	000-998.900	Ending Balance				\$8,000.00
260	000-505.009	Stonegarden	\$20,000.00			
260	000998-101	Transfer out to 101		\$20,000.00		
261	000-699.000	Beginning Balance			\$129,000.00	
261	000-665.000	Interest	\$5,000.00			
261	000-970.000	Capitol Purchase				\$124,000.00
265	000-664.000	Forfeitures	\$300.00			
265	000-701.000	Expenditure		\$3,000.00		
265	000-998.900	Ending Balance				\$2,700.00
Totals-----			\$68,085.79	\$73,860.79	\$129,000.00	\$134,775.00
			Sum = -0-			

Motion carried.

**Motion # 10: Authorization for Change in Rate of Pay per Judge Yenior's Letter:** It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the change of pay rate for employee in District Court per Judge Yenior's letter to \$23.62 per hour. Motion was carried. Clerk was directed in initiate said change.

**Motion # 11: Petty Cash:** Included in the Book of Bills not necessary.

**Motion # 12: On call Parks Leader/Off season:** Motion was not offered.



Page # 3: Arenac County Board of Commissioners Minutes of May 21, 2013:

**Motion # 13: Rescind Action of May 7<sup>th</sup> in reference to Building Inspector Contracts:** It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson, the original maker and seconding party, to rescind the motion of May 7, 2013 in reference to Building Inspector Contracts. Motion was carried.

**Motion # 14: Withdrawn.**

**Motion # 15: Building Inspector Contracts:** It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the new version of the proposed Building Inspector Contracts as drafted and forward same to the County Building Department as submitted by legal counsel. Motion carried.

**Motion # 16: Building Phone and Fiber Optic Upgrade Project:** It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel that the Chairman of the Arenac County Commission be able to sign contracts relating to the implementation, equipment & licenses for the phone & fiber optic computer system. Further, that the Chair is able to sign off at the completion of the project. Motion was carried.

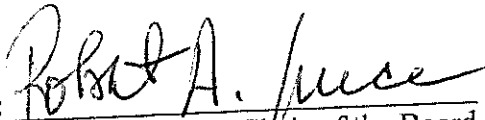
**Committee Reports:**

**Mr. Trombley** reported on the need for Mosquito Control at the County Parks System

**Mr. Luce** commented that he sees no reason to reassign Commissioners committee assignments and wishes that all continue with current assignments.

The Board discussed a possible Ceremonial Meeting at Omer this Summer as the County is 130 years old and Board Members will discuss this further with Alice Sproule, Omer City Mayor. Motion carried.

Attest:

  
Robert A. Luce, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell, County Clerk

Minutes of the Meeting and Public Hearing on the Soil Erosion Ordinance of the Arenac  
County Board of Commissioners  
Tuesday, May 28, 2013

Chair called the meeting to order at 10:13 a.m. with the Board reciting the Pledge of Allegiance and pursuant to the Public Notice & Michigan's Open Meetings Act. Commissioner's Snyder, Munson, Trombley, and Luce were in attendance. Commissioner Zygiel was absent and excused.

Adoption of an Agenda:

Moved by Mr. Snyder and seconded by Mr. Munson and Mr. Trombley to approve the proposed agenda. Motion carried.

Chair then recessed the meeting and opened the Public Hearing on the Soil Erosion Ordinance.

Public Comment

Mr. Larry Davis, Drain Commissioner, spoke at length in support of the Ordinance.

Commissioner Munson questioned Mr. Davis on previous permit problems prior to Mr. Davis's election.

Commissioner Snyder questioned Mr. Dale Zygiel, Soil Erosion Inspector regarding previous issues with the Standish-Sterling School.

Mr. Dale Zygiel, Soil Erosion Inspector, answered Commissioner Snyder's questions, covered current issues faced, and spoke in favor of the Ordinance.

Commissioner Trombley questioned why something was not occurring now. He also made recommendations on actions and spoke against the Ordinance.

Commissioner Snyder pointed out what an ordinance is and how one is changed; Also, that under a resolution that the State can take over. He also supported the Ordinance.

Mr. Dana Carruthers stated that farmers are exempt from Act 91. He spoke against the Ordinance.

Commissioner Luce stated that there is not the ability to enforce on the local level.

Mr. Carruthers stated that not worried about Lansing enforcement and that was concerned with possible future successors to Mr. Zygiel's position.

Mr. Glen Rice hopes school is safe today. He also spoke against the Ordinance, and stated it is a bullying process.

Mr. Zygiel stated he sees both sides. Ordinance is not against farmers but those intentionally violating. He also stated that DEQ approval is withheld until can enforce part 91. He further stated that the County would see an increase in cost if the State takes over.

Commissioner Trombley reiterated that boils down to Prosecutor not prosecuting.

**Pg. 2 of Minutes of Public Hearing on Soil Erosion Ordinance May 28, 2013**

Mr. Rice further commented that the Planning Commission, of which he is a member, sent a Letter to Board in Opposition to the Ordinance.

Commissioner Luce stated that he is in receipt of two letters from his township constituency in opposition to the Ordinance. He also indicated lack of prosecution.

Mr. Rice stated that he has not heard anyone at large in favor of the Ordinance.

Mr. Davis spoke in favor of the Ordinance as it gives Mr. Zygiel the right to issue violations whereas a resolution does not.

Commissioner Luce and Mr. Davis spoke vehemently regarding difference between resolution and ordinance from opposing sides.

Commissioner Trombley informed Mr. Zygiel to sue those in non-compliance.

Commissioner Snyder iterated on original meeting and that the Prosecutor stated he would enforce an ordinance.

Mr. Carruthers stated that laws are enacted with good intentions. Reiterated that farmers are exempt and has concerns about future inspectors.

Commissioner Snyder complimented farmers and says that it is not the farmers but others and that protections are in place to prevent bullying and that the Ordinance is necessitated due to past events.

Mr. Rice addressed Mr. Snyder and asked if there was a Whitney Ordinance, then went on to state the matter was handled without an ordinance.

Commissioner Luce stated that the public perception is that farmers are against the Ordinance.

Commission Trombley stated that Act 91 can affect farmers depending on what they are doing.

Mr. Carruthers stated that Act 91 affects certain things and is here as anti-government.

Commissioner Munson brought up that if the Prosecutor won't prosecute, and the county uses another attorney, it will not be long before the public is upset over the issue.

Mr. Rice questioned why the Prosecutor hasn't made a public statement regarding the Ordinance.

Commissioner Munson suggested sending a letter to the Prosecutor requesting his attendance or for him to send a statement.

Mr. Rice stated he would like the Prosecutor to attend to answer questions.

Commissioner Trombley stated that he spoke with the Prosecutor personally and received a different feeling.

**Pg. 3 of Minutes of Public Hearing on Soil Erosion Ordinance May 28, 2013**

Discussion ensued by most parties present.

Commissioner Luce stated that the Ordinance is more restrictive on County with a distinct list of procedures that Mr. Zygiel has to perform which protects the Public.

Mr. Davis spoke in favor of the Ordinance at length. He also stated that it will keep the DEQ happy and they are the unhappy party.

Mr. Carruthers stated that Mr. Silar, DEQ, says that an ordinance is not needed. He then questioned Mr. Zygiel as to how many times cases were referred to Prosecutor with Mr. Zygiel answering none.

Commissioner Luce stated that the Ordinance would give Mr. Zygiel the power should he have to enforce. He did not say he was in favor but that he is upset that individuals can flip nose at resolution.

Commissioner Trombley stated to write violation letter to comply then issue warrant for arrest.

Commissioner Snyder reinforces that the County is to act. That the County is the responsible agent.

Theresa Irving, Building Department Clerk, stated that township would have to follow rules and meet requirements to take over enforcement of part 91.

Commissioner Luce thought Mr. Zygiel could write tickets.

Mr. Carruthers stated no one can write a ticket. He also asked how Mr. Zygiel is paid.

Mrs. Irving pointed out that Mr. Zygiel is paid by a % of permit fees.

Commissioner Luce called for order.

Mr. Davis state that a resolution cannot be enforced.

Commissioner Luce responded to comment.

Mr. Carruthers also responded to comment.

Commissioner Snyder agreed that avenue was there.

Commissioner Trombley retrieved Act 91 book.

Commissioner Luce state that a resolution can be processed.

Joseph Sancimino, Standish, MI, stated that law passed w/o support from state to enforce. That County would not receive extra funds if passed an Ordinance then continuing with resolution. Mr. Sancimino spoke against Ordinance.

Ms. Irving questioned the fear of an ordinance.

Pg. 4 of Minutes of Public Hearing on Soil Erosion Ordinance May 28, 2013

Mr. Sancimino stated would require more permits.

Ms. Irving replied.

Mr. Sancimino reiterated point.

Mr. Carruthers left meeting.

Ms. Irving again questioned the fear of an ordinance.

Commissioner Luce stated it is a republican deal.

Ms. Irving stated the purpose of the Ordinance for Prosecutor would be to make him more comfortable with an Ordinance being able to bring about fruition in prosecution.

Commissioner Luce stated that Ms. Irving was dead on.

Gail Seder, Board Secretary, state that they need to get the Prosecutor to prosecute.

Commissioner Luce stated townships against Ordinance.

Ms. Irving commented on Commissioner's job to take information to Constituents.

Commissioner Luce spoke against Ordinance.

Commissioner Trombley questioned whether there was anything in writing from Prosecutor.

Ms. Irving replied.

More discussion ensued between Commissioner Luce and Ms. Irving.

Commissioner Trombley stated that he had passed out many copies of Act 91.

Commissioner Luce stated that Ordinance gives Prosecutor teeth.

Mr. Rice reiterated proofs given to Prosecutor and no prosecution occurring. That it is Prosecutor's choice to prosecute.

Mr. Irving questioned whether public willing to accept consequences if no Ordinance.

Commissioner Luce stated that public is aware.

Commissioner Trombley stated that in the event of a clear violation to bring to County for permission to hire an attorney, which the County will pay.

Mr. Sancimino state another attorney can be used beside prosecutor to pursue case.

Pg. 5 of Minutes of Public Hearing on Soil Erosion Ordinance May 28, 2013

Mr. Davis questions whether Prosecutor can come to next meeting.

Commissioner Snyder state that Assistant Prosecutor may be handling. He also pointed out that Chair could subpoena Prosecutor to meeting.

Commissioner Luce responded.

Mr. Davis commented.

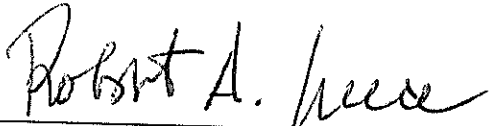
Commissioner Luce called meeting back to order from recess at 11:41 am.

Commissioner Trombley motioned to adjourning meeting, Commissioner Munson seconded. Motion passed.

Adjournment:


Commissioner Trombley motioned to adjourning meeting. Commissioner Munson seconded. Motion carried. Meeting adjourned at 11:43 a.m.

Attest:



Robert A. Luce, Chair of the Board

Respectfully Submitted,



Sherlyn M-S Burkhardt  
Chief Deputy Clerk

**June 4, 2013 Public Hearing Minutes**  
**Arenac County Board of Commissioners**  
**11 AM**

Chair Robert Luce called the Public Hearing to order with the following County Commissioners in attendance and pursuant to the Michigan Open Meetings Act and Publication of Hearing in the Arenac County Independent on the above date and time as presented in Public Notice in room 201 of the Arenac County Building.

Commissioners in attendance: Mr. Jeff Trombley, Mrs. Virginia Zygiel, Mr. Michael Snyder and Board Chair, Mr. Robert Luce.

Absent: Mr. David Munson, excused.

The Chair requested public comments:

Mr. Matthew Stawowy, Deep River Township Trustee, presented a letter from the Township of Deep River in opposition formally to the proposed ordinance.

Mr. Larry Davis, Arenac County Drain Commissioner, noted his views in support and he passed out aerial photos of the Great Lakes regarding sedimentation from the various river systems, drains and related. He further noted that these photos are taken almost daily from satellites.

Mr. Dana Carruthers, Lincoln Township Farmer, noted that he personally opposes the proposed ordinance and questioned any ordinance without input noting that only impetus seems to be from County Officials.

Mr. Dale Zygiel, County Enforcing Agent, noted that to get the Compliance with State Law is his major goal.

Discussion then seemed to center on the note that the Prosecutor receives any copies of violation notices from the agent and refuses to act upon them.

Mr. Michael Snyder, County Commissioner, noted that per Prosecutor, there is no penalty for the non compliance with the ordinance regarding Sediment & Erosion Control.

Mr. Larry Davis commented regarding his conversations with local attorney regarding violation and enforcement of any violation.

General discussion ensued regarding why any non compliance with the law.

Mrs. Theresa Irving, Building Department Office, noted that the DEQ is required to monitor and part 91 requires them to make sure the law is enforced. As it stands, the Prosecutor suggested that the County pass an ordinance regarding the act and that he feels that he can assist in enforcing.

Mr. Jeffrey Trombley, Commissioner, commented on potential enforcing by the Prosecutor's Office.

Dr. Ronald Schwab, Standish Township Trustee, commented and questioned any procedural safeguards in the proposed ordinance.

Mr. Steve Ecker, Arenac Township Resident, commented on and questioned the proposed ordinance and asked to see a copy of said proposed ordinance.

Page # 2: Public Hearing on Proposed Soil Erosion and Sedimentation Ordinance:

The issue of enforcement and costs was discussed.

Mr. Glen Rice, Arenac Township Resident, commented further and questioned violation numbers and questioned the role of the DEQ and further noted that the County Prosecutors Office does not want to enforce statute regarding this matter.

Mr. Larry Davis again noted that his office was in fact the biggest violator of the law per DEQ and his feelings regarding enforcement by ordinance as needed.

Mr. Snyder noted that Matt Siler, DEQ, came in for a program audit as required by the law and has been working the county for a year and a half regarding program enforcement of violations.

Ricky Rockwell, County Clerk commented on the history and who has been the enforcing agent and his own issues after he was the enforcement officer in the 1970's until the County Road Commission assumed enforcement authority as well as permitting for such.

Mr. Wayne Reetz, Standish Township Trustee, questioned the fee schedule for permits.

Dana Carruthers, Lincoln Township Resident, commented on whatever the impetus was that started the issue of the ordinance and feels all has come from the confines of the Courthouse.

Mr. Snyder noted that the ordinance would provide for more consistency than enforcement of Statutes.

Mrs. Virginia Zygiel, County Commissioner, noted that whatever happens, the County Prosecutor is the key to any enforcement action and possesses all authority.

Mr. Matt Stawowy, questioned any enforcement of the ordinance versus enforcement of the existing statutes by the Co. Prosecutor's Office again reiterating the opinion and action of the Deep River Township Board in opposition to the ordinance proposed.

Mr. Steve Ecker questioned other issues such as undersized culverts in County Drains and the need to act on same.

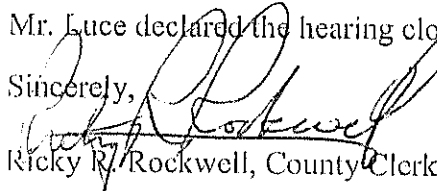
The Board Chair commented that said was outside of the hearing and need be addressed through Mr. Davis and the Drain Office.

Mr. Larry Davis commented that letters have been addressed where problems have been noted and 5 day notices have been sent per Drain Code.

There were no further public comments.

Mr. Luce declared the hearing closed at 12:03 PM.

Sincerely,

  
Ricky R. Rockwell, County Clerk



June 4, 2013

**Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:**

Chair Robert Luce called the meeting to order at 1:38 PM in room 201 of the Arenac County Building pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Robert Luce, Virginia Zygiel, Jeffrey Trombley, & Michael Snyder.  
Absent: Commissioner David Munson (excused).

**Adoption of the Agenda:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to adopt the proposed agenda. Motion carried.

**Approval of Various Minutes:**

Minutes of the Committee of the Whole Meeting of May 21, 2013: It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the minutes as received. Motion carried.

Minutes of the Board Session of May 21, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes as received. Motion carried.

**Approval of Claims & Accounts:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to authorize payment of the Claims & Accounts as presented in the aggregate amount of \$25,923.97. Motion carried.

**Public Comments:**

Mr. Chris Shannon, 2215 Carroll of Bay City, MI noted that he could answer any questions raised regarding appointment of Board Members to the EDC, by the EDC Board and further suggested that the Board consider amending the existing by-laws to provide for some other method of choosing members of the EDC Board. He also explained that he feels that the Articles of Incorporation of the EDC need to at least be reviewed, if not updated. He further noted that there is a pending resolution that needs Board attention and commissioners noted the motion is on the agenda for action this afternoon.

**Motions to be acted upon:**

**Motion # 1: Budget Adjustment # 2013-09:**

Mrs. Zygiel noted that same Budget Adjustment was pulled at the last meeting due to some items having been addressed otherwise in another budget adjustment.

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the proposed budget adjustment as follows:

**June 4, 2013: Budget Adjustment 2013-09:**

Fund No.	Line Item No.	Line Item Description	Increase	Increase	Decrease	Decrease
			Revenue	Expenditure	Revenue	Expenditure
101	000-602.000	District Court Costs	\$45,000.00			
101	136-704.000	Wages Dist. Ct.		\$33,000.00		
101	852-910.000	Health Ins/Life/Dis		\$12,000.00		

**Page # 2: Arenac County Commissioners Minutes of June 4, 2013:**

101	861-874.000	Retirement	\$6,100.00	
101	862-720.000	FICA	\$5,200.00	
101	102-969.000	Audit Costs	\$5,000.00	
101	231-819.000	Special Prosecutor	\$1,000.00	
101	236-819.000	Contr. Seivices	\$4,850.00	
101	265-930.000	Bldg. Rep. & Maint.	\$5,000.00	
101	430-850.000	Telephone Expenditure	\$1,000.00	
101	445-999.000	Drain At Large Appro.		\$1,050.00
101	728-808.000	EMCOG Membership		\$100.00
101	873-999.000	Vacation Appropriation		\$20,000.00
101	990-819.351	Jail Net Services	\$1,311.00	
101	990-979.000	Equip. Purch.		\$1,311.00
101	9970998.900	End Fund Balance		\$7,000.00
Totals			\$45,000.00	\$74,461.00
			\$-0-	\$29,461.00
Sum = -0-				

Motion was carried.

**Motion # 2: Budget Adjustment # 2013-11**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the following budget adjustment:

**June 4, 2013: Budget Adjustment # 2013-11**

Fund No.	Line Item No.	Line Item Description	Revenue	Expenditure	Revenue	Expenditure
286	000-401.000	REVENUE	\$210,000.00			
286	000-819.201	ROAD COMMISSION		\$185,000.00		
286	000-979.238	COURT TECH		\$20,000.00		
286	000-819.013	RIVER CLEAN-UP		\$5,000.00		
TOTALS			\$210,000.00	\$210,000.00	\$-0-	\$-0-
Sum = -0-						

Motion carried.

**Motion # 3: Appointment to fill Vacancy on Bay Arenac Behavioral Health Board:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to appoint Terri Monte to a term ending on March 31, 2016 to the BABHA Board. Motion carried. Board Office will notify BABHA of the appointment.

**Motion # 4: Sedimentation and Erosion Control Ordinance:**

After discussion, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to table the issue of the proposed Sediment and Erosion Control Ordinance until the June 18<sup>th</sup>, 2013 Board Session. Motion was carried.

**Motion # 5: Michigan Way Finding Resolution:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to adopt the following resolution:

**Page # 3: Minutes of the Arenac County Board of Commissioners Meeting of June 4, 2013:**

RESOLVED WHEREAS, THE County of Arenac, hereinafter referred to as the: "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on over, and under state trunkline right of way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law.

This Agreement is not intended to increase either party's liability for, or immunity from, tort claims.

This Agreement is not intended nor shall it be interpreted, as giving either party hereto a right to indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

1. Any work performed for the GOVERNMENTAL AGENCY by a contractor or sub-contractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors or contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT
2. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Department of Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof, pursuant to the maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
3. It will by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State trunkline right of way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCIES facilities according to a PERMIT issued by the DEPARTMENT.
4. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCIES requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof, pursuant to a maintenance contract.
5. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not

**Page # 4: Minutes of the Arenac County Commissioners Meeting of June 4, 2013:**

prevent the DEPARTMENT from requiring additional performance security or insurance before the issuance of a PERMIT.

6. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the Michigan Department of Transportation for the necessary permit to work within state trunkline right of way on behalf of the GOVERNMENTAL AGENCY.

Engineer Manager Blair Dyer, Arenac County Road Commission, Box 99, Omer, MI 48749.

Roll Call Vote: Yes: Trombley, Snyder, Zygiel, & Luce. Absent: Munson.  
Resolution carried by a 4 yes to 1 absent vote.

Chair directed that document be sent to attention of EDC and Road Commission Office.

**Motion # 6: Authorization of Disposal of Sheriff Boat Dock at Northport Marina:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to authorize the County Sheriff to dispose of the Condo Boat Slip at Northport Marina pursuant to statute. Motion carried.

**Motion # 7: Contract Renewal with Employment Relations Advisors:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve an 18 month contract with Employment Relations Advisors for a period of July 1, 2013 thru December 31, 2014 at \$1,400 per month plus miscellaneous travel expenses. Motion was carried. The Chair signed the document and gave a copy for filing to the County Clerk.

**Motion # 8: Central Michigan District Health Department Appropriation Increase for Fy 2013-14:**

Mr. Snyder & Mrs. Zygiel explained that the proposed Health Department Budget for the next fiscal year beginning 1 October 2013 includes an increase of the County Appropriation of 3%, the first since 2009 and requested that the Board approve said increase. It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to approve the proposed 3% increase in County Appropriation effective 1 October 2013 for the Central Michigan District Health Department. Motion carried.

**Brief Committee Reports:** None.

**Additional Public Comments:**

**Mr. Glen Rice, Arenac Township Resident** questioned the letter being sent on behalf of the Sunrise Senior Center and Board explained the "letter of support of the senior programs.

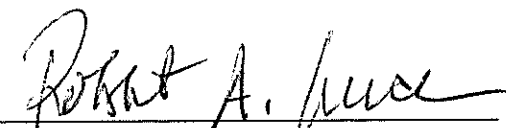
County Clerk commented on need to review 2013 county budget document & they Board discussed the Sheriff's boat dock at Northport Marina and tentatively gave him authority to look at disposal of same and requested that we return the billing to him to code for past due assessments for the condo dock site.

Page # 5: Minutes of the Arenac County Commissioners Meeting of June 4, 2013

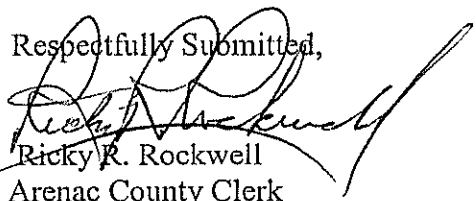
Adjournment:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to adjourn at 2:53 PM. The motion carried.  
Meeting adjourned.

Attest:

  
Robert A. Luce, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk

**June 18, 2013**

**Minutes of a meeting of the Arenac County Board of Commissioners:**

Chair Robert A. Luce called the scheduled meeting of the Arenac County Board of Commissioners into session at 1:32 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners David Munson, Jeffrey Trombley, Michael Snyder, & Robert Luce.  
Absent: Commissioner Virginia Zygiel (excused).

**Adoption of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Snyder to approve the proposed agenda. The motion carried.

**Approval of Various Minutes:**

Minutes of the Committee Meeting of June 4, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes as prepared and sent. Motion was carried.

Minutes of the Board Session of June 4, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes as prepared and mailed. Motion was carried.

**Claims & Accounts:**

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to approve the payment of the Book of Bills in the aggregate amount of \$156,660.35; with a change to the line item of payment to Spicer Engineering from 101-275-801.000 Drain Legal Expense as listed; to 101-101-801.000 Commissioners Legal Expense. Motion was carried.

**Public Comments:**

Mr. Glen Rice, Arenac Township Resident, questioned the Board regarding attendance of DEQ & County Prosecutor at today's Committee of the Whole and why said was not included in notices that both parties would be in attendance regarding the Soil Ordinances.

Mr. Ken Lantzey, Arenac Township Resident, appeared before the Commission to discuss issues regarding flooding and the need for the mouth (outlet) of the Dead Branch Drain to be cleaned as it needs to have trees, sediment and brush removed as he notes that same is plugged by brush and trees and sediments in the area of the mouth/outlet into the Rifle River. Mr. Snyder to contact Dr. Office.

**Unfinished Business:**

Mr. Snyder reported on the AT & T Phone issues and that he is working with Netsource One and the people from the MERIT Fiber Network regarding phone upgrades. He further noted that there is the issue of the \$21,000 phone service billing from AT & T to resolve at this time.

**Review of Board Correspondence Listing:**

The Board reviewed the correspondence listing with the clerk and Chair directed that they be placed on file in the Clerk's office. Clerk noted receipt of several items this afternoon including Grant Approval for Parks from State on Blue Water Trail application has been partially funded per mail.

**Page # 2: Arenac County Board of Commissioner's Minutes of June 18, 2013:**

**Public Hearing on Truth in Taxation:**

Chair Robert Luce called the Public Hearing on the Truth in Taxation to order at 2:03 PM pursuant to public notice with County Equalization Director Linda Lewandowski in attendance to explain the purpose of the hearing. Mrs. Lewandowski reviewed the proposed millage rates and the need to adopt the resolution regarding taxation.

There were no public comments and the Chair returned the meeting to session at 2:15 PM.

**Motions to be acted upon: Motion # 1: Truth in Taxation:**

Moved by Commissioner Trombley and seconded by Commissioner Snyder to adopt the following resolution:

**Resolution No. 2013-09**  
**2013 Truth in Taxation Levy**

WHEREAS, the Arenac County Board of Commissioners has complete authority to levy the following: In 2013 for 4.9176 mills for *County Operating*, 0.5000 mills for *County Ambulance Service*, 1.0000 mills for *County Road Patrol*, 0.75 mills for *County Senior Citizens*, 0.8000 mills for *County E-911*, on all property within the county of Arenac County.

THEREFORE BE IT RESOLVED that the Arenac County Board of Commissioners authorize and approve the Summer Levy of 4.9176 and a Winter levy of 3.050 for *County General Fund Operating Purposes* in 2013 from within its authorized millage rate.

Roll Call Vote: Yes: Snyder, Munson, Luce, & Trombley. No: None. Absent: Zygiel

Resolution declared adopted by a 4 yes to 0 no and 1 absent vote.

**Motion # 2: Adoption of a Soil Erosion and Sedimentation Ordinance:**

It was moved by Mr. Snyder to adopt the proposed Arenac County Soil Erosion Ordinance. The motion died for lack of a second.

**Motion # 3: Public Guardian Office Contract Amendment with State of MI DHS:**

Kathy Taylor, Arenac County Public Guardian, appeared before the Board to explain that the office has received a contract amendment to the current year from the State of Michigan Department of Human Services increasing the Grant for services by \$900 for the current year. The Contract Amendment needs to be signed by the Board Chair upon authorization by the Board. This amendment was authorized by the fact the department has met case load goals for clients and the need to get additional positions funded for them to handle the case load.

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Luce to authorize the Board Chair to sign the contract amendment with DHS upon receipt in the amount of \$900 as discussed and to approve the amendment as discussed earlier. Motion carried.

Mr. Luce will sign paperwork when grant amendment has been received and the Board Office will forward copies to the County Clerk, Audit File and Guardian's Office.

**Page # 3: Arenac County Board of Commissioners Minutes of June 18, 2013:**

**Motion # 4: Resolution on MERS for Ricky Rockwell:**

Moved by Commissioner Trombley and supported by Commissioner Munson to adopt the following resolution:

**Resolution # 2013-11**

Whereas, the Arenac County Board of Commissioners has previously granted approval for any current defined benefit employee the authority to purchase Generic Service Credit as allowed under the Municipal Employees Retirement System; and

Whereas, Ricky Rockwell has requested an actuarial of same and is willing to pay the projected cost of the benefit;

The Arenac County Board of County Commissioners hereby authorizes the Arenac County Clerk to submit the application of Ricky Rockwell for said benefit to MERS along with his projected payment cost per the MERS rules and regulations allowing Mr. Rockwell to purchase said additional retirement time as Generic Service Credit as so allowed by MERS.

The Clerk shall submit said paperwork along with a check for said amount from the employee to MERS in a timely manner.

Roll Call Vote: Yes: Snyder, Trombley, Munson, & Luce. No: None. Absent: Zygiel.

Resolution declared carried by a 4 yes to 0 no vote with 1 absent.

**Motion # 5: Resolution on MERS for Rita Miller:**

Moved by Commissioner Snyder and supported by Commissioner Trombley to adopt the following resolution:

**Resolution 2013-12**

Whereas, the Arenac County Board of Commissioners has previously granted approval for any current defined benefit employee the authority to purchase Generic Service Credit as allowed under the Municipal Employees Retirement System; and

Whereas, Rita Miller has requested an actuarial of same and is willing to pay the projected cost of the benefit.

The Arenac County Board of County Commissioners hereby authorizes the Arenac County Clerk to submit the application of Rita Miller for said benefit to MERS along with his projected payment cost per the MERS rules and regulations allowing Mrs. Miller to purchase said additional retirement time as Generic Service Credit as so allowed by MERS.

The Clerk shall submit said paperwork along with a check for said amount from the employee to MERS in a timely manner.

Roll Call Vote: Yes: Snyder, Trombley, Munson, & Luce. No: None. Absent: Zygiel

Chair directed County Clerk to effect said resolution and related duties of Motions 4 & 5.



**Page # 4: Arenac County Board of Commissioners Minutes of June 18, 2013:**

**Motion # 6: Sale of Boat Slip at Northport Marina to Northport Condo Association:**

From morning Committee of the Whole discussion and related discussion with the Arenac County Sheriff James Mosciski, regarding the disposal of the Arenac County Owned Boat Slip at the Northport Condo Marina in Sims Township. It was also reported that we owe \$625 in fees for 2012 Fees and Assessments on the Boat Slip. It was further noted that the Arenac County Treasurer had offered up said Boat Slip for sale and had no takers. The Northport Condo Association has agreed to take the slip back from the County.

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to authorize the conveyance of title to the Northport Condo Marina Association of said County Owned Boat Slip via Quit Claim Deed and to further authorize the recording of said instrument after being executed on behalf of the County by the County Clerk and further authorizing the County Treasurer to draft said Quit Claim on behalf of the County.

Motion carried.

**Motion # 7: Region # 3: Northern Area 911 Dispatch Directors Virtual Consolidation Grant:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to authorize Arenac County E-911 Director Chris Barbb to submit a memo of participation and authorize Arenac County 911 to participate in the grant as proposed for backup and information sharing and to authorize him to execute any necessary papers for submission to the appropriate agency handling the grant. Motion was carried.

**Motion # 8: Authorization for Part Time Help in E-911:**

It was noted that current contract authorizes up to three part time employees and the Board noted that Mr. Barbb is within contract to so hire an additional part time employee. No motion necessary.

**Committee Reports:**

Mr. Munson explained certain issues relating to Judicial/Legal Committee and issue regarding the issuance of Bench Warrants and related. He also discussed that the Building Security Committee is meeting monthly and issues are being considered including additional panic buttons as well as strobe lights that warn other offices should a situation arise. Monies for said inside are coming from Michigan Municipal Risk Management Authority (MMRMA) and outside cameras from hopefully, Homeland Security Dollars. Committee is set to meet again the second week of July (9<sup>th</sup>).

**Order of the Day:**

Karen Pitylak, Director of Sunrise Senior Services, appeared before the Board and discussed services and related activities regarding the programs and answered Board questions related to various programs and auditing and budgeting and further answered questions from Board members. Commissioners discussed the usage of Millage monies for program offerings as well as relationship with NEMSCA as the Area Agency on Aging for Region IX. Mrs. Pitylak further noted that she has very little knowledge of the NEMAH issues currently arisen and noted that they as an agency have not had any working relationship with that agency. She further invited the Commissioners to lunch at the Omer Center on any weekday, noting that they are always welcome at the site or at the offices and that she will be

**Page # 5: Arenac County Board of Commissioners Minutes of June 18, 2013:**

providing the County Commission with copies of both audits that they have done annually regarding programming and dollar expenditures from Sunrise Senior Services.

**Discussion of Budget Review for the Year 2013 and discussion of the 2014 Budget Process:**

The Commissioners and the County Clerk discussed issues including the need to review the 2013 Arenac County Financial Report for the period ending June 30, 2013 and to further discuss the process for the 2014 All Funds Budget for the County of Arenac.

Also discussed was the issue of a parcel of property in the City of Standish adjoining the Arenac County Fair Grounds proper. This proposed possible sale will be discussed further after research regarding the parcel. A neighbor is interested in acquiring the approximately 33 foot wide strip along side of her residence adjacent to the old race track.

County Clerk Ricky Rockwell noted that Katherine Delano from Hantz Group will be here on Friday, July 19<sup>th</sup> at 1:30 PM. to update us on Health Insurance issues, most of which are not settled as of this time with the implications of health care issues.

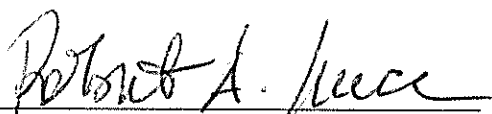
Land disposal issues were discussed with the Clerk noting that Michigan Compiled Laws 45.1 covers the subject to any Board drafted policies to the contrary, such as Land Bank in the County and the Housing Commission Mortgage Discharges handled otherwise.

The 4-H forest and possible management of the property was discussed noting that an area forester and the County Clerk cruised the property. He reported that the County has received a reply with suggestion from the forester that the Jack Pine be clear cut and the Red Pine thinned. Copies will be made to commissioners for their next meeting, as trustees of the 4-H forest.

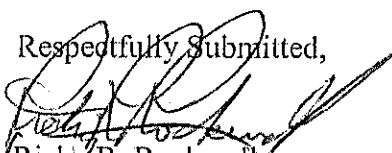
**Adjournment:**

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Trombley to adjourn at 3:12 PM. Motion carried and the meeting was adjourned.

Attest:

  
Robert A. Luce, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk

July 2, 2013

Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:

Chair Robert A. Luce called the meeting to order with all five Commissioners in attendance pursuant to the Michigan Open Meetings Act and Public Notice with the Board reciting the Pledge of Allegiance to the U. S. Flag; the time being 1:30 PM.

Present: Commissioners Virginia Zygiel, Robert Luce, Michael Snyder, Jeffrey Trombley, & David Munson.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the agenda as prepared by the Board Office. The motion carried.

Approval of Various Minutes:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the minutes of the Committee of the Whole Meeting of June 18, 2013. The motion carried.

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the minutes of the Board Session of June 18, 2013 as mailed. The motion carried.

Claims & Accounts:

After review and discussion, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve payment of the Book of Bills in the aggregate amount of \$52,230.19. The motion carried.

There were no Public Comments nor was there any Unfinished Business.

Review of Correspondence:

The Board with the Clerk reviewed a listing of Correspondence items including some that are listed for further action by the Board in session.

Order of the Day:

Representative Joel Johnson appeared before the Board and they discussed various State related issues including "mandates without funding at all levels of government" and locally related issues, including ORV Ordinances and other State and Federal issues. He further noted that Flood Plain Mapping Program that Gladwin County has done may be an issue in Arenac County.

Motions to be acted upon:

Motion # 1: NEMAH Housing Grant Application:

It was moved by Commissioner Zygiel and supported by Commissioner Trombley to approve the following resolution:

**Resolution No. 2013-13**

**RESOLUTION: HOUSING PRESERVATION GRANT:**

**WHEREAS,** the County of Arenac is interested in the continuing effort to upgrade housing conditions for its low and very low income homeowners;

**WHEREAS,** The County has demonstrated a need for this assistance with date outlined in the pre-application;

**Page # 2: Minutes of the Arenac County Board of County Commissioners of July 2, 2013:**

**WHEREAS,** the County intends to meet this need by leveraging the present program funds with the proposed HPG funds this meeting more needs;

**WHEREAS,** said County Board of Commissioners accepts the recommendation of Northeast Michigan Affordable Housing (NEMAH) on behalf of the Arenac County Home Improvement Program to apply for \$20,000 for the USDA Housing Preservation Program;

**WHEREAS,** said County Board of Commissioners authorizes the Chief Elected Official to sign said pre-application and future documents relating to this HPG application;

**THEREFORE BE IT RESOLVED,** that the County of Arenac authorize the Northeast Michigan Affordable Housing Inc. to submit the pre-application to the USDA Housing Preservation Grant (HPG) Program on its behalf.

Roll Call Vote: Yes: Snyder, Trombley, Munson, Luce, & Zygiel. No: None. Absent: None.

Resolution carried by a 5 yes to 0 no vote.

**Motion # 2: Budget Adjustment # 2013-14:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the following Budget Adjustment:

**Budget Adjustment # 2013-15**

Dated 7-2-2013			Increase	Increase	Decrease	Decrease
Fund No.	Line Item No.	Line Item Descr.	Revenue	Expenditure	Revenue	Expenditure
101	000-562.000	DHS Family Court	\$500.00			
101	131-860.010	DHS Juvenial Travel		\$500.00		
101	000-420.000	Delinquent Personal Tax	\$300.00			
101	000-611.010	Fingerprint CCW	\$1,500.00			
101	000-626.004	Amb. Private Pay	\$100.00			
101	000-629.006	Soc. Sec. Jail Pay	\$600.00			
101	873-999.000	Sick & Vaca Pay				\$20,000.00
101	000-699.000	Begin Balance	\$7,470.00			
101	101-727.000	Office Supplies		\$10.00		
101	101-801.000	Legal Fees		\$3,700.00		
101	101-819.090	Computer Maint.		\$200.00		
101	101-850.000	Telephone		\$60.00		
101	146-729.000	Postage		\$65.00		
101	191-727.000	Office Supplies		\$25.00		
101	191-900.000	Advertizing		\$110.00		
101	146-727.000	Office Supplies				\$65.00
101	191-705.000	Wages				\$135.00
101	990-955.000	Tax Appeal				\$2,000.00
101	960-969.000	Telephone Utility		\$21,000.00		
101	990-979.000	Jail Network Serv		\$1,500.00		
101	990-979.000	Equipment Purchase		\$5,500.00		
290	000-720.000	Social Security		\$75.00		
290	000-747.000	Misc. Supplies				\$75.00
	Totals		\$10,740.00	\$32,745.00	\$-0-	\$22,275.00

Motion was carried on a voice vote and chair directed implementation of Budget Adjustment.

**Page # 3: Arenac County Commissioners Minutes of July 2, 2013:**

**Motion # 3: Jail Health Services Contract Renewal:**

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Trombley to renew the Contract for Inmate Medical Services with Correctional Health Care Services for \$57,190.32 for the period of July 1, 2013 through June 30, 2014 inclusive with a 2% COLA for the ensuing 12 months following. The motion carried.

**Resolution # 2013-14: Resolution Requesting Full Funding of Revenue Sharing:**

Moved by Commissioner Zygiel and supported by Commissioner Snyder to adopt the following resolution:

**Resolution 2013-14  
Requesting Full Funding of Revenue Sharing**

**WHEREAS**, in the Governor's recommendation for the FY 2014 budget, counties are scheduled to receive a 22.9% cut from what they were projected to receive based on the deal struck in 2004-2005; and

**WHEREAS**, the Governor is recommending an appropriation of \$140.6 million, \$41.7 million less than statutorily required, and counties will be required to "earn" 20% of their funding by fulfilling the County Incentive Program (CIP) requirements; and

**WHEREAS**, with the proposed budget for FY 2014, counties would receive a cut of about \$42 million, and at first glance, it appears that the administration has recommended an additional \$10 million for county revenue sharing and CIP payment, but in reality, these additional funds result in less money to each county this year; and

**WHEREAS**, counties have worked diligently for the past decade by leading the effort to reform, consolidate, and right size government in an effort to increase efficiency and adjust to declining revenues, but a one-size-fits-all approach to the CIP Employee Compensation Category is not acceptable; and

**WHEREAS**, each local unit of government is in a different financial place, some growing, some declining, some healthy, and some struggling with their long term liabilities. To say that all counties need to comply with a prescriptive formula on employee compensation would be a step backward for some and unattainable for others; and

**WHEREAS**, compliance with the third category for this fiscal year is attainable because all counties are following the 80/20 healthcare law enacted last session, and the category should remain the same with the state stopping all attempts to move the bar; and

**WHEREAS**, in 2004/2005, counties agreed to forego revenue sharing for a period of time in order to assist Michigan in balancing the budget and were promised a return of that funding once reserves were depleted; and

**WHEREAS**, revenue sharing is more than just a pot of money to be allocated in whole or in part to counties; it is a statutory promise made to counties in exchange for giving up local taxing authority and for a more recent change in local taxing administration; and

**WHEREAS**, the concept of earning what has already been earned is unfair and unacceptable; and

**WHEREAS**, revenue sharing is used by counties to for a fractional share of the multitude of state-mandated services, including the courts, the jails, the constitutional officer, elections, and the public health system; and coupled with the recent reductions in property values and increased mandated state service delivery, counties are stretched to the financial limit; and

**Page # 4: Arenac County Board of County Commissioners Minutes of July 2, 2013:**

**WHEREAS**, the County of Arenac is without the economic resources to fund any new or additional state-mandated services, and as a result thereof, the County of Arenac will be unable to assume and/or provide any additional mandated responsibilities or duties without being provided the economic resources; and

**WHEREAS**, any new mandates will not be assumed or done without the necessary state funding needed to assume or perform the same; and

**WHEREAS**, revenue sharing is used by counties to pay for a fractional share of the multitude of state-mandated services, including the courts, the jails, the constitutional officers, elections and the public health system and coupled with the recent reductions in property values and increased mandated state service delivery, counties are stretched to the financial limit; and

**WHEREAS**, any new mandates will not be assumed or done without the necessary state funding needed to assume or perform the same; and

**NOW THEREFORE, BE IT RESOLVED**, that the Arenac County Board of Commissioners calls upon the Governor and the state legislature to live up to their promise by fully funding revenue sharing payments to counties in FY 2014 so that what is promised in Lansing can actually be accomplished and performed by counties at the local level.

Roll Call Vote: Yes: Snyder, Trombley, Munson, Luce & Zygiel. No: None. Absent: None.

Resolution carried by a 5 yes to 0 no vote.

Chair directed Board Office to forward copies to respective legislators, MAC, and other counties.

**Discussion of Tribal Trust Application:**

The Board discussed the letter received regarding the application to move property into Tribal Trust and after discussion, decided not to reply to the letter of request for inclusion of parcels in Standish Township.

**Public Comments:**

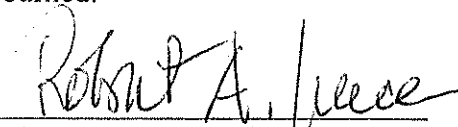
Mr. Joseph Sancimino, Chair of the Arenac County Parks Commission, discussed several issues regarding the operations of the County Parks including financial items of interest with Commissioners and they further discussed possible financial shortcomings each year and utilization of parks equipment.

The County Clerk and Commissioners reviewed the F-65 Report as submitted to the State of Michigan for the Calendar Year 2012.

**Adjournment:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to adjourn at 2:58 PM. Motion carried. Meeting was adjourned.

Attest:

  
Robert A. Luce, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell

Arenac County Clerk

July 16<sup>th</sup>, 2013

**Arenac County Board of Commissioner's Minutes:**

Chair Robert Luce called the meeting to order at approximately 1:45 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to public notice and the Michigan Open Meetings Act. It is noted the delay was due to a meeting with Fitch Ratings Group regarding the Whitney Inter-County Drainage Project involving a Board Member, County Treasurer & Clerk and Drain Office.

Present: Robert Luce, David Munson, Virginia Zygiel, Michael Snyder, & Jeffrey Trombley.

**Approval of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the proposed agenda. Motion was carried.

**Approval of Various Minutes:**

Committee of the Whole: July 2, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes as prepared. The motion carried.

Board Session: July 2, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Snyder to approve the minutes as mailed to members. The motion carried.

Department Heads Meeting: July 9<sup>th</sup>, 2013: It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve the minutes of the meeting. The motion carried.

**Claims and Accounts:**

After review of the Claims in both committee and at the Board Meeting, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve payment of the \$84,480.90. The motion carried.

**Review of Correspondence:**

The Commissioners and County Clerk reviewed the Correspondence noting several items will be addressed in motions.

**Public Comments:** None.

**Unfinished Business:**

Commissioners discussed the proposed HVAC Project Upgrade at the County Jail, which will replace the Ajax Boiler & the Air Conditioning Units throughout the building. After discussion, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to authorize submittal of the proposal for bids from Honeywell for Bids for the project as proposed for replacement of the Jail Boiler and HVAC at the jail. The motion carried. The Board reviewed the proposed document and will be proceeding on the project. Buildings and Grounds will be working with Alex on said project.

The Board discussed a letter from Circuit Court Administrator on Juvenile Officer Vacancy and hiring of a replacement for Mr. Prohaska. After review of the letter and further discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to present the Personnel Policy to the Chief Judge (Judge Yenior) in regards to the vacancy regarding same including compensation and fringe issues and further clarification regarding the position as it relates to County Personnel Policy. Motion was carried. The Chair directed that Commissioner Munson check out the matter.

**Continuation of Review of Correspondence:**

The Board continued their review of Correspondence items as listed.

Page # 2: Arenac County Board of Commissioner's Minutes of July 16, 2013:

Ms. Jamie Carruthers, supervising auditor from Stephenson, Gracik, County Auditing Contracted Firm for the year 2012. All Funds Audit appeared before the Commissioners to review various audit issues as well as formally presenting copies of the 2012 Arenac County Audit document further noting that they will need to complete the "Federal Audit". Issues discussed are included in the audit document which is available for review on line at the [mi.gov/treasury/local](http://mi.gov/treasury/local) audits as well as audits of all local governmental units.

Discussion occurred noting that there will be additional charges for certain audit items including working with Spicer on Special Assessments issues as they relate to the County and Departments.

Mrs. Zygiel was excused to attend another meeting at approximately 3:15 P.M.

Ms. Carruthers further noted that due to unknown Federal Funding, before the audit, that a Federal Audit will have to be performed for 2012 and 2011 years will have to be adjusted, including certain grant funds in to the Revised Audit Document. Ms. Carruthers further noted that the County needs to adopt a hard fast purchasing policy for Federally Funded Projects. She noted the Federal Audit needs to be completed by 9-30.

**Municipal Employees Retirement System Delegates:**

County Clerk Rick Rockwell noted that hourly employees (Non-Supervisory) elected Patricia Tremble as Employee Delegate and Jan Kraska as Alternate and that he is requesting to be named Employer Delegate and Dennis Stawowy as alternate Employer Delegate. It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the appointment of Ricky Rockwell & Dennis Stawowy and authorize the appointment of them as the respective Delegate and Alternate for the Employer to MERS. Motion carried.

**Reply Letter to Michigan Department of Treasury:**

After discussion, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to authorize County Treasurer Dennis Stawowy to prepare a reply letter to the Michigan Department of Treasury in reply to the letter received dated June 27<sup>th</sup> in cooperation with Board Chair Robert Luce. Motion carried.

**Letter received from the Michigan Department of Environmental Quality:**

The Clerk noted that the County has received a letter from the MI-DEQ regarding Soil Erosion and Sedimentation Control Enforcement asking for a reply letter by a certain date. Mr. Snyder reported that the County Prosecutor and Building Department are working on a reply letter regarding this matter..

**Commissioner's Reports:**


Michael Snyder reported that Fiber Optics are expected to be on line by August 7<sup>th</sup>, and that among other items, Circuit Court is looking at moving the Server from Tawas City or replacing and there is a meeting scheduled for July 31, 2013 in Tawas City, Michigan in the Iosco County Commissioner's Chambers.

**Adjournment:**

It was moved to adjourn at 4:45 PM by Mr. Munson & 2<sup>nd</sup> by Mr. Trombley. Motion carried. Meeting Adjourned.

Attest: \_\_\_\_\_  
Robert Luce, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk



August 6, 2013

**Minutes of a meeting of the Arenac County Board of Commissioners:**

Chair Robert Luce called the meeting to order at 1:31 PM pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Robert Luce, Michael Snyder, Virginia Zygiel, Jeffrey Trombley & David Munson.

**Adoption of an Agenda:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the proposed agenda as presented. Motion carried.

**Approval of Minutes:**

Committee of the Whole of July 17<sup>th</sup>, 2013: It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as previously presented. The motion carried.

Board Session of July 17<sup>th</sup>, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes as previously mailed. The motion carried.

**Claims & Accounts:**

After review, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the claims in the aggregate amount of \$103,002.42. The motion carried and the Chair signed the listing.

**Public Comments:** None. **Unfinished Business:** None.

**Review of Correspondence:**

The Board reviewed correspondence listings with the Clerk.

**Motions to be acted upon:**

**Motion # 1: Resolution on Bay-Arenac Community Mental Health Services & Collaboration:**

Moved by Commissioner Zygiel and supported by Commissioner Snyder to adopt the following resolution:

**Resolution No. 2013-05**

**ARENAC COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ENCOURAGING A LOCAL CMH SYSTEM WITH EQUITABLE FUNDING**

WHEREAS, Bay-Arenac Behavioral Health (BABHA) has served over 42 years, as the public mental health and developmental disability services provider for this community, serving over 5,000 residents of Arenac and Bay Counties each year; and

WHEREAS, the Michigan Department of Community Health (MDCH) is creating Community Mental Health regions which will place BABHA into Region 5, which includes 12 Community Health programs (CMHs) operating in 21 counties; and

WHEREAS, Region 5 has some of the most poorly funded CMHs in the state; and

WHEREAS, this funding inequity is not related to differences in need or the cost of providing services, but is the result of past appropriation patterns, the locations of state psychiatric hospitals and developmental disability centers, and past Medicaid billing practices; and

**Page # 2: Arenac County Board of Commissioner's Minutes of August 6, 2013:**

WHEREAS, this funding inequity has led to significant gaps in the public mental health safety net in many of the counties in Region 5; and

WHEREAS, annually, as a result of this funding inequity, some Region 5 CMHs turn away thousands of persons in need of mental health services and are forced to provide less comprehensive and time shortened services than are available to residents of other parts of the state; and

WHEREAS, if Region 5 received the same per-enrollee Medicaid funding as the better funded CMHs in the state, the 12 partner CMH's would receive over \$100 million additional Medicaid dollars annually- thus greatly improving the access to and comprehensiveness of the mental health services available to the residents of Arenac County, and

WHEREAS, as a matter of Medicaid policy, Michigan's Medicaid recipients should have the same access to mental health care, regardless of where in the state they live; and

WHEREAS, the formation of this new regional PIHP, on January 1, 2014, provides an opportunity for MDCH to correct this longstanding funding inequity.

THEREFORE BE IT RESOLVED, that the Arenac County Board of Commissioners urges the Michigan Department of Community Health to ensure that the per enrollee Medicaid funding for the Region 5 Medicaid Prepaid Inpatient Health Plan (PIHP), of which Bay-Arenac Behavioral Health Authority (BABHA) is a part, is increased to that of the better funded regional PIHP's in the state.

BE IT FURTHER RESOLVED, that the Arenac County Board of Commissioners urges the Michigan Department of Community Health to ensure that the per enrollee Medicaid funding for the Region 5 PIHP on January 1, 2014 which would be fully implemented within the next four years,

BE IT FURTHER RESOLVED, the if MDCH makes cuts to the State General Fund (GF) dollars provided to the Community Mental Health system, as a part of any plan, including Medicaid Expansion, these cuts should come from the CMHs with the highest per capita GF revenues and not from the more poorly funded CMHs such as Bay-Arenac Behavioral Health Authority (BABHA).

Roll Call Vote: Yes: Snyder, Trombley, Munson, Luce, & Zygiel. No: None.

Resolution declared adopted by a 5 yes to 0 no vote.

Chair directed copies to Legislators and BABHA.

**Motion # 2: Michigan Association of Counties Summer Conference:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Snyder to authorize the attendance at the MAC Conference in Frankenmuth, by any Board Member wishing to attend. Mrs. Zygiel noted some interest in attending. Motion was carried.

**Motion # 3: Appointment of Economic Development Commission Members:**

After discussion, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to appoint the following members to the Arenac County EDC Board:

Term on EDC Board to replace (Donald Nelson) will be filled by Frank Cloutier.

Term on EDC Board to replace (Jeff Mayes) will be filled by Jay Jacobs.

Motion carried.

**Motion # 4: Proposed New County Logo:**

After discussion, the following motion was offered by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to table any action on official recognition of the Proposed Logo used on Way Seeking Signage along highways. It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to table any further action until after report from the Chair of the Board who will be meeting with the EDC prior to the Board August 20<sup>th</sup> session. Motion carried unanimously.

**Motion # 5: Blue Cross/Blue Shield Inmate Medical Policy:**

After review, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Snyder to authorize the Board Chair to sign the Inmate Medical Contract with Blue Cross/Blue Shield for the period of July 1, 2013 through June 30, 2014 for Arenac County Inmate Hospitalization and Drug Services. Motion carried & Chair signed document which will be forwarded through Hantz, the County Blue Cross agent.

**Motion # 6: District & Circuit Court Server Replacement:**

Mr. Snyder reviewed the meeting of recent held at Tawas noting the current main frame server for the District and Circuit Courts will no longer be supported systematically after this year and that Iosco County is no longer using said after September 30<sup>th</sup>, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to authorize purchase shared costs of the replacement server as agreed upon and to authorize budget and finance to adjust budgets as necessary to accomplish same when it occurs.

Mr. Snyder further noted that after this new server goes on line, we will be paying a share of support services as Iosco County will be billing quarterly for services on the District Court and Circuit Court quarterlies to Arenac, Oscoda and Alcona Counties.

**Motion # 7: AT & T Phone Billing:**

After discussion, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to authorize payment of the AT & T Billing in the amount of \$412.85. Motion carried.

The Chair declared a 5 minute recess at 2:20 PM. The meeting was called back to order at 2:25.

**Order of the Day:**

The Chair noted that Mr. Michael Prohaska, Arenac County Juvenile Officer (Retired as of 7-31-13) was in attendance and he took the opportunity to present Mike with a Certificate of Appreciation for his more than 30 years of service to the Citizens of Arenac County as the Arenac County Juvenile Officer. Pictures were taken at that time.

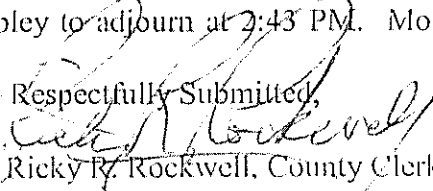
**Public Comments:**

Mr. Glen Rice, Arenac Township Resident, questioned the Logo and asked where Arenac County Input was in the process of selecting said.

**Adjournment:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to adjourn at 2:43 PM. Motion carried. The meeting is adjourned.

Attest: \_\_\_\_\_  
Robert A. Luce, Chairman of the Board

Respectfully Submitted,  
  
Ricky R. Rockwell, County Clerk

August 20<sup>th</sup>, 2013

Minutes of a meeting of the Arenac County Board of Commissioners:

Chair Robert Luce called the meeting to order at 1:32 PM in room 201 of the Arenac County Building at 120 North Grove Street, Standish, Michigan with the Board reciting the Pledge of Allegiance to the U. S. Flag with all five commissioners in attendance and pursuant to public notice and the Michigan Open Meetings Act.

Present: Robert Luce; David Munson. Jeffrey Trombley, Virginia Zygiel, & Michael Snyder.

Adoption of the Agenda:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Snyder to approve the agenda as distributed with additions of motions # 5 & # 6 as listed on copy on file with Correspondence listing. Motion carried.

Approval of Various Minutes:

Committee of the Whole of August 6, 2013: It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve the proposed minutes as received by Commissioners. Motion carried.

Board Session of August 6, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the proposed minutes as received by Commissioners. Motion was carried.

Claims & Accounts:

After review, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve bills except for two billings from Vendor #1518 of \$164.80 & \$23.32 totaling \$188.12 & correcting a code on page 5. Motion failed.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve payment of the claims in the aggregate amount of \$26,075.21.

Public Comments:

Mr. Glen Rice, Arenac Township Resident, commented about lack of copies of any agenda for today's meeting and also noted that he has toured all 4 County Park locations and feels that the County has a management issue in respect to parks and operations. He further addressed the Board expressing his dislike of "threats" and feels the County should use a thought process regarding parks operations, noting that he did address issue of budgets for the Parks early in the year.

Mr. Jay Parsons, Au Gres, d/b/a Jay's PC Tech, offering Computer Services and asking about County Bid Policy regarding same.

Review of Correspondence:

The Board and Clerk reviewed the correspondence listing. Chair directed same be filed.

Motions to be acted upon:

Motion # 1: Economic Development Commission Appointments:

After discussion, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to appoint Mike Stodolak & Daryl Poprave to the EDC as "Special Project Members for the Arenac County Way Finding A& Branding Project". Motion carried.

Mr Luce further explained that he recently attended the EDC as directed by the Board Members at the last meeting and he noted that the proposed logo is for Way Finding purposes only. He suggested that the Board so approve the proposed branding as signs have been placed and ordered for the program. Mr. Shannon, EDC Consultant noted additional signs have been ordered.

Motion # 2: Way Finding Logo:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the use of the Way Finding Logo as being used on current signage throughout the County as the official logo for that project. Motion was carried.

Mr. Chris Shannon, Arenac Co. EDC Consultant: The Board and Mr. Shannon discussed the Membership Structure as well as the need to perhaps, amend the structure and membership on the EDC Committee.

The County Clerk also noted that it is the law that copies of minutes of all County Boards and Commissions, including EDC, Planning, & Parks need to be available at least in a draft form by the eighth day following the meeting.

Motion # 3: Approval of the Prosecutors Victim's Rights Advocate Contract: Fiscal Year 2013-2014:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve the County Prosecutor's Proposed Contract with the Michigan Department of Community Health in the aggregate amount of \$23,600.00 for the FY 2013-2014. The motion carried and noted the Prosecutor has signed the agreement.

Motion # 4: Budget Adjustment # 2013-24: Dated: August 20, 2013:

Fund No.	Line Item No.	Line Item Desc.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-744.000	Gasoline				\$650.00
101	101-802.000	Memberships				\$500.00
101	101-860.000	Travel Expense				\$300.00
101	101-727.000	Office Supplies		\$100.00		
101	101-747.000	Miscellaneous		\$425.00		
101	101-801.000	Legal Fees		\$725.00		
101	101-850.000	Phone		\$200.00		
101	236-819.000	Contractual Services				\$4,850.00
101	236-802.000	Memberships		\$62.00		
101	900-819.351	Jail Network Services		\$2,400.00		
101	331-931.000	Equipt. Maintenance		\$1,000.00		
101	351-819.090	Computer Maintenance				\$2,400.00
101	873-999.000	Vacation/Sick Leave		\$20,000.00		
101	960-969.000	Phone Utility		\$13,000.00		
101	000-629.000	Begin. Fund Balance	\$29,212.00			
255	000-401.000	Revenue	\$10,000.00			
255	000-445.000	Interest	\$1,500.00			
255	000-701.000	Expense		\$10,000.00		
255	000-998-900	Ending Bal		\$1,500.00		
274	000-401.000	Revenue	\$1,000.00			
274	000-701.000	Expense		\$3,000.00		
274	000-955.000	Adjustments				\$2,000.00
290	000-720.000	Social Security		\$100.00		
290	000-998.900	Ending Balance				\$100.00
520	000-647.000	Advertisizing Fee	\$5,000.00			
520	000-729.000	Postage		\$500.00		
520	000-998.900	Ending Fund Balance		\$4,500.00		
	Totals-----		\$46,712.00	\$57,512.00	\$-0-	\$10,800.00

Motion carried.

Page # 3: Minutes of the Arenac County Board of Commissioners Meeting of August 20, 2013:

Motion # 6: Approval of Secondary Road Patrol 416 Contract for 2013-2014:

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Trombley to approve the submission of the 2013-2014 Secondary Road Patrol Grant Agreement in the amount of approximately \$36,000. Motion carried.

Motion # 5: Parks:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson that as of Midnight August 21<sup>st</sup>, we cease normal parks operations as well as no expenditures be made except through the Book of Bills after that date mentioned.

Roll Call Vote: Yes: Munson, Trombley. No: Snyder, Zygiel, Luce. Motion failed.

Mrs. Zygiel was excused from the meeting to attend a meeting at Bay Arenac Community Health.

It was moved by Mr. Snyder to retain parks leaders for the remainder of the parks operations season incurring no more than \$2,000 additional labor expenses through closing at Labor Day. The motion died for lack of support.

Mr. Joseph Sancimino, County Parks Chair, addressed the County Board of Commissioners regarding parks options related to final seasonal operations. Also, the Board and Gail reviewed the pending usage at the parks.

It was moved by Mr. Munson & 2<sup>nd</sup> by Mr. Snyder to terminate all County Parks Employees except for the two supervisors, who will continue to work a 40 hour work week the next three weeks until the end of the scheduled parks season on Labor Day.

Roll Call Vote: Yes: Snyder, Luce, Munson. No: Trombley. Absent: Zygiel.

Motion declared carried by a 3 yes to 1 no and 1 absent.

Order of the Day:

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Trombley to approve payment of three Consumers Energy billings for County Parks as follows: \$100.49; \$75.34; & \$95.60.). Motion carried.

Adjournment:

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to adjourn at 5:58 PM. Motion carried.

Attest: \_\_\_\_\_

Robert A. Luce, Chair of the Board

Respectfully Submitted,

  
Ricky K. Rockwell, Arenac County Clerk

**September 3, 2013**

**Minutes of the Arenac County Board of County Commissioners Meeting:**

Chair Robert Luce called the meeting to order at 1:30 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to public notice and the Michigan Open Meetings Act.

Present: David Munson, Jeffrey Trombley, Michael Snyder, Virginia Zygiel, & Robert Luce.

**Approval of an Agenda:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the proposed agenda. Motion carried.

**Approval of Various Minutes:**

Committee of the Whole of August 20<sup>th</sup>, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes with corrections. Motion carried.

Board Session of August 20<sup>th</sup>, 2013: It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to approve the Board Minutes as mailed previously. Motion carried.

**Claims & Accounts:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve payment of the Claims and Accounts in the aggregate amount of \$83,967.27. Motion carried.

**Review of Correspondence:**

The Clerk and Board reviewed the correspondence listing with agreement to add two motions to the proposed agenda today including Canvasser Appointment & a Journal Entry of Expenses for parks related.

**Public Comments:**

**Mr. Glen Rice, Chair of the Arenac County Planning Commission:** Mr. Rice explained that there is currently a vacancy on the Commission and he is informing them of such. The Chair agreed to take action to attempt to fill the vacancy.

**Unfinished Business:**

**Mr. Trombley** brought up the idea of finishing with demolition and cleanup at the Pine River Ball Park and the Commissioners agreed that the project should go forth as well as attempting to give away the Backstop and related materials for another unit of local government.

**Order of the Day: Special Motion:**

The Chair entertained a motion to add two items for Board action later in the meeting. It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Trombley to add motion # 4 about canvasser appointments and motion # 5 about a Journal Entry required because of Board motion relating to a Parks adjustment. Motion carried.

**Motions to be acted upon:**

**Motion # 1: Amendment of the Michigan State Housing Development Authority Contract:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to agree to the proposed amendment to the current housing program MISIIDA Housing Contract Grant and authorize the Board Chair to sign on behalf of the County. Motion carried and Chair signed the agreement.

**Page # 2: Arenac County Board of Commissioner's Minutes of September 3, 2013:**

**Motion # 2: Acceptance of Bids on Proposed Boiler Replacement & HVAC Upgrade at the Jail:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Luce to accept the bid of John E. Green Company as contractor for the Jail Heating Renovation Project via Honeywell.

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to table action regarding the proposed HVAC Contract until the next Board Meeting on September 17<sup>th</sup>, to allow for time to review the project and proposed contractors. Motion carried by a 4 yes to 1 no vote. Board directed secretary to place on agenda for the next meeting to give Commissioners time to check on contractors.

**Chair directed that the Board recess at 2:10 P.M.**

**Chair reconvened the Board at 2:15 P.M.**

**Motion # 3: Amending of the Guardians Contracts with MI DHS:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the Amendment to the Guardianship Contract with MI DHS and authorize the Board Chair to sign same. Motion carried.

**Motion # 4: Appointment of Democratic and Republican Members to the County Board of Canvassers:**

After discussion, and reviewing the listing of candidates, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to appoint Gail Schmidt, Democratic Member and Ardith Fales, as a Republican Member to the Arenac County Board of County Canvassers. Terms end in November of 2017. Motion carried.

**Motion # 5: Motion to authorize County Treasurer to Journal Entry Parks Expenditures:**

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to authorize the County Treasurer to Journal Entry \$197.58 of Janitorial Supplies expenses from the Courthouse Maintenance Budget to the Parks and Recreation Department (208) Fund Maintenance Supplies line item. Motion carried.

**Order of the Day:**

Mr. Michael Friedgen, Friend of the Court, discussed office operations and upcoming events in the office and other related matters of staffing and programming.

**Chair ordered a recess at 2:30 P.M.**

**Chair called the meeting back to order at 2:50 P.M.**

**Order of the Day: Employment Relations Advisors:**

Mr. William Borushko, Employment Relations Advisors, appeared before the Board of Commissioners and reviewed the following with the Commissioners:

#1: He explained the Election Process that Arenac County Employee Association Members are going through with affiliation with Teamsters and the process.

#2: He noted that he has received as well as the County, that Chemical Workers Local (Circuit Court) may be holding a decertification election.

#3: He presented a proposed change to County Personnel Policy for Board review regarding transfers of employees between positions.



Page # 3: Arenac County Board of County Commissioner's Meeting Minutes of September 3, 2013:

Closed Session Motion regarding Union Negotiations:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to move into closed session with Mr. Borush regarding upcoming and ongoing union negotiations.

Roll Call Vote: Yes: Munson, Trombley, Snyder, Zygiel, & Luce. No: None.

Motion carried 5 yes to 0 no and the Chair directed the Board into closed session at 3 P.M.

Return to Open Session:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to return to open session at 3:17 P.M.

Roll Call Vote: Yes: Trombley, Zygiel, Luce, Munson & Snyder. No: None.

Motion carried 5 yes to 0 no and the Chair directed the meeting back to open session.

Adjournment:

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to adjourn at 3:20 P.M. Motion carried and the meeting was adjourned.

Attest: \_\_\_\_\_

Robert Luce, Chair of the Board

Respectfully Submitted,

  
Ricky A. Rockwell

Arenac County Clerk

**Minutes of a meeting of the Arenac County Board of Commissioners:**  
**September 17, 2013**

Chair Robert Luce called the meeting to order at 1:30 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to public notice and the Michigan Open Meeting's Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Robert Luce, Virginia Zygiel, Michael Snyder, Jeffrey Trombley, & David Munson.

**Approval of an Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the agenda as presented; Motion carried.

**Approval of Various Minutes:**

September 3, 2013 Committee of the Whole: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes as presented. Motion carried.

September 3, 2013 Board Session Minutes: It was moved by Mrs. Zygiel and seconded by Mr. Munson to approve the minutes as presented/mailed. Motion carried.

**Claims & Accounts:**

After review, it was moved by Mrs. Zygiel to approve the Bills presented excepting a claim for \$13.00 in the aggregate amount of \$36,766.40. The motion carried.

**Public Comments:** None.

**Review of Correspondence:**

The Board and Clerk reviewed the correspondence listing with the Board. The Chair directed that they be placed on file.

**Motions to be acted upon:**

**Motion # 1: Acceptance of the Bid on the Jail HVAC/Boiler Project:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to accept the Bid from John E. Green Company in the amount of \$214,575 via Honeywell for the project.

Roll Call Vote: Yes: Munson, Snyder, Zygiel, & Luce. No: Trombley.

Motion declared carried by a 4 yes to 1 no vote.

**Motion # 2: Tribal 2% Applications Motion:**

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to forward all 2% applications received and to yet be received on or before September 24<sup>th</sup>, 2013 in the Board Office to the Saginaw Chippewa Tribe for funding consideration. Motion carried.

**Motion # 3: Borrowing Resolution: Resolution 2013-16 Jail Boiler/HVAC:**

The following preamble and resolution were offered by Commissioner Trombley and supported by Commissioner Zygiel:

**WHEREAS:**

Page # 2: Arenac County Board of Commissioners Minutes of September 17, 2013:

1. Act No 156, Public Acts of Michigan, 1851, as amended, authorizes this Commission to acquire lands, property, or equipment to be used for public purposes by an installment purchase contract; and
2. The Commission intends to acquire and have installed two (2) boilers; two (2) AHU condensers and evaporator coils; and hot water system controls and air handling unit controls, along with all necessary preparatory work (the "Property") from Honeywell International, Inc, Saginaw, Michigan (the "Vendor"), in an amount not to exceed Two Hundred Fourteen Thousand Five Hundred Seventy-Five Dollars (\$214,575), and to enter into an installment purchase agreement (the "Installment Purchase Agreement") to finance the purchase of Property; and
3. The aggregate outstanding balance of all County purchases of lands, property or equipment for public purposes, to be paid for in installments (i.e., installment purchase agreements, land contracts, leases, etc.) including purchases made pursuant to Act No. 31, Public Acts of Michigan, 1948 (1<sup>st</sup> Ex Sess) or a contract or lease entered into with a public corporation or municipality, is \$204,422.00; and
4. The state equalized valuation of the real and personal property within the County as of the date hereof is \$652,027,076.00; and
5. This Commission desires to solicit bids from financial institutions to finance all or a portion of the cost of the Property (the successful bidder herein referred to as the "Bank").

**NOW THEREFORE, BE IT RESOLVED THAT:**

1. Competitive bids for the purchase of the Property have been submitted and the Commission determines that it is in the best interest of the County to accept the bid of the Vendor, and
2. A member of the administrative staff or Board of Commissioners of the County is authorized to Distribute a Solicitation for Bids to financial institutions in substantially the form attached hereto as Exhibit A and to accept the bid which produces the lowest dollar interest cost to the County within the parameters established by the Commission.
3. The Commission determines that it is in the best interest of the County to solicit bids from financial institutions to finance the Property through an Installment Purchase Agreement among the County, the Bank and the Vendor for a total amount not to exceed Two Hundred Thousand Dollars (\$200,000) at an interest rate not to exceed six percent (6%) per annum over a period not to exceed four (4) years with equal principal payments beginning May 1, 2014, with semi-annual interest thereon beginning May 1, 2014, based upon a 360 day year, 30-day month.
4. The Chair, Vice Chair, Clerk or Treasurer of the Commission shall execute the Installment Purchase Agreement in substantially the form attached hereto as Exhibit B in behalf of the County and the executed Installment Purchase Agreement shall be delivered to the Bank.
5. The Installment Purchase Agreement may not be prepaid in whole or in part at any time prior to final maturity.
6. The County hereby irrevocably pledges to make the principal installments and interest payments on the Installment Purchase Agreement beginning with the fiscal year 2014 and during each fiscal year for which an annual operating budget is adopted, the first operating budget obligation within its authorized millage until such time as the principal installments and interest payments have been paid in full.
7. The County hereby pledges its limited tax full faith and credit for the payment of the principal installments and interest payments in the Installment Purchase Agreement, payable from ad valorem taxes which will be levied within the authorized constitutional and statutory operating millage rate available to the County and an irrevocable appropriation of a sufficient amount of

Page # 3: Arenac County Commissioners Minutes of September 17<sup>th</sup>, 2013:

taxes will be made each year from said millage rate for the payment of principal installments and interest payments on the Installment Purchase Agreement.

The obligation to pay the principal installments and interest payments will be limited tax general obligation of the County, and if tax collections are insufficient to pay the principal of or interest on the borrowing when due, the County pledges to use any and all other resources available for the payment of principal and interest on the Installment Purchase Agreement.

8. The Chair, Vice Chair, Clerk and Treasurer are each further authorized to execute any documents or certificates necessary to complete the transaction. Any of those officers may designate, in writing, an individual to act in their place with respect to the powers conveyed in this paragraph.
9. The useful life of the Property is hereby determined to be not less than six (6) years.
10. The County hereby covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, that must be satisfied subsequent to the execution of the Installment Purchase Agreement in order that interest thereon be or continue to be excluded from gross income for federal income tax purposes, including the filing of Form 8038-G or 8038-GC with the Internal Revenue Service.
11. The County hereby designated the Installment Purchase Agreement as a "qualified tax-exempt obligation" for purposes of deduction of interest expenses by financial institutions under the Internal Revenue Code of 1986, as amended. In making said designation, the Commission determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the County or entities which issue obligations on behalf of the County during calendar year 2013 will not exceed \$10,000,000.
12. the outstanding balance of all of the County's contractual agreements for the purchase of real or personal property, exclusive of interest, does not exceed 0.5% of the equalized assessed value of real and personal property in the County, but not including a contract or lease entered into pursuant to Act No. 31, Public Acts of Michigan, 1946, (1<sup>st</sup> Ex Sess) or a contract or lease entered into with a public corporation or municipality.
13. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Roll Call Vote: Ayes: Commissioners Trombley, Snyder, Zygiel, Luce, & Munson. Nays: None.

Resolution declared adopted by a 5 yes to 0 no vote.

**Motion #4: Authorization for County Treasurer to Solicit Bids:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to authorize Arenac County Treasurer Dennis Stawowy to Solicit Bids from the 4 Commercial Banking Institutions doing business in Arenac County for a Promissory Note as listed in the resolution in the aggregate amount of \$200,000.00 payable over 4 years as in the resolution approved and signed by the Chair of the Board in today's session and further that Mr. Stawowy will report back to the Commissioners at their meeting of October 15, 2013. The motion carried. Chair directed same to be forwarded

**Motion # 5: Amendment to Nationwide Retirement Agreement to Authorize Roth IRA:**

After discussion noting that the current agreement with Nationwide for Tax Deferred Contributions does not allow for Roth IRA's as they didn't exist when the agreement was signed; it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to authorize the County Clerk to sign Contract Amendment Documents to allow for the IRA Clause in the agreement, Motion carried. Chair directed the County Clerk to execute said contract agreement with Nationwide Retirement on behalf of the County.

Page # 4: Arenac County Commissioners Minutes of September 17, 2013:

Commissioner's Reports:

Mrs. Zygiel reported that the Budget Committee has been working on Budget for 2014 and noted that they will be contacting departments and intend on meeting on October 8, 2013 at 1 PM to continue work on the budget.

The Commissioners discussed parks operations and discussed many options that may be available to the County of Arenac regarding parks and who may operate. They noted that they will be meeting with Parks Board in the future or discussing options with other units of local government regarding the Parks.

The Commissioners officially welcomed Tim Barnum back with the Arenac County Independent.

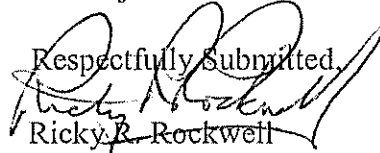
Mr. Trombley noted that in the agreement for Boiler/HVAC that Honeywell requires use of Honeywell components in the contractual agreement by vendors and approved products and that the Contract is indeed with Honeywell with John E. Green Co. as a subcontractor to Honeywell.

There was no other business.

Adjournment:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to adjourn at 2:37 PM. Motion carried.  
Meeting Adjourned.

Attest: \_\_\_\_\_  
Robert A. Luce, Chair of the Board

Respectfully Submitted,  
  
Ricky R. Rockwell  
Arenac County Clerk

Minutes of the Meeting of the Arenac County Board of Commissioners  
Tuesday, October 1, 2013

Chair called the meeting to order at 1:33 p.m. with the Board reciting the Pledge of Allegiance and pursuant to the Public Notice & Michigan's Open Meetings Act. Commissioner's Michael Snyder, Dave Munson, Jeff Trombley, Virginia Zygiel, and Robert Luce were in attendance.

Adoption of an Agenda:

Moved by Commissioner Zygiel and seconded by Commissioner Snyder to approve the proposed agenda. Motion carried.

Approval of Minutes

**Committee of the Whole of 9-17-13:** Moved by Commissioner Trombley, supported by Commissioner Munson to approve minutes. Motion carried.

**Regular Board Meeting Minutes of 9-17-13:** Moved by Commissioner Zygiel, supported by Commissioner Trombley to approve minutes. Motion carried.

Claims and Accounts:

Discussion ensued regarding inmate medical expenses and a request for clarification by Commissioner Munson that these were the monthly costs and whether they are contracted. Questioned the Honeywell billing and clarification that this is the bi-annual billing and contracted amount. Discussion ensued regarding the Probate Judge's subscription being billed to County. Moved by Commissioner Zygiel and supported by Commissioner Snyder to approve and pay the Book of Bills in the aggregate amount of \$59,524.82. Motion carried.

Public Comments: None.

Unfinished Business: None.

Review Correspondence:

Discussion ensued and correspondence was reviewed. Board Chair directed Clerk to file.

Motions to be acted upon:

Motion #1; Basic Grant Approval \$15,000.00:

Motioned by Commissioner Zygiel and supported by Commissioner Trombley to approve the Basic Grant in the aggregate amount of \$15,000.00. Discussion ensued explaining to those in attendance what this grant is for and what it covers. There being no further discussion, Board Chair Luce called for a vote. Motion carried. Chair signed approval.

Page 2: of the Minutes of the Regular Board Meeting of October 1, 2013

Motion # 2; Parks bills for \$5,500 to Lapham Assoc – Blue Water Dev. Plan:

Motioned by Commissioner Munson and supported by Commissioner Trombley to pay the Parks Lapham Assoc. bill for the Blue Water Dev. Plan in the aggregate amount of \$5,500.00. Discussion ensued regarding bill. There being no further discussion, Board Chair Luce called for a vote. Motion carried. Chair signed approval.

Motion #3; Approve EDC Members and 2 Special Committee Members:

Commissioner Trombley motioned to approve Eleven (11) EDC members and Two (2) special Committee members for terms to run in concurrence with current terms. Commissioner Munson seconded motion. Discussion ensued and following, Board Chair Luce called for a vote. Motion carried. Chair signed approval.

Brief Committee Reports: None.

Miscellaneous and Announcements:


Board then reviewed resolutions passed from other Counties. The Beardsley 106 acre property was discussed. Commissioner Snyder suggested that the Senior Citizen Center be contacted in regards to the Affordable Healthcare Plan to see if they would speak to the people and if possible provide answers regarding same to the community. Consensus was the idea should be investigated with possible publishing of said. The shut down of the government was discussed with Board Chair Luce stating "We are the government, and we are going to plow through."

Adjournment:

Commissioner Trombley motioned to adjourning meeting. Commissioner Zygiel seconded. Motion carried. Meeting adjourned at 2:18 p.m.

Attest: \_\_\_\_\_  
Robert A. Luce, Chair of the Board

Respectfully Submitted,

  
Sherlyn M-S Burkhardt  
Chief Deputy Clerk

**Minutes of a meeting of the Arenac County Board of Commissioners:**  
**October 15, 2013:**

Chair Robert Luce called the meeting to order at 1:32 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to the Michigan Open Meetings Act and Public Notice. All five Commissioners were present, and the Board reciting the Pledge of Allegiance to the U.S. Flag.

Present: Robert Luce, Virginia Zygiel, David Munson, Michael Snyder, & Jeffrey Trombley.

**Approval of an Agenda:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the proposed agenda with the addition of motion for Emergency Management and Borrowing Note. Motion carried. A copy of the agenda is included with Board Correspondence.

**Approval of Various Minutes:**

Department Heads Meeting of October 8, 2013: It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve the minutes as presented and filed in today's correspondence. Motion carried.

Committee of the Whole of October 1, 2013: It was moved by Mr. Munson & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes as presented and filed in today's correspondence. Motion carried.

Board Minutes of October 1, 2013: It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes as mailed. The motion carried.

**Public Comments:**

**Mr. Edward Rohn, County Emergency Management Coordinator;** reviewed the current year Emergency Management Performance Grant" and the proposed FY 2014 Grant Proposal. After some discussion, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve the submittal of the FY 2014 Emergency Management Performance Grant and authorize submittal of the FY 2013 actual expenditure summaries noting a 38% plus reimbursement rate projection. The motion carried.

Mr. Michael Snyder, Commissioner reported that Ed Rohn is also working on the committee regarding Sheriff Department Upgrade and Camera installations in the Courthouse Building.

Mr. David Munson, Commissioner discussed further where we are at this point in time with Building Security and the cameras. It was noted the insurer seems to want a certain vendor.

There were no further public comments.

**Review of Correspondence:**

The Clerk and Board reviewed the Correspondence Listing. After review, the Chair directed the same be placed on file.

**Motions to be acted upon:**

**Motion # 1: Friend of the Court Copier Machine Replacement:** It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to authorize purchase of a Konica Minolta Biz Hub for the office of the Friend of the Court at the price of \$3,695.00 to be paid from 215-000-977 Office Equipment Purchase. The motion carried. Board Office is to notify the Friend of the Court.



Approval of 2013 Equalization Report

Mrs. Linda Lewandowski, Arenac County Equalization Director, appeared before the Commissioners and they reviewed the 2013 Arenac County Apportionment Report and Commissioners questioned certain items. After review, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the apportionment as prepared and presented by the Equalization Department noting that Drain Assessments are to be submitted to the Office of the County Clerk. Mrs. Lewandowski will transmit her report to the State of Michigan.

Roll Call Vote: Yes: Munson, Trombley, Snyder, Zygiel, & Luce. No: None.

Motion carried by a 5 yes to 0 no vote.

Discussion of Drain Assessment Rolls:

Mrs. Nancy Selle, Deputy Drain Commissioner appeared and discussed the drain rolls and especially two rolls that are not to be included in this year's assessments as there are still errata they need work. The Board agreed to approve said rolls at the next meeting and that they were to be turned in to the Clerk's Office and Equalization to allow them to be input timely.

Opening of Bids for HVAC Improvements at the Jail:

The Chair noted that the time was after 2:30 PM and that a Bid Opening regarding financing of the new HVAC Improvements as prepared by Honeywell, Inc. for the County Jail. The Chair directed that the bids be opened by the Clerk who noted receiving 4 Bids prior to the October 14<sup>th</sup> deadline and that they were so opened noting the following interest rates in inclining order:

- #1: Chemical Bank/Michigan: 1.69%
- #2: First Merit Bank. 1.95%
- #3: Huron Community Bank 2.05%
- #4: Independent Bank 3.69%

After review, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to approve the bid from Chemical Bank/Michigan at 1.69% and authorized County Treasurer Dennis Stawowy to sign documentation and forward same to staff at Thrun Law Firm for processing and preparation of necessary notes.

Roll Call Vote: Yes: Trombley, Snyder, Zygiel, Luce, & Munson. No: None.

Motion carried by a 5 yes to 0 no vote.

The Chair directed the Clerk to so notify the County Treasurer and to have documentation prepared for the November 5<sup>th</sup>, 2013 Meeting.

Unfinished Business & Upcoming Meetings:

The Board will meeting in Committee on Thursday to work on the 2014 Budget Documents 9:30 AM in the Board Room.

The Fund Raising Dinner for the Drug Dog is scheduled for Thursday Evening at the k of C Hall.

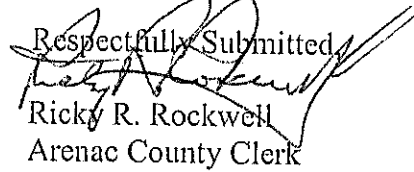
The Michigan Townships Association Annual Meeting is scheduled for Thursday Evening at the Au Gres Knights of Columbus Hall.

Page # 3: Arenac County Commissioner's Minutes of October 15<sup>th</sup>, 2013:

Adjournment

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to adjourn the meeting at 3:47 PM, there being no further business to conduct. Motion carried, meeting adjourned.

Attest: \_\_\_\_\_  
Robert A. Luce, Chair of the Board

Respectfully Submitted  
  
Ricky R. Rockwell  
Arenac County Clerk

P

**November 5<sup>th</sup>, 2013:**

**Minutes of a Meeting of the Arenac County Board of Commissioner's:**

Chair Robert Luce called the November 5, 2013 meeting of the Arenac County Board to order at 1:30 PM pursuant to the Michigan Open Meetings Act and Public Notice with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: David Munson, Jeffrey Trombley, Michael Snyder, Virginia Zygiel, & Robert Luce.

**Approval of the Agenda:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the proposed agenda as prepared. Motion carried.

**Minutes of Previous Meetings:**

**Committee of the Whole of October 15<sup>th</sup>, 2013:** It was moved by Mr. Munson and seconded by Mrs. Zygiel to approve the minutes as previously distributed. The motion carried.

**Board Session of October 15<sup>th</sup>, 2013:** It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve the minutes as received. The motion carried.

**Claims & Accounts:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve payment of the Claims as presented with the following corrections: AT & T Poly-com Maintenance: from 101-131-933.000 to the following cost centers: 101-131-933.000 \$959.41; 101-136-933.000 \$959.41 & 101-148-933.000 \$954.42 versus all coming out of the Circuit Court Budget. The Book of Bills totaling \$82,725.62. The motion carried.

**Public Comments:** None.

**Unfinished Business:**

The Board Chair discussed the Land Bank Transfers and the need to pass a resolution regarding the transfer of property to the Arenac County Land Bank. A resolution will be required.

Commissioners discussed and debated issues regarding the "Youngmann Park Property" on State Road in Arenac Township and reviewed photocopies of the original deed regarding said property from Jon Youngmann to the Board of County Supervisors circa 1938 as well as history from that date forward.

**Review of Board Correspondence:**

The Board reviewed the Correspondence listing with the County Clerk and discussed the Soil Erosion issues related to having or not having an ordinance in place and further agreed to pursue the issue to attempt to come into compliance with the MI DEQ requests. Mr. Munson and Mr. Luce are to meet with the County Prosecuting Attorney regarding same and report back at the next meeting.

**Motions to be acted upon:**

**Motion # 1: County Planning Commission Appointment:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to appoint Jan Stressman to a term on the Arenac County Planning Commission ending 12-31-2014. The motion carried. The Board Office will notify Mrs. Stressman of her appointment. Mr. Rice thanked the Board for their action.

**Page # 2: Arenac County Commissioner's Meeting Minutes of November 5<sup>th</sup>, 2013:**

**Motion # 2: Land Bank Resolution:**

**Resolution No. 2013-17:  
Land Bank Transfers:**

- Whereas: Local units of government within Arenac County levy annual tax, and
- Whereas: Those unpaid taxes are returned to the County for collection, and
- Whereas: The County funds those delinquencies to the local collection units, and
- Whereas: The County has appointed the County Treasurer as the Foreclosing Governmental Unit, and
- Whereas: PA 123 describes the process for the FGU to claim ownership of these properties, and
- Whereas: These procedures were followed for said tax year of 2011, and
- Whereas: Properties remain following the prescribed two land auctions per year, and
- Whereas: At the end of this process, the County FGU controls these properties
- Now Therefore be it Resolved: As they are available, the FGU will transfer ownership of said properties to the Arenac County Land Bank to be sold or otherwise disposed of according to statute.
- Roll Call Vote: Yes: Snyder, Trombley, Munson, Luce, Zygiel. No: None.

Resolution declared to have been adopted.

**Motion # 3: Lincoln National Life Assurance Company:**

After a short discussion regarding alternative Cancer and Accident Insurance Policies, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to authorize the County Clerk to set up a 125 Agreement with representatives of Lincoln National Life Assurance Company and to set up an open enrollment program regarding said policy/policies offered to employees. The motion carried.

**Chair ordered a recess at 2:20 PM. Chair reconvened the Meeting at 2:40 PM.**

**Closed Session regarding Contract Negotiations:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to move into closed session with William Borushko from Employment Relations Advisors regarding upcoming union contract negotiations items.

Roll Call Vote: Yes: Munson, Trombley, Snyder, Zygiel, & Luce. No: None.

The motion carried 5 yes to 0 no. The Board went into closed session at 2:42 PM.

At 3:00 PM, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to return to open session.

Roll Call Vote: Yes: Trombley, Snyder, Zygiel, Luce & Munson. No: None.

Motion carried by a 5 yes to 0 no vote. There were no specific directions to Mr. Borushko at the time and it was noted that a bargaining session with the "New Teamsters" Local unit will take place sometime this next week. Time and dates are being confirmed and the appropriate committee will meet with the Bargaining Unit regarding same discussion regarding health care co-pays occurred and direction was given.

Page # 3: Arenac County Commissioner's Meeting Minutes of November 5, 2013:

Commissioners Comments/Remarks:

The Commissioners discussed the need to complete the 2014 Budget Document soon and agreed to attempt to set a date for this coming week to work on the next year's budget document as well as to set aside a time for the Board to review the 2013 Revenue and Expenditure Report for the period ending October 31, 2013, tentatively scheduled for November 13<sup>th</sup> at 10:30 AM.

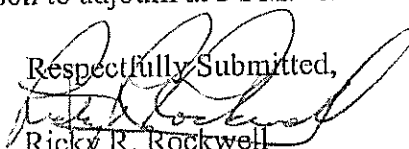
The Commissioners discussed the need for public input on certain county issues regarding any disposal of County Owned Properties as well as any related issues regarding same.

Adjournment:

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to adjourn at 3 PM. The motion carried and the meeting was adjourned.

Attest: \_\_\_\_\_  
Robert A. Luce, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk

375

**Minutes of a meeting of the Arenac County Board of Commissioners:**  
**November 19<sup>th</sup>, 2013:**

Chair Robert Luce called the regularly scheduled meeting of the Arenac County Board of Commissioners to order at 1:32 with the Board reciting the Pledge of Allegiance to the U. S. Flag pursuant to public notice and the Michigan Open Meetings Act.

Present: Robert Luce, Virginia Zygiel, Michael Snyder, Jeffrey Trombley, & David Munson.

**Adoption of an Agenda:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve the proposed agenda as presented. Motion was carried. A copy of the agenda is on file with Board correspondence.

**Approval of Various Minutes:**

Committee of the Whole of November 5<sup>th</sup>: It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Trombley to approve the minutes of the Committee of the Whole as prepared. Motion carried.

Board Session of November 5<sup>th</sup>: It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the minutes as prepared. The motion carried.

**Claims & Accounts:**

The Board reviewed the Claims as listed and added the billing from Data Mail Services. It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the bills in the aggregate amount of \$41,874.00. The motion carried.

**Public Comments:**

Mr. Glen Rice, Arenac Township Resident & Chair of the County Planning Commission, questioned the one item regarding "updated deed which ended up being "undated deed." There happened to be no such updated document.

**County Equalization Report:**

Mrs. Linda Lewandowski, County Equalization Director, appeared before the Board to answer any and all questions raised regarding the Winter Tax Billings. Drain Assessments were discussed and Commissioners requested that the Clerk produce his copy of all billings as totals were not available in the County Equalization Report that was adopted in October.

The Chair directed a recess of 5 minutes for the County Clerk to produce his copies of the rolls.

The meeting was returned to order at approximately 2:05. Clerk offered up rolls, except for Big Creek Drain, which was missing. Equalization Director Linda Lewandowski and the Board discussed the special assessment process and it was noted that she imports the figures offered and does not in any sense attest to any record accuracy, nor can she so attest to such. All parties agreed that it is part of the Apportionment Report to place special assessment rolls on the tax billings and apportionment reports. The Commissioners agreed to pass a motion later in the meeting approving the Drain Special Assessment Rolls as presented.

**Motions to be acted upon:**

**Motion # 2; Set Budget Hearing for All Funds for the Year 2014:**

After discussion, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to set the 2014 All Funds Budget Hearing for Room 201 on December 17<sup>th</sup>, 2013 at 2 PM in Room 201 of the Arenac County Courthouse in Standish. Motion Carried. Budget Hearing Time and Date is set and Committee will meet prior to that date to review document before placing it on line.

**Page # 2: Arenac County Board of Commissioner's Minutes of November 19, 2013:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the following budget adjustment:

**Motion # 2: Budget Adjustment 2013-35:**

Fund No.	Line Item No.	Line Item Descr.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	143-969.000	Law Libr. Trans. Out		\$3,000.00		
101	145-703.000	Wages Public Guardian		\$2,000.00		
101	145-727.000	Gdn. Office Supplies		\$200.00		
101	145-860.000	Gdn. Office Travel		\$800.00		
101	253-704.000	Treas. Office Wages		\$2,000.00		
101	253-727.000	Treas. Office Supplies		\$500.00		
101	275-704.000	Wages Drain Permanent Empl.		\$1,500.00		
101	275-705.000	Wages Drain Temp Empl.		\$1,500.00		
101	648-835.000	ME Autopsies		\$5,000.00		
101	681-833.000	Veteran's Burials		\$8,000.00		
101	861-874.000	Retirement/MERS		\$20,000.00		
101	990-819.000	Network Services.Net.one		\$20,000.00		
101	990-819.351	Jail Network Services		\$20,000.00		
101	000-402.000	Delinquent Taxes	\$1,500.00			
101	000-628.000	Guardian Office Serv.	\$4,000.00			
101	862-699.292	Child Care Expense				\$35,000.00
101	862-720.000	FICA				\$4,000.00
101	990-855.000	Network Upgrade				\$20,000.00
101	990-980.000	Program Purchase				\$10,000.00
208	000-675.000	Donations/Grants	\$7,500.00			
208	000-819.013	Blue Water Grant Exp.		\$7,500.00		
244	000-674.000	Business Membership	\$2,000.00			
244	000-518.013	Phase II	\$10,000.00			
244	000-819.013	Market Plan		\$11,000.00		
244	000-967.000	Special Project		\$1,000.00		
255	000-401.000	Revenue Homestead	\$10,000.00			
255	000-445.000	Interest Charges	\$1,500.00			
255	000-701.000	Expenses		\$11,500.00		
268	000-507.000	Fed. Stimulus	\$540.00			
268	000-699.000	Beginning Balance		\$540.00		
269	000-699.101	Transfer In	\$3,000.00			
269	000-750.000	Updates		\$3,000.00		
301	000-699.516	Transfer In	\$17,000.00			
301	000-698.000	Loan Proceeds	\$200,000.00			
301	000-979.013	Jail Boiler Project		\$217,000.00		
520	000-649.000	Proceeds	\$2,000.00			
520	000-979.000	Contr. Services		\$7,000.00		
520	000-998.101	Transfer Out		\$30,000.00		
520	000-699.000	Beginning Balance	\$30,000.00			
Totals			\$289,040.00	\$362,500.00	\$540.00	\$74,000.00
			Sum of Adjustment = \$-0-			

The motion was carried and the Chair directed the same be forwarded to the Arenac County Treasurer for insertion into the 2013 budgets as specified in the motion.

**Motion regarding Northeast Michigan Promise Zone:**

After a discussion and the review of a proposed letter to be sent from the Board with Chair of the Board as signing party, it was moved by Mr. Munson & 2<sup>nd</sup> by Mrs. Zygiel to authorize the Board Chair to sign proposed letter regarding Promise Zone and to further authorize sending of said to appropriate offices and agencies. The motion carried.

**Motion # 4: Apportionment of Drain Rolls:**

After discussion and review, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to approve the summary drain rolls as reviewed as well as at large rolls as presented and to make said a part of the Apportionment of Special Assessments on the 2013 Winter Tax Billings as well as to authorize the County Equalization Director to so affix said to the tax rolls. The motion carried.

**Old Business/ Reports/ General Discussion and Commissioner's Reports:**

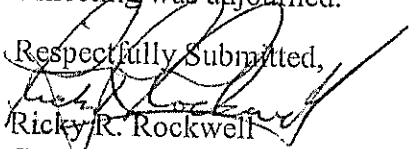
The Board and Clerk discussed payroll functions as well as methodology including a discussion of electronic payroll and new computers expected to arrive soon as well as the need to update current computer equipment in certain offices.

**Public Comments: None.**

**Adjournment:**

At 3:10 P. M. it was moved by Mr. Snyder and seconded by Mr. Trombley to adjourn as there was no further business pending. The motion carried and the meeting was adjourned.

Attest: \_\_\_\_\_  
Robert A. Luce, Chair of the Board

Respectfully Submitted,  
  
Ricky R. Rockwell  
County Clerk



December 3<sup>rd</sup>, 2013

Minutes of a Meeting of the Arenac County Board of Commissioners:

Chair Robert Luce called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:31 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to public notice and the Michigan Open Meetings Act with all five Commissioners in attendance.

Present: Commissioners David Munson, Jeffrey Trombley, Michael Snyder, Virginia Zygiel, & Robert Luce.

Approval of an Agenda:

After review, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve the Agenda as presented by the Board Office, a copy being on file with correspondence. Motion carried.

Approval of Minutes:

Minutes of the November 19<sup>th</sup>, 2013 Committee of the Whole Meeting: It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes as prepared. Motion carried.

Minutes of the November 19<sup>th</sup> Board Meeting: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to approve the minutes as prepared. Motion carried.

Claims & Accounts:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve claims in the aggregate amount of \$33,585.72. Motion carried.

Review of Demand Checks and Approvals:

After review by Commissioners, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the following Closed Batches of Demand Checks: **January 2013:** Jan 11<sup>th</sup> Gen. Bank \$73,405.63; Jan 16<sup>th</sup>: T & A \$84,041.75; Gen. Bank \$6,280.69; Jan. 18<sup>th</sup>: Rd. Comm. \$111,774.74; Tax Ad. \$10,246.03; Gen. Bank \$68,040.59; Jan. 25<sup>th</sup> Tax Ad \$9,095.40; Rd. Comm. \$58,390.86; T & A \$48,873.86; Gen. Bank \$63,351.65; T & A \$1,152,178.68. Jan 31<sup>st</sup> Rd. Comm. \$50,249.45; Tax Ad \$58.96; Gen Bank \$213,345.42. **Total January 2013 Demand Checks: \$1,967,333.71.** **February 2013:** Feb. 12<sup>th</sup>: Gen Bank \$80,062.06; T & A \$66,057.51; Feb. 22<sup>nd</sup> Tax Ad \$5,263.53; Rd. Comm. \$259,565.55; Gen Bank \$39,424.15; Feb 28<sup>th</sup> T & A \$866,637.08. March 1<sup>st</sup> for Feb 28<sup>th</sup>

Tax Ad \$227.94; Rd Comm. \$49,830.60; Gen Bank \$202,185.91. **Total Feb \$1,569,254.33.**

**March 2013:** Mar 11<sup>th</sup> Tax Ad \$2,462.73; T & A \$518,438.82. Gen Bank \$27,185.12. Mar 12<sup>th</sup>: T & A \$1,984.00. Mar 22<sup>nd</sup>, Rd Comm. \$256,564.59; T & A \$78,540.08; Gen Bank \$28,804.01; Tax Ad \$3,185.14. March 28<sup>th</sup> T & A \$94,556.11; Tax Ad \$220.85; Rd Comm. \$47,934.62; Gen Bank \$31,805.84. **Total for March 2013 \$1,171,681.91.**

**April 2013:** Apr 18<sup>th</sup> Gen Bank \$189,294.07; T & A \$19,592.02; Tax Ad \$6,160.51. April 30<sup>th</sup> T & A \$31,281.39; Gen Bank \$146,373.19; Rd Comm. \$301,871.79; Tax Ad \$771.78; Spec. Drain \$9,810.00.

**Total April 2013 Demand Checks: \$705,154.75.**

**May 2013:** May 14<sup>th</sup> T & A \$294,210.41; Tax Ad \$1,158.26. May 13<sup>th</sup>: Gen Fund \$106,053.91; Rd Comm. \$289,653.28. May 31<sup>st</sup> T & A \$83,587.97; Tax Ad \$1,866,337.93; Gen Bank \$284,836.58.

**Total May 2013 Demand Checks \$2,926,198.97.**

**Page # 2: Arenac County Commissioner's Minutes of December 3, 2013:**

**June 2013:** June 13<sup>th</sup> Gen Bank \$129,935.16; T & A \$52,199.54; Tax Ad \$2,414.95, Rd Comm. \$273,520.30. June 20<sup>th</sup> T & A \$5,733.65; June 23<sup>rd</sup> Tax Ad \$4,181.26. July 1<sup>st</sup> for June 30<sup>th</sup> Gen Bank \$121,724.35. July 2<sup>nd</sup> for June 30<sup>th</sup> Rd Comm. \$86,345.66; T & A \$61,146.49.  
**Total June Demand Checks; \$737,201.36.**

**July 2013:** July 10<sup>th</sup> T & A \$137,325.63. July 11<sup>th</sup> Rd Comm. \$193,593.46; Tax Ad \$2,168.79. July 24<sup>th</sup> Tax Ad \$15,813.95. Rd Comm. \$154,271.41; T & A \$7,963.24. July 31<sup>st</sup> T & A \$69,909.52;  
 Gen Bank \$134,273.46; Tax Ad \$4,775.04. **Total July Demand Checks: \$720,094.50.**

**August 2013:** Aug 22<sup>nd</sup> Gen Bank \$95,071.51; T & A \$978,442.57; Tax Ad \$11,526.34; Rd Comm. \$413,267.28. Aug 22<sup>nd</sup> Rd Comm. \$34,897.57. Aug 30<sup>th</sup> Gen Bank \$68,175.90; T & A \$571,479.47; Tax Ad \$9,751.24. **Total Demand Checks for August 2013: \$2,185,611.88.**

**September 2013:** Sept 10<sup>th</sup> General Bank \$20,393.07. Sept 11<sup>th</sup> T & A \$5,577.86; Rd Comm. \$233,949.64; Tax Ad \$198.31. Sept 20 T & A \$856,842.53; T & A \$442,910.01; Gen Bank \$72,402.15. Sept 23<sup>rd</sup> Tax Ad \$7,679.65 Sept 26 Gen Bank \$71,700.44. Sept 30<sup>th</sup> Rd. Comm. \$468,862.26; Gen Bank \$21,059.52. Oct 1<sup>st</sup> for Sept 30<sup>th</sup> T & A \$2,360,117.48. **Total September Demand Checks: \$4,561,692.92.**

**October 2013:** Oct 18<sup>th</sup> Rd Comm. \$260,869.21; Gen Bank \$210,569.42; T & A \$661,853.28; Tax Ad \$1,773.61. Oct 31<sup>st</sup> Rd Comm. \$277,421.66; Tax Ad \$213,378.40; T & A \$135,778.40.  
**Total October 2013 Demand Checks: \$1,761,424.15.**

**November 2013:** Nov 8<sup>th</sup> Gen Bank \$90,370.38; T & A \$39,344.52; Nov 19<sup>th</sup> T & A \$70,563.27; Nov 25<sup>th</sup> Gen Bank \$92,547.20; Tax Ad \$53,787.64; Rd Comm. \$313,927.86. Nov 27<sup>th</sup> Gen Bank \$110,243.36; T & A \$71,624.08. Dec 2<sup>nd</sup> for Nov 30<sup>th</sup> Tax Ad \$159.29.  
**Total November Demand Checks: \$842,567.60.**

**Year to date January thru November Demand Checks less Payroll and Book of Bills (Claims approved otherwise): \$18,421,529.35.** Motion carried. Chair directed that copies reviewed be placed with the Auditor's 2013 file in the County Treasurer's Office.

**Public Comments:** None.

**Review of Correspondence:**

The Board reviewed the correspondence listing with the Clerk and after the Chair directed that same be placed on file in the Clerk's Office.

**Motions to be acted upon:**

**Motion # 1: Approval of part time clerical position in Friend Of The Court Office for 2014:**

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to approve the part time position at 20 hours per week in the Friend of the Court Standish Office for the calendar year 2014 per letter of agreement, noting further/ensuing years are subject to board action. Motion carried. Chair signed document.

**Motion # 2: Proposed authorization for legal opinion regarding property disposal;** It was decided that at this time, no motion is necessary.

**Motion # 3: Sheriff Office Computer Purchases:** After discussion, it was moved by Mr. Snyder to authorize the purchase of 11 computers as listed in correspondence item 2 for the Sheriff Department/fail and related offices and further, an additional two to replace those of the Sheriff and

Page # 3: Arenac County Board of Commissioner's Minutes of December 3, 2013:

the Undersheriff that have been ordered previously with costs from the 2013 Budget. Motion carried.

**Motion # 4: Roof Repairs to Home in AuGres County Park:** It was noted that the Roof on the home in the Au Gres Park suffered damage during the last windstorm putting a tree on the roof. It was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Munson to authorize up to \$5,000 in repairs to the damaged roof on the home in the AuGres County Park. Motion carried. Chair is to take care of the issue and report same to the County Treasurer for insurance purposes. Motion carried.

**Motion # 5: Annual Contract for services/staff with Michigan State University Extension:**

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Trombley to approve the Michigan State University Extension Office Contract Proposal, as amended, in the aggregate amount of \$32,115.50 maximum depending upon whether or not an Educator is available during later 2014. The motion carried and the Board Chair signed the document.

**Committee Reports:** None.

**Adjournment:**

It was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to adjourn at 2:43 PM. The motion carried and the meeting was adjourned.

Attest: \_\_\_\_\_

Robert A. Luce, Chair of the Board

Respectfully Submitted,

  
Ricky R. Rockwell

Arenac County Clerk

December 17<sup>th</sup>, 2013

Minutes of a Meeting of the Arenac County Board of Commissioners:

Chair Robert Luce called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:35 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Virginia Zygiel, Robert Luce, David Munson, Jeffrey Trombley, & Michael Snyder.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve the proposed agenda, a copy which is enclosed with the Board Correspondence. Motion carried.

Approval of Various Minutes:

Committee of the Whole of December 3, 2013: It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the minutes as mailed. Motion carried.

Board Session of December 3, 2013: It was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Trombley to approve the minutes as mailed. Motion carried.

Claims & Accounts:

The Board reviewed the bills and it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to approve payment with correction of cost category on Daniels Septic Bill to Animal Control Contractual Service versus, building maintenance with a total claim of \$36,514.37. Motion carried.

Public Comments: None.

Unfinished Business:

The Board discussed the Computer placement in Central Filing and will be talking to the Chief Judge regarding placement of same at a work station versus counter.

Review of Board Correspondence:

The Clerk and Board Members reviewed the Correspondence Listing and noted that several items will require action by the Board in the Motions portion of the meeting.

Budget Hearing:

It was moved By Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to open the Public Hearing of the 2014 All Funds Budget. Motion carried.

There was no public except Tim Barnum from the Arenac Independent, who asked as to whether the Budget being considered for adoption was the same as was on line. It was noted that it was the same as we had placed on line for all funds and that no changes have been made to Budgets as listed in the proposed Budgets. He also asked Commissioners regarding Health Care Costs and co-pays regarding the County Employees. It was noted that in 2014, there will again be co-pays for all employees with County sponsored health care. It was further noted that effective January 2014, there will also be Federally Mandated Tax added to all employer paid health care (3 fees monthly). This is in addition to the 1% Michigan Insurance Tax also in place at this time.

Page # 2: Arenac County Board of Commissioner's Minutes of December 17<sup>th</sup>, 2013:

County Treasurer Dennis Stawowy discussed certain aspects of the Proposed Budget document.

Mr. Snyder & Mrs. Zygiel discussed the proposed 2014 All Funds Budget Document.

There was no further discussion and the Chair requested a motion to return to open session.

At approximately 2:30, it was moved by Mr. Trombley & 2<sup>nd</sup> by Mr. Snyder to close the Public Hearing.  
The motion carried.

Motions to be acted upon:

Motion # 1: Approval of 2014 All Funds Budgets:

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the following 2014 Budgets as follows for 2014:

		\$500.00	\$5,000.00	\$5,000.00	
Fund.	Balance	Revenues	Expenditures	End Fund Balance	
101	General Fund:	\$510,000.00	\$5,659,071.50	\$5,659,071.50	\$300,000.00
201	Road Comm.	\$500,000.00	\$4,200,000.00	\$4,200,000.00	\$500,000.00
208	Parks	\$100.00	\$59,400.00	\$59,400.00	\$100.00
210	Ambulance	\$125,000.00	\$275,000.00	\$248,000.00	\$152,000.00
215	Friend of Court	\$25,722.00	\$196,220.00	\$196,220.00	\$25,722.00
216	Ct. Ct. Counseling	\$34,000.00	\$2,000.00	\$2,000.00	\$34,000.00
243	Remonumentation	\$-0-	\$22,000.00	\$22,000.00	\$-0-
244	EDC	\$28,000.00	\$27,000.00	\$54,500.00	\$500.00
245	Brownfield	\$5,400.00	\$-0-	\$-0-	\$5,400.00
249	Building Dept.	\$7,325.00	\$72,000.00	\$77,331.00	\$1,994.00
255	PA 105 Hmstd.	\$20,000.00	\$48,000.00	\$42,342.00	\$15,658.00
256	Reg of Dds. Tech	\$25,000.00	\$25,000.00	\$50,000.00	\$-0-
260	Stonegarden	\$-0-	\$30,000.00	\$30,000.00	\$-0-
261	E-911	\$300,000.00	\$516,600.00	\$658,916.00	\$157,684.00
263	MICOLES	\$1,100.00	\$2,450.00	\$2,450.00	\$1,100.00
264	Corr. Off Trng	\$11,000.00	\$6,000.00	\$12,000.00	\$5,000.00
265	Sheriff Forfeit	\$10,000.00	\$-0-	\$-0-	\$10,000.00
266	Road Patrol	\$50,000.00	\$460,966.00	\$610,966.00	\$-0-
269	Law Library	\$-0-	\$10,500.00	\$10,500.00	\$-0-
274	Senior Millage	\$2,000.00	\$412,000.00	\$410,000.00	\$4,000.00
276	Sheriff Misc	\$12,000.00	\$10,600.00	\$6,000.00	\$16,600.00
278	Housing	\$-0-	\$430,100.00	\$419,250.00	\$10,850.00
286	2% Funding	\$27,583.40	\$-0-	\$27,583.40	\$-0-
287	Juvenile Prog	\$-0-	\$15,000.00	\$15,000.00	\$-0-
290	DHS Board	\$-0-	\$-0-	\$-0-	\$-0-
292	Child Care	\$15,000.00	\$175,000.00	\$188,000.00	\$2,000.00
293	Sold & Sail Rel	\$2,500.00	\$8,000.00	\$9,000.00	\$1,500.00
294	MI Vets Trust	\$500.00	\$5,000.00	\$5,000.00	\$500.00
297	An Welfare Fund	\$8,000.00	\$4,000.00	\$12,000.00	\$-0-
301	Bldg Renovation	\$65,000.00	\$15,000.00	\$80,000.00	\$-0-
304	Twining Sewer	\$-0-	\$26,178.00	\$26,178.00	\$-0-
365	AuGres Rvr Dbt	\$123,250.00	\$47,000.00	\$46,148.00	\$124,102.00
369	Bldg Authority	\$-0-	\$100,565.00	\$100,565.00	\$-0-
402	GIS Mapping	\$-0-	\$-0-	\$-0-	\$-0-
404	Twining Swr Cons	\$-0-	\$-0-	\$-0-	\$-0-
515	Land Bank	\$3,000.00	\$5,000.00	\$5,100.00	\$2,900.00
516	Delinq. Tax Fd	\$2,226,663.50	\$347,100.00	\$233,922.50	\$2,339,841.00
520	Foreclosure Fd	\$250,000.00	\$126,000.00	\$215,500.00	\$160,500.00
595	Jail/Commissary	\$8,000.00	\$4,000.00	\$8,500.00	\$3,500.00
639	Dr. Equip Fund	\$1,738.00	\$-0-	\$-0-	\$1,738.00

Beg.

**Page # 3: Arenac County Commissioner's Minutes of December 17<sup>th</sup>, 2013:**

801 Drain Fund	\$300,000.00	\$292,600.00	\$492,600.00	\$100,000.00
----------------	--------------	--------------	--------------	--------------

<b>Total General Fund Budget</b>	<b>\$5,659,071.50</b>	<b>\$5,659,071.50</b>		
----------------------------------	-----------------------	-----------------------	--	--

<b>Total All Other Funds Budgets</b>	<b>\$12,238,478.90</b>	<b>\$12,238,478.90</b>		
--------------------------------------	------------------------	------------------------	--	--

Roll Call Vote: Yes: Munson, Trombley, Snyder, Zygiel, & Luce. No; None.

Motion declared carried by a 5 yes to 0 no vote.

**Motion # 2: Motion to authorize County Treasurer to Transfer Funds for Year End:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Trombley to authorize County Treasurer Dennis Stawowy to move or loan monies between various funds at year end to assure positive balances in all Arenac County Funds. Motion Carried.

**Motion # 3: Motion to Authorize Authority to Budget & Finance Committee:**

It was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to authorize/allow the Budget and Finance Committee to approve a year end (2013) budget adjustment to fund department shortages. Motion carried.

**Motion # 4: 2014 Salaries Resolution:**

After review, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to approve the proposed 2014 Arenac County Salaries Resolution for those persons listed, a copy being attached as exhibit A to these minutes.

Roll Call Vote: Yes: Trombley, Snyder, Zygiel, Luce, & Munson. No; None.

Motion carried by a 5 yes to 0 no vote.

**Motion # 5: 2014- 81<sup>st</sup> District Court Lawyer's Contracts:**

After review and discussion, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Snyder to approve the 2014 81<sup>st</sup> District Court Attorney Contract as submitted noting a 1% increase to vendors from 2013.

Roll Call Vote: Yes: Snyder, Zygiel, & Luce. No: Munson, Trombley. Motion carried 3 yes to 2 no.

**Motion # 6: Appointment to Human Services Board:**

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to appoint/reappoint Linda Symons to a term on the Arenac County Human Services Board ending December 31, 2016. Motion carried.

**Motion # 7: Guardian Office Due Diligence Letters:**

After discussion, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Trombley to authorize the Arenac County Public Guardian's Office to send Certified Mail Letters to the addresses of next of kin of former clients with unclaimed monies from the Guardian's Office settlement funds authorized by the Insurance Company and in County custody and after a period of time, to escheat same to the State of Michigan Unclaimed Properties Division in Lansing should funds not be claimed in a timely manner. Estates of Howard Martin, Isabelle Jaworski, Everett Little, Anna Aliff, Isabelle Patricia Beaupre, Florence Dufort, Ray Flores, Patricia Flores, Minnie Onufer, Mildred Rajewski, Lou Ann Riley, Mary Ann Sikorski, Clara Morse, Dorothy Sybert, Else Henderson, Stanley Sikorsky, Tyson McComick, Cheryl Simmons, Regina Stephenson, Cheryl Humbel, Le Roy

**Page # 4: Arenac County Board of Commissioner's Minutes of December 17<sup>th</sup>, 2013:**

Cornell, Don Mosher, Jesus Bosquez, Sheldon Antman, Martha Rose Tippy, Wayne Young, & Helen Newton. Motion carried.

**Motion # 8: Revision of County Personnel Policy:**

After discussion about the receipt of the proposed Revised Personnel Policy as received from William P. Borushko from Employment Relations Advisors, noting the following changes in Arenac County Personnel Policy as proposed:

# 1: Employee Transfers between jobs should effect a starting salary of 80-90-100 of the wage of the new position whereby employee would receive the "next step above their current salary when transferring positions/jobs per Personnel Policy.

#2: County Insurance Premiums will match those as set by the Board of Commissioners for all other groups of employees.

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve changes in policy effective January 1, 2014 noting that a "clean copy" of changes will need to be made and employees affected will receive their own copies of the revised Personnel Policy Document. Motion carried.

**Motion # 9: Northeast Michigan Affordable Housing Release:**

After considerable discussion regarding the status of the Housing Program in Arenac County as well as after review of a letter sent Northeast Michigan Affordable Housing as well as a copy of the Contract for Services,

It was moved by Mr. Trombley & 2<sup>nd</sup> by Mrs. Zygiel to approve the following resolution # 2013-19 as follows:

**Resolution 2013-19**

**Housing Program Administration**

**Whereas**, Arenac County is in receipt of information, including a copy of a letter from the Michigan State Housing Development Authority, noticing Northeast Michigan Affordable Housing Staff to close out all current MSHDA Contracts effective 12-31-2013, as well as not to commit additional funds and to return all unexpended funds as well, and further not to commit any additional funds for Housing related programming, and

**Whereas**, Arenac County is in receipt of the copy of the letter as well as information from NEMAH Staff that we are not to proceed with any additional projects and or commit to any new projects; as no additional funds may be committed until the NEMAH Audit differences are resolved with the Michigan State Housing Development Authority.

**Therefore, the Arenac County Board of Commissioners resolves the following:**

That effective this date, the Arenac County Board of Commissioners hereby, pursuant to the Contract between Arenac County and NEMAH, hereby gives notice per Section V, cancellation for cause to NEMAH and authorizes the Chair of the Board to send a certified mail notice to NEMAH Board Chair, Ann Denis that Arenac County will be terminating its agreement effective 30 days from the receipt of notice.

And further, that Arenac County intends to look otherwise for program administration for the County Housing Programs as NEMAH is not an eligible funding agency with the Michigan State

**Page # 5: Minutes of the December 17<sup>th</sup>, 2013 Arenac County Commissioner's Meeting:**

Housing Development Authority and is currently not able to administer Housing Improvement Grants as noted in the original services contract. The Board further directs its Chair to send Certified Mail to the Chair of NEMAH.

Roll Call Vote: Yes: Snyder, Munson, Luce, Zygiel, & Trombley. No; None.

Resolution carried by 5 yes to 0 no vote.

**Motion # 10: Re: CherryLan & Courts:**

Upon receipt of email regarding same, no action will take place until after Spring 2014 Tribal 2 % awards as said was a partial grant.

**Motion # 11: Drain Roll Corrections:**

After discussion regarding two memos from Larry Davis, Drain Commissioner, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mrs. Zygiel to amend the 2013 Apportionment Report Drain Special Assessment Rolls as follows:

Dewitt Drain parcel # 09-0-018-300-015-01 to refund \$3.37.

Sims Drain parcels # 009-L31-000-068-00 Orig. Bill \$2,269.05 Corrected Bill \$269.05

#009-L31-000-096.00 Orig. Bill \$2,360.58 Corrected Bill \$360.58

#009-L31-000-082.00 Orig. Bill \$2,256.02 Corrected Bill \$256.02

Motion carried.

**Motion # 12: Coastal Zone Management Grant:**

Moved by Commissioner Trombley and supported by Commissioner Munson to adopt the following resolution:

**Resolution 2013-18**

**Michigan Coastal Zone Management Program Grant for  
Parks Blue Water Trail**

WHEREAS, the Point Au Gres Park is in need of improvements for the use as a staging area for the proposed Arenac County Blue Water Trail, and

WHEREAS, the Saginaw Bay Water Trail Development Plan needs to be completed, and

WHEREAS, the Saginaw Bay Water Trail Alliance will partner with the Arenac County Parks and Recreation Commission to complete the plan, and

WHEREAS, funding is available from the U. S. Department of Commerce through the Coastal Zone Management Program, and

WHEREAS, total project cost is estimated at about \$120,000.00; Fifty percent (50%) of which would be funded through the Coastal Program and Fifty percent (50%) would be a local match;

NOW THEREFORE BE IT RESOLVED, that the Arenac County Board of Commissions approves the submission of the grant application to the Michigan Coastal Management Program in the amount of \$60,000.00 for the improvements to the Point Au Gres Park and commits that the local match shall be provided if the project is funded.



**Page # 6: Arenac County Board of Commissioner's Minutes of December 17<sup>th</sup>, 2013:**

Roll Call Vote: Yes: Snyder, Trombley, Munson, Luce, & Zygiel. No: None.

Motion carried by a 5 yes to 0 no vote.

**Motion # 13: Installation of Phone & Data Line in District Court Jury Room:**

After discussion, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to authorize the installation of a telephone and data line in the 81<sup>st</sup> District Court Jury Room. Motion carried. Chair noted that Alex is to be contacted regarding same.

**Motion # 14: Contract with Lapham & Associates:**

After discussion, it was moved by Mr. Snyder & 2<sup>nd</sup> by Mr. Munson to table action on the subject until the first meeting of the Board in January 2014.

Roll Call Vote: Yes: Munson, Trombley, Snyder, Zygiel, & Luce. No: None. Motion carried by a 5 yes to 0 no vote.

The Commissioners requested that copies be made for them to review for the next Board session as they have not received copies.

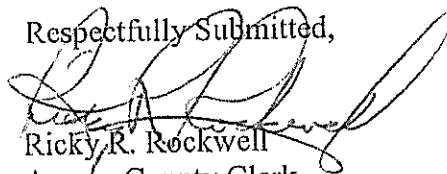
**Discussion of Scheduling Organizational Meeting:**

The Clerk and the Commissioners discussed the issue of the 2014 Organizational Meeting and date and time and all agreed that the 2014 Organizational Meeting will happen at 10 AM. The Board will then recess to Committee of the Whole and then back into session at 1:30 PM.

**Adjournment:**

There being no further business, it was moved by Mrs. Zygiel & 2<sup>nd</sup> by Mr. Munson to adjourn sine die at 3:22 PM. Motion carried. Meeting adjourned.

Respectfully Submitted,

  
Ricky R. Rockwell  
Arenac County Clerk

Attest: \_\_\_\_\_  
Robert A. Luce, Chair of the Board

**Addendum to Minutes is the 2014 Arenac County Salaries Resolution:**

Attached following.

Exhibit A Pg 1. of 2

12-29

## 2014 Salary Resolution

Date: December 17, 2013

Moved by Commissioner:

Supported by Commissioner:

Roll call as follows: Yeas: Nays:

Revised:

To rescind the 2013 Arenac County Salary Resolution and to adopt the following 2014 Salary Resolution for the County of Arenac effective January 1, 2014.

	1% Elec.	2011		2013	
OFFICE-TITLE-DESCRIPTION	2010	%/\$500 Elc	2012	\$1,000 Elect	2014
Elected	2%	0%	1%	1%	1%
County Commissioner-Chairman	4,600	5,100	5,100	5,600	5,600
County Commissioner Member	4,000	4,500	4,500	5,000	5,000
Per Diem	30/60	35/70	35/70	35/70	35/70
Circuit Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)
District Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)
Probate Judge	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)
Prosecuting Attorney	46,910 (3)	46,910 (3)	47,379 (3)	47,853 (3)	48,332 (3)
Register of Deeds	33,633	33,969	34,309	35,309	35,662
County Treasurer	39,188 (8)	39,580 (8)	39,976 (8)	40,976 (8)	41,386 (8)
County Clerk	36,663 (2)	37,030 (2)	37,400 (2)	38,400 (2)	38,784 (2)
Drain Commissioner	25,831	26,089	26,350	26,850	27,119
Sheriff	42,016	42,436	42,860	43,860	44,299
Road Commission Chairman	4,600	5,100	5,151	5,651	5,651
Road Commission Member	4,000	4,500	4,545	5,045	5,045
Appointed Exempt					
Under Sheriff	38,148	38,148	38,529	38,914	39,303
Assistant Prosecuting Attorney	18,385 (5)	18,385 (5)	18,569 (5)	18,755 (5)	18,943 (5)
Victims Rights Advocate (20 hrs=57%)	16,832 (7)	16,832 (7)	17,000 (7)	17,170 (7)	17,342 (7)
Emergency Management Director	14,943	14,943	15,092	15,243	15,395
Appointed Non-Exempt					
Probate Register (35 hrs)	28,356	28,356	28,640	28,926	29,215
Confidential Secretary (35 hrs)	26,826	26,826	27,094	27,365	27,639
Family Court Juvenile Officer (35 hrs)	34,068	34,068	34,409	34,753	35,101
Family Court Clerk (35 hrs)	26,724	26,724	26,991	27,261	27,534
Equalization Clerk Temp.		14.74 hr	14.89 hr	15.04 hr	0
Circuit Court Administrator (35 hrs)	40,000 (9)	40,000 (9)	40,000 (9)	40,400 (9)	40,804 (9)
Judicial Secretary/Assignment 1 (35 hrs)	32,924 (9)	32,924 (9)	32,924 (9)	33,253 (9)	33,586 (9)
Prosc. Office IVD (CRP) P/T (32 hrs=91%)	25,319 (6)	25,319 (6)	25,572 (6)	25,828 (6)	26,086
Animal Control Officer (40 hrs)	33,201	33,201	33,533	33,868	34,207
Continued on next page					

2014 Salary Resolution Continued:					
	2010	2011	2012	2013	2014
OFFICE-TITLE-DESCRIPTION					
<b>Hourly</b>					
Sheriff's Confidential Secretary (40 hrs)	\$11.73	\$11.73	\$11.85	\$11.97	\$12.09
Seasonal Employees (Parks)	\$7.55	\$7.55	\$7.63	\$7.71	\$7.79
Animal Control Assistant (17 hrs)	\$10.40	\$10.40	\$10.50	\$10.61	\$10.72
Park Leader	\$9.69	\$9.00	\$9.09	\$9.18	\$9.27
(1) Judges receive state salary in addition to these figures. Arenac pays 100% of State Supp.					
(2) Co. Clerk's wage does not include <del>\$2,500</del> for Circuit Court Clerk duties. <i>4000.00</i>					
(3) Prosecutor's wage does not include \$12,950 for CRP Admin. and \$6,500 for DHS Grant					
(4) Entire salary paid by County from State funds received for same amount.					
(5) Asst. Prosecutor's wage does not include \$15,450 for CRP Admin. and \$6,500 for DHS Grant					
(6) CRP Grant @ 32 hours/wk.					
(7) State Grant @ 20 hours/wk.					
(8) Treasurer's wage does not include <del>\$1,000</del> for administering PA-105 <i>1500</i>					
(9) Wage determined by 4 County Negotiations (8:30 am to 4:30 pm - 1 hr lunch)					
Note: Longevity pay for Elected/Appointed Officials is as follows:					
<b>No raise in 2011 for Prosecutor,</b>					
<b>Appointed Exempt,</b>					
<b>Non-Exempt and Hourly.</b>					
<b>2010 Elected rec'd 1% raise.</b>					
<b>2011 Elected rec'd 1% raise.</b>					
<b>2012 Elected rec'd 1% raise.</b>					
<b>2013 f/t Elected rec'd \$1,000 raise.</b>					
<b>2013 p/t Elected rec'd \$500 raise.</b>					
<b>Prosc. &amp; Asst Prosc rec'd 1%</b>					
Note: Per motion on 01-04-11,					
Insurance benefits for					
Elected/Appointed Officials					
will be the same as provided in the					
Personnel Policy.					
ME/gail/2014 budget/					
2014 Salary Resolution					